

Before Starting the CoC Application

You must submit all three of the following parts in order for us to consider your Consolidated Application complete:

1. the CoC Application,
2. the CoC Priority Listing, and
3. all the CoC's project applications that were either approved and ranked, or rejected.

As the Collaborative Applicant, you are responsible for reviewing the following:

1. The FY 2023 CoC Program Competition Notice of Funding Opportunity (NOFO) for specific application and program requirements.
2. The FY 2023 CoC Application Detailed Instructions which provide additional information and guidance for completing the application.
3. All information provided to ensure it is correct and current.
4. Responses provided by project applicants in their Project Applications.
5. The application to ensure all documentation, including attachment are provided.

Your CoC Must Approve the Consolidated Application before You Submit It
- 24 CFR 578.9 requires you to compile and submit the CoC Consolidated Application for the FY 2023 CoC Program Competition on behalf of your CoC.

- 24 CFR 578.9(b) requires you to obtain approval from your CoC before you submit the Consolidated Application into e-snaps.

Answering Multi-Part Narrative Questions

Many questions require you to address multiple elements in a single text box. Number your responses to correspond with multi-element questions using the same numbers in the question. This will help you organize your responses to ensure they are complete and help us to review and score your responses.

Attachments

Questions requiring attachments to receive points state, "You Must Upload an Attachment to the 4B. Attachments Screen." Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process. Include a cover page with the attachment name.

- Attachments must match the questions they are associated with—if we do not award points for evidence you upload and associate with the wrong question, this is not a valid reason for you to appeal HUD's funding determination.

- We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).

1A. Continuum of Care (CoC) Identification

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1A-1. CoC Name and Number: NJ-516 - Warren, Sussex, Hunterdon Counties CoC

1A-2. Collaborative Applicant Name: Family Promise of Sussex County

1A-3. CoC Designation: CA

1A-4. HMIS Lead: New Jersey Housing and Mortgage Finance Agency

1B. Coordination and Engagement–Inclusive Structure and Participation

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
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- Frequently Asked Questions

1B-1.	Inclusive Structure and Participation–Participation in Coordinated Entry.	
	NOFO Sections V.B.1.a.(1), V.B.1.e., V.B.1f., and V.B.1.p.	
	In the chart below for the period from May 1, 2022 to April 30, 2023:	
	1. select yes or no in the chart below if the entity listed participates in CoC meetings, voted—including selecting CoC Board members, and participated in your CoC’s coordinated entry system; or	
	2. select Nonexistent if the organization does not exist in your CoC’s geographic area:	

	Organization/Person	Participated in CoC Meetings	Voted, Including Electing CoC Board Members	Participated in CoC’s Coordinated Entry System
1.	Affordable Housing Developer(s)	Yes	Yes	Yes
2.	CDBG/HOME/ESG Entitlement Jurisdiction	Yes	Yes	Yes
3.	Disability Advocates	Yes	Yes	Yes
4.	Disability Service Organizations	Yes	Yes	Yes
5.	EMS/Crisis Response Team(s)	Yes	Yes	Yes
6.	Homeless or Formerly Homeless Persons	Yes	Yes	Yes
7.	Hospital(s)	Yes	Yes	Yes
8.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	Yes	Yes	Yes
9.	Law Enforcement	Yes	Yes	Yes
10.	Lesbian, Gay, Bisexual, Transgender (LGBTQ+) Advocates	Yes	Yes	Yes
11.	LGBTQ+ Service Organizations	Yes	Yes	Yes
12.	Local Government Staff/Officials	Yes	Yes	Yes
13.	Local Jail(s)	Yes	Yes	Yes
14.	Mental Health Service Organizations	Yes	Yes	Yes
15.	Mental Illness Advocates	Yes	Yes	Yes

16.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	Nonexistent	No	No
17.	Organizations led by and serving LGBTQ+ persons	Yes	Yes	Yes
18.	Organizations led by and serving people with disabilities	Yes	Yes	Yes
19.	Other homeless subpopulation advocates	Yes	Yes	Yes
20.	Public Housing Authorities	Yes	Yes	Yes
21.	School Administrators/Homeless Liaisons	Yes	Yes	Yes
22.	Street Outreach Team(s)	Yes	Yes	Yes
23.	Substance Abuse Advocates	Yes	Yes	Yes
24.	Substance Abuse Service Organizations	Yes	Yes	Yes
25.	Agencies Serving Survivors of Human Trafficking	Yes	Yes	Yes
26.	Victim Service Providers	Yes	Yes	Yes
27.	Domestic Violence Advocates	Yes	Yes	Yes
28.	Other Victim Service Organizations	Yes	Yes	Yes
29.	State Domestic Violence Coalition	Yes	Yes	Yes
30.	State Sexual Assault Coalition	Yes	Yes	Yes
31.	Youth Advocates	Yes	Yes	Yes
32.	Youth Homeless Organizations	Yes	Yes	Yes
33.	Youth Service Providers	Yes	Yes	Yes
	Other: (limit 50 characters)			
34.				
35.				

