

# New Project Scoring Tool

Agency	
Project Name	
Project Type	
DV Focused Project?	
Total Proposed Units	
Total Proposed Beds	
Total Funding Request	

<b>Project Information Questions for All New Projects</b>	<b>Possible Score</b>	<b>Score</b>
<i>Agency Experience &amp; Capacity</i>		
1. Applicant has a history of successfully administering local or federal funds and completing reporting requirements.	10	
2. Applicant provides (1) depth and breadth of experience providing similar housing services to the homeless; and (2) Depth and breadth of experience providing similar supportive services to the	10	
<i>Project description &amp; Implementation</i>		
1. Applicant Provides a complete and concise description that addresses the entire scope of the proposed project. In order to receive full points, the narrative must address the entire scope of the	20	
2. Applicant demonstrates a plan for rapid implementation of the program. The project narrative must document how the project will be ready to begin housing the first program participant	5	
3. Applicant has a plan for integrating the program into the overall CoC system (CE, HMIS).	5	
4. The project budget will be supplemented with resources from other public or private sources which may include mainstream health, social and employment programs such as Medicaid,	5	
5. Applicant demonstrates the project is necessary to assist people in exiting homelessness and increasing self-sufficiency.	10	
6. Applicant demonstrates that supportive services are a requirement of the program.	10	
7. Applicant demonstrates ability to assist with family or support-network reunification efforts for individuals experiencing homelessness or living in CoC-funded units (e.g., case management,	5	
Section Total	80	

<b>New Permanent Supportive Housing Projects</b>	<b>Possible Score</b>	<b>Score</b>
1. The proposed program, including number and configuration of units, will fit the needs of program participants.	5	
2. The type of supportive services and assistance that will be offered to program participants will ensure that the participant is able to successfully obtain and retain permanent housing and in a	5	
3. The average cost per household served for the project is reasonable.	5	
4. The project will have substance use treatment available on-site (5 points) or off site (2.5 points).	5	
5. The project will require program participant engagement in substance use treatment services as a condition of continued participation in the program	5	
6. The project will serve individuals or families with a disability.	5	
7. The project is designed to serve elderly individuals, individuals with a physical disability/impairment or developmental disability, or families.	5	
8. Bonus 2 points: The project operates sober housing	Bonus	
Section Total	35	

<b>New Rapid Rehousing Projects</b>	<b>Possible Score</b>	<b>Score</b>
1. The provision of tenant-based rental assistance will help individuals and families achieve self-sufficiency	5	
2. The type of supportive services and assistance that will be offered to program participants (e.g., case management, substance use treatment, mental health treatment, and	10	
	5	
4. The applicant has previously operated or currently operates a homelessness project where, or has a plan in place to have, at least 50 percent of participants exit to permanent	5	
5. The average cost per household served for the project is reasonable.	5	
6. The project will have substance use treatment available on-site (5 points) or off site (2.5 points).	5	
7. The project will require program participant engagement in substance use treatment services as a condition of continued participation in the program	5	
8. Bonus 2 points: The project operates sober housing	Bonus	
Section Total	40	

<b>New Transitional Housing</b>	<b>Possible Score</b>	<b>Score</b>
1. The project will provide and/or partner with other organizations to provide eligible supportive services that are necessary to assist program participants to obtain and maintain	10	
2. The applicant has prior experience operating transitional housing or other projects that have successfully helped homeless individuals and families exit homelessness within 24	5	
3. The applicant has previously operated or currently operates a transitional housing or another homelessness project, or has a plan in place to ensure that at least 50% of	5	

4. The project demonstrates that the it will provide 20 hours per week of customized services for each participant. The 20 hours a week may be reduced proportionately for	10	
5. The project will assess the service needs of program participants, and create service plans for each participant that include: the services provided, the frequency and timing of	10	
6. The average cost per household served for the project is reasonable.	5	
5. The project will have substance use treatment available on-site (5 points) or off site (2.5 points).	5	
8. The project will require program participant engagement in substance use treatment services as a condition of continued participation in the program	5	
9. Bonus 2 points: The project operates sober housing		Bonus
	Section Total	55