By selecting "other" you must identify what "other" is.

1B-2.	Open Invitation for New Members.	
	NOFO Section V.B.1.a.(2)	
	Describe in the field below how your CoC:	
	1. communicated a transparent invitation process annually (e.g., communicated to the public on the CoC's website) to solicit new members to join the CoC;	
	2. ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats; and	
	3. invited organizations serving culturally specific communities experiencing homelessness in the geographic area to address equity (e.g., Black, Latino, Indigenous, LGBTQ+, and persons with disabilities).	

(limit 2,500 characters)

1. New member invitations are publicly available on the CoC website. CoC leadership targets outreach to new agencies to encourage attendance at its full membership & bimonthly subcommittee meetings. The CoC maintains an open invitation process.

2. Notices & meeting materials are sent in PDF or other accessible electronic formats.

3. The CoC welcomes all agencies to participate in the CoC. All the of agencies that currently participate in the CoC serves all populations, including the Black, Latino, Indigenous, and persons with disabilities. Furthermore, the CoC also posts social media postings, regarding meetings and other CoC-related information, to reach interested organizations that serve the aforementioned groups. These social media posts are made accessible to the public.

1B-3.	CoC's Strategy to Solicit/Consider Opinions on Preventing and Ending Homelessness.	
	NOFO Section V.B.1.a.(3)	
	Describe in the field below how your CoC:	
1.	solicited and considered opinions from a broad array of organizations and individuals that have knowledge of homelessness, or an interest in preventing and ending homelessness;	
2.	communicated information during public meetings or other forums your CoC uses to solicit public information;	
3.	ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats; and	
4.	took into consideration information gathered in public meetings or forums to address improvements or new approaches to preventing and ending homelessness.	

(limit 2,500 characters)

1. The CoC has recruited members with expertise in providing shelter, food, housing, physical & mental & behavioral healthcare, addiction treatment, employment assistance, government benefits, legal counsel, case management, & other important resources to persons experiencing homelessness.
2. The CoC Public/ mailing list notices ensure full CoC & subcommittee meetings are “open to all interested community members & organizations,” especially “anyone serving the homeless or anyone who is currently homeless or has been homeless” per CoC Governance Charter.
3. All notices & meeting materials are sent in PDF or other accessible electronic formats.
4. Reports of action items from CoC full membership & subcommittee meetings are brought to the monthly CoC Executive Committee meeting to ensure important insights from all individuals & committees inform CoC decisions. The CoC has often acted directly based on input from public meetings. For instance, the CoC created the Regional Integrated Services Subcommittee (RISS) based on member feedback that focuses on data quality, coordinated entry, system performance, and addressing system barriers would be key to improving outcomes across the three counties within the Tri-County CoC. The RISS has been working to increase agency involvement in data input and analysis, and target site administrations to participate in this process. The new subcommittee has also started to expand the CoC’s analysis of the number of people entering homelessness, identify training needs for agencies, and brainstorm how to meaningfully engage persons with lived experience. In addition, this RISS identified a need for expanding engagement with persons with lived expertise (PWLE), which resulted in the development an action plan for engaging PWLE.

1B-4.	Public Notification for Proposals from Organizations Not Previously Awarded CoC Program Funding.	
	NOFO Section V.B.1.a.(4)	
	Describe in the field below how your CoC notified the public:	
1.	that your CoC will consider project applications from organizations that have not previously received CoC Program funding;	
2.	about how project applicants must submit their project applications—the process;	
3.	about how your CoC would determine which project applications it would submit to HUD for funding; and	
4.	ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats.	

(limit 2,500 characters)

1. To solicit proposals from organizations not previously funded, the CoC's RLI, RFP, & its local selection criteria were publicly posted on the Counties' websites & emailed to everyone on multiple CoC, County, & Human Services listservs. The CoC's RLI stated "Eligible agencies who have not previously received HUD CoC funding are encouraged to apply." 2 new agency, Family Promise of Warren County and Safe in Hunterdon Housing applied for CoC funds this year.

2. On May 12, 2023, the CoC publicly announced it was accepting proposals through its Request for Letters of Intent (RLI) for renewal & new projects, with the understanding that new projects may be funded if current renewal project funds are reallocated by the Executive Committee &/or through additional funds made available by HUD bonus funds. The CoC also offered a technical assistance call & materials to educate applicants on how proposals were accepted via email.

3. The CoC's RLI explained that the review process the CoC used to determine which projects would be included in the FY 2023 Application would be based on evaluation of:

(1) agency capacity, project information, strategies to address racial equity, adherence to housing first, participation in coordinated assessment and the CoC, use of HMIS or a comparable database, and experience with federal and/or state funding for new projects, and

(2) evaluation of agency capacity, project information, strategies to address racial equity, adherence to housing first, long-term fiscal capacity, as well as project objective performance-based scoring criteria, including bed utilization, participant connection to employment/mainstream benefits, housing stability, & compliance monitoring, for renewal projects.

Projects serving victims of domestic violence were also scored on their ability to utilize trauma-informed, victim centered approaches and their process for addressing client safety needs and ensuring confidentiality. Projects that did not meet minimum threshold criteria, e.g., proposing CoC-eligible project types, would not be supported for funding. The CoC also released scoring rubric to indicate what criteria applications must include to receive full points.

4. Notices & meeting materials were sent in PDF or other accessible electronic forms, & County websites are compatible with text to speech programs & conversion to large text for people with disabilities.

1C. Coordination and Engagement

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

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1C-1.	Coordination with Federal, State, Local, Private, and Other Organizations.	
	NOFO Section V.B.1.b.	
	In the chart below:	
	1. select yes or no for entities listed that are included in your CoC's coordination, planning, and operations of projects that serve individuals, families, unaccompanied youth, persons who are fleeing domestic violence who are experiencing homelessness, or those at risk of homelessness; or	
	2. select Nonexistent if the organization does not exist within your CoC's geographic area.	

	Entities or Organizations Your CoC Coordinates with for Planning or Operations of Projects	Coordinates with the Planning or Operations of Projects?
1.	Funding Collaboratives	No
2.	Head Start Program	Yes
3.	Housing and services programs funded through Local Government	Yes
4.	Housing and services programs funded through other Federal Resources (non-CoC)	Yes
5.	Housing and services programs funded through private entities, including Foundations	Yes
6.	Housing and services programs funded through State Government	Yes
7.	Housing and services programs funded through U.S. Department of Health and Human Services (HHS)	Yes
8.	Housing and services programs funded through U.S. Department of Justice (DOJ)	Yes
9.	Housing Opportunities for Persons with AIDS (HOPWA)	Yes
10.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	No
11.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	Yes
12.	Organizations led by and serving LGBTQ+ persons	Yes
13.	Organizations led by and serving people with disabilities	Yes
14.	Private Foundations	Yes
15.	Public Housing Authorities	Yes
16.	Runaway and Homeless Youth (RHY)	Nonexistent
17.	Temporary Assistance for Needy Families (TANF)	Yes
	Other:(limit 50 characters)	

18.		
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1C-2.	CoC Consultation with ESG Program Recipients.	
	NOFO Section V.B.1.b.	

Describe in the field below how your CoC:	
1.	consulted with ESG Program recipients in planning and allocating ESG Program funds;
2.	participated in evaluating and reporting performance of ESG Program recipients and subrecipients;
3.	provided Point-in-Time (PIT) count and Housing Inventory Count (HIC) data to the Consolidated Plan jurisdictions within its geographic area; and
4.	provided information to Consolidated Plan Jurisdictions to address homelessness within your CoC's geographic area so it could be addressed in the Consolidated Plan update.

(limit 2,500 characters)

1. NJ Dept. of Community Affairs (DCA), the ESG and ESG-CV recipient & Con Plan Jurisdiction for the CoC, is an active member of the CoC & a CoC grantee. The CoC & DCA actively share HMIS data, & the CoC acts as the forum for soliciting community input on ESG planning, sending comments to DCA to inform its ESG allocation processes. ESG-funded Committee members, Family Promise of Warren County, DCA hosts conference calls and provides an opportunity for community stakeholders to submit written comments related to their funding priorities and anticipated allocations per eligible activities. In the past year, DCA held several targeted meetings with CoC representatives to discuss coordination of ESG funded programs with the local CoC planning process. CoC Executive Committee members participated in these meetings providing input about the local funding priorities and ways to coordinated planning activities with DCA. ESG-CV funding has been utilized in Hunterdon, Warren and Sussex Counties extensively over the past few years as a response to COVID-19 and homelessness.