<b>New SSO - Street Outreach Projects</b>		
1. The proposed project has a strategy for providing supportive services to eligible program participants including those with histories of unsheltered homelessness and those who do not	10	
2. Demonstrate that the applicant has a history of, or a plan for, partnering with first responders and law enforcement to engage people living in places not meant for human habitation to access	5	
3. The applicant has experience providing outreach services, or a plan for providing outreach services, and has a plan for or has demonstrated effectiveness at helping people successfully exit from	5	
4. The average cost per household served for the project is reasonable.	5	
	Section Total	25

<b>New SSO - Standalone Projects</b>		
1. The proposed project is necessary to assist people in exiting homelessness, addressing barriers to stable housing (e.g., substance use disorder, unemployment, childcare, etc.) and increasing self-	5	
2. The proposed project has a strategy for providing supportive services to eligible program participants including those with histories of unsheltered homelessness and those who do not	10	
3. Demonstrate the average cost per household served for the project is reasonable.	5	
	Section Total	20

<b>New Coordinated Entry for DV</b>		
1. The Coordinated Entry system is easily available and reachable for all persons within the CoC's geographic area who are seeking homelessness assistance. The system is also be accessible for	5	
2. There is a strategy for advertising that is designed specifically to reach households experiencing homelessness with the highest needs.	5	
3. There is a standardized assessment process.	5	
4. The project will ensure program participants are directed to appropriate housing and services that fit their needs.	5	
	Section Total	20

<b>All New DV Projects</b>		
1. Applicant clearly demonstrates how the project will improve the safety of victims of domestic violence entering the project.	5	
	Section Total	5

<b>Project Budget - All New Projects</b>		
1. Budget items correlate with program design, goals and performance	5	
2. The project will be supplemented with resources from other public or private sources which may include mainstream health, social and employment programs such as Medicare, Medicaid, SSI,	5	
	Section Total	10

## Renewal Project Scoring Tool

Agency	
Project Name	
Project Type	
Operating Year	
Total Contracted # Units	
Total Contracted # Beds	

Evidence	Category	Point Breakdown	Max points per	
			Category	Points Earned
	(1) Target Population			5

Application	% clients who belong to one or more vulnerable subpopulations (chronically homelessness, substance use disorders, mental health conditions, age 55+, developmentally disabled, physically disabled)	5 points	
Application	<p><b>Services and Assistance offered are individualized and help clients obtain and retain permanent housing housing</b></p> <p>(2) Services and Assistance offered are individualized and help clients obtain and retain permanent housing housing  (3) Project will require service participation</p>	5 points 10 points	15
Application	<p><b>Substance Use Treatment</b></p> <p>(4) On-site Treatment Capacity  Active, operational substance use treatment is available on-site  Agency has a formal, signed MOU for substance-use treatment available off-site  No substance use treatment options</p> <p>(5) The project will require program participant engagement in substance use treatment services as a condition of continued participation in the program</p>	10 points 3 points 0 points 5 points	15
Project performance data	<p><b>(6) Cost Effectiveness</b></p> <p>Meet/Exceed Obligation: The number of positive outcomes (retention of or exit to PH) meet or exceed 100% of the contracted unit/household capacity  Acceptable Range: The number of positive outcomes fall within 85% to 99% of their contracted capacity.  Underutilization: The number of positive outcomes are between 70% and 84% of contracted capacity.  Severe Underutilization: Positive outcomes are below 70% of contracted capacity.</p>	10 points 7 points 5 points 0 points	10
<b>Project Performance</b>			<b>120</b>
CoC performance data	See attached CoC Performance Measures	120 points	

Application	(Bonus) At least 25% of clients exited to non-CoC PH	BONUS	
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	<b>(10) Expenditure History</b>		<b>10</b>
APR data	Average of 0-10% unspent funds in last 3 completed grant years	10 points	
	Average of 10.1-15% in last 3 completed grant years	5 points	
	Average of > 15% in last 3 completed grant years	0 points	

	<b>(11) Compliance and Findings</b>		<b>20</b>
CoC Monitoring	Zero open HUD Audit Findings	10 points	
	Zero findings from annual CoC monitoring and evaluation	10 points	