2. In addition to planning around CoC funding, the CoC sends letters of support to DCA on an annual basis recommending projects seeking DCA ESG funds based on past ESG project performance, community HMIS data indicating need, & strategic pairing with other CoC programs.

3. The CoC Lead Agency provided comments & PIT/HIC data to DCA during ConPlan development/annual report timeframes.

4. As part of the integrated process, all portions of the consolidated plan regarding homeless planning are completed/reviewed by the Consolidated Plan jurisdictions prior to finalizing the info in the Consolidated plan.

1C-3.	Ensuring Families are not Separated.	
	NOFO Section V.B.1.c.	

Select yes or no in the chart below to indicate how your CoC ensures emergency shelter, transitional housing, and permanent housing (PSH and RRH) do not deny admission or separate family members regardless of each family member's self-reported sexual orientation and gender identity:

1.	Conducted mandatory training for all CoC- and ESG-funded service providers to ensure families are not separated.	Yes
2.	Conducted optional training for all CoC- and ESG-funded service providers to ensure families are not separated.	No
3.	Worked with ESG recipient(s) to adopt uniform anti-discrimination policies for all subrecipients.	Yes
4.	Worked with ESG recipient(s) to identify both CoC- and ESG-funded facilities within your CoC's geographic area that might be out of compliance and took steps to work directly with those facilities to bring them into compliance.	Yes
5.	Sought assistance from HUD by submitting questions or requesting technical assistance to resolve noncompliance by service providers.	Yes

1C-4.	CoC Collaboration Related to Children and Youth—SEAs, LEAs, School Districts.	
	NOFO Section V.B.1.d.	

Select yes or no in the chart below to indicate the entities your CoC collaborates with:

1.	Youth Education Provider	Yes
2.	State Education Agency (SEA)	Yes
3.	Local Education Agency (LEA)	Yes
4.	School Districts	Yes

1C-4a.	Formal Partnerships with Youth Education Providers, SEAs, LEAs, School Districts.	
	NOFO Section V.B.1.d.	

Describe in the field below the formal partnerships your CoC has with at least one of the entities where you responded yes in question 1C-4.

(limit 2,500 characters)

Local Family Promise shelters have formal contracts with McKinney-Vento funding for 1 on 1 homework assistance & providing services to sheltered students. The CoC Lead Agency partners with local McKinney-Vento local liaisons (MVLL) by involving homeless liaisons in local committees & developing protocols for identifying homeless youth, maintaining school enrollment, & procedures for information sharing. The CoC & regional MVLL provide quarterly trainings to local school liaisons on homeless services, prevention, & resources. Additionally, Hunterdon County has an MOU with NORWESCAP to provide Head Start/Early Head Start health/mental health services to children in CoC projects & outreaches to all schools/MVLLs in the CoC to collect data on homeless students & offer resources such as camp, backpacks, & transportation to schools available to homeless families.

1C-4b.	Informing Individuals and Families Experiencing Homelessness about Eligibility for Educational Services.	
	NOFO Section V.B.1.d.	

Describe in the field below written policies and procedures your CoC uses to inform individuals and families who become homeless of their eligibility for educational services.

(limit 2,500 characters)

The CoC has developed a written standard whereby all CoC-funded agencies that service families or youth up to 24 years of age must designate a staff person as their agency’s “Youth Advocate” to ensure that:

- All school-aged youth remain enrolled in school during periods of homelessness and/or during the transition into permanent housing.
- All Youth Advocates gather the names of homeless school-aged youth and report the names to Regional Educational Services Commission.
- All Youth Advocates inform homeless families of their children’s educational rights under the McKinney-Vento Act and connect children with community services, including early childhood programs such as Head Start.
- All Youth Advocates connect homeless families to their LEA McKinney-Vento Homeless Liaison or other designated staff person identified by the LEA.” The CoC has conducted monitoring of all grant recipients as part of the local selection process to ensure compliance with requirements that programs serving households with children were designating required staff to ensure that participants understand and take advantage of available education resources. Trainings are also offered to homeless providers to know what consumer rights are around education.