	<b>(12) DV Evaluation</b>		<b>5</b>
Application	Applicant clearly demonstrates how the project will improve the safety of victims of domestic violence entering the project.	5 points	

Categories	Max Points	Points Earned
Target Population		5
Services and Assistance offered are individualized and help clients obtain and retain permanent housing housing		15
Substance Use Treatment		15
Cost Effectiveness		10
Project Performance		120
Expenditure History		10
Findings and Complaints		20
DV Evaluation		5
*Bonus for exits to non-CoC PH (2 points)		N/A
*Bonus if project operates sober living (2 points)		N/A
	<b>Total Points</b>	200
	<b>Total Score (%)</b>	0

## Performance Measures PH

Goals	Required Performance Standard		%	Points Awarded
1. Households residing in permanent housing will remain in this housing for a minimum of 1 year or exit to other permanent housing.	85% will remain housed for a least 12 months, exit to other permanent housing, or continue in permanent housing	≥85%=10 80%-84%= 8 65%-79%= 4 55%-64%= 1 ≤55%= 0		
2. Households exiting permanent housing will not return to homelessness (Including transitional housing)	<10% of those exiting permanent housing return to homelessness	≤10%= 10 11%-20%= 4 21%-30%= 3 31-45%= 1		

		≥31%= 0		
		≥85%= 10		
3. Households will maintain or increase earned and unearned income (Includes wages and mainstream resources)	85% will maintain or increase income at exit or annually	75%-84%= 7 65%-74%= 5 50%-64%= 3 ≤49%= 0		
4. Adults will obtain or maintain employment while in the program and will exit the program employed.*	20% of adults who are not on SSI/D will be employed at program exit or annually	≥20%= 10 10%-19%= 6 5%-9%= 3 ≤5%= 0		
5. Households will maintain or obtain mainstream non-cash benefits	85% will maintain or obtain mainstream non-cash benefits at exit or annually	≥85%= 10 75%-84%= 7 65%-74%= 5 50%-64%= 3 ≤49%= 0		
6. Program operates at full capacity, with low vacancy rate, and quickly fills vacancies	>90% occupancy during reporting period	≥90%= 10 70%-89%= 7 51%-69%= 4 ≤50%= 0		
7. Program maintains adequate data quality in HMIS	<10% data quality errors	<10%= 10 11%-20%= 7 21%-30%= 4 31-45%= 1 ≥31%= 0		
			Total:	

## Data Quality

### Tri County CoC 2025 Data Quality Report

Agency: \_\_\_\_\_  
Project: \_\_\_\_\_

#### Goal #1: Universal Data Elements are Complete

No more than 5% of Universal Data Elements are Missing Total possible points: 10

Total People Served in Program:		Total Adults Served in Program:			Total Adults Discharged:		
Universal Data Element	Null/ Missing	%	Unknown/Don't know/Refused	%	Total incomplete	Max Score	Final Score
1. Name						1	
2. SSN						1	
3. Date of Birth						1	
4. Race & Ethnicity						1	
5. Gender						1	
6. Veteran Status						1	
7. Disabling Condition						1	
8. Residence Prior to Entry						1	
9. Relationship to Head of Household						1	
10. Destination						1	
<b>Total:</b>						<b>10</b>	<b>0</b>

**Goal #2: HMIS Data Compliance**  
**Total Possible Points: 10**

Data is entered in HMIS within 48 hours - for those admitted during evaluation window (2 pt max)	<b>Score:</b>	
All annual updates have been entered for clients when applicable (5 pt max)	<b>Score:</b>	
For Housing Projects Only: Agency is entering accurate admission and move-in dates showing when the household was accepted into the program versus when they found	<b>Score:</b>	
	<b>Total:</b>	<b>0</b>
<b>Total HMIS Data Quality Score</b>		
<b>Goal #1: Universal Data Elements are Complete</b>	<b>0</b>	
<b>Goal #2: HMIS Data Compliance</b>	<b>0</b>	
	Total Score	<b>0.00</b>
	Total Possible Points:	<b>20</b>