1C-4c.	Written/Formal Agreements or Partnerships with Early Childhood Services Providers.	
	NOFO Section V.B.1.d.	

Select yes or no in the chart below to indicate whether your CoC has written formal agreements or partnerships with the listed providers of early childhood services:

		MOU/MOA	Other Formal Agreement
1.	Birth to 3 years	No	No
2.	Child Care and Development Fund	No	No
3.	Early Childhood Providers	No	No
4.	Early Head Start	No	No
5.	Federal Home Visiting Program–(including Maternal, Infant and Early Childhood Home and Visiting or MIECHV)	No	No
6.	Head Start	Yes	Yes
7.	Healthy Start		No
8.	Public Pre-K	No	No
9.	Tribal Home Visiting Program	No	No
	Other (limit 150 characters)		
10.			

You must select a response for elements 1 through 9 in question 1C-4c.

1C-5.	Addressing Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors—Collaboration with Federally Funded Programs and Victim Service Providers.
	NOFO Section V.B.1.e.

In the chart below select yes or no for the organizations your CoC collaborates with:

	Organizations	
1.	state domestic violence coalitions	Yes
2.	state sexual assault coalitions	Yes
3.	other organizations that help this population	Yes

1C-5a.	Collaboration with Federally Funded Programs and Victim Service Providers to Address Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.
	NOFO Section V.B.1.e.

Describe in the field below how your CoC regularly collaborates with organizations indicated in Question 1C-5 to:

1.	update CoC-wide policies; and
2.	ensure all housing and services provided in the CoC's geographic area are trauma-informed and can meet the needs of survivors.

(limit 2,500 characters)

1. Victim Service Providers are invited to (RISS) to raise issues and propose updates to CoC-wide policies with the larger committee. Each CoC meeting includes an opportunity for public comment, during which all agencies including victim service providers, may propose new CoC policies or update existing CoC policies. Any proposals or updates would then be reviewed by the Executive Committee for final vote.

2. During the annual CoC monitoring process, agencies are scored based on whether their staff receives training on trauma-informed care and can meet the needs of survivors. The CoC also informs all agencies about community training opportunities, including training on trauma-informed care, which staff can take advantage of. In addition, the CoC is working to develop a subcommittee specifically for DV policies, with the goal of ensuring the CoC is providing trauma-informed services. The executive committee has a plan to invite one of the DV agencies in the region to facilitate this subcommittee.

1C-5b.	Coordinated Annual Training on Best Practices to Address the Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.
	NOFO Section V.B.1.e.

Describe in the field below how your CoC coordinates to provide training for:

1.	project staff that addresses best practices (e.g., trauma-informed, victim-centered) on safety and planning protocols in serving survivors of domestic violence and indicate the frequency of the training in your response (e.g., monthly, semi-annually); and
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	2. Coordinated Entry staff that addresses best practices (e.g., trauma informed care) on safety and planning protocols in serving survivors of domestic violence and indicate the frequency of the training in your response (e.g., monthly, semi-annually).
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(limit 2,500 characters)

1. When a family/individual survivor of DV presents to a homeless assistance providers & is identified as experiencing an imminent threat or safety risk, CoC protocol dictates that the provider refers directly to local victim service providers (VSPs) who will complete the Coordinated Assessment process with the client. All of these VSPs have staff who are highly trained in trauma-informed care, providing victim-centered services and housing options, and ensuring safety planning protocols are in place. These staff are the primary access points for survivors for the CoC's Coordinated Assessment system. The CoC has also developed a training schedule and is including training on working with survivors of domestic violence for all CoC provider staff.

2. The CoC lead agency also serves as the CE provider, where staff undergo trauma-informed care training and those specifically who operate the DV-CE project receive DV & Sexual Assault certification training to better meet the needs of this population. CoC agencies coordinate referrals with the local Divisions of Social Services (BOSS) to be assessed for any available mainstream & income resources. Staff for these BOSS Coordinated Assessment points of entry receive annual training from local DV agencies to ensure these staff provide trauma-informed care and have a full understanding of available DV resources, children and the dynamics of DV, teen dating violence, and the link of child abuse to other forms of abuse.

1C-5c.	Implemented Safety Planning, Confidentiality Protocols in Your CoC's Coordinated Entry to Address the Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section V.B.1.e.	

Describe in the field below how your CoC's coordinated entry includes:

1.	safety planning protocols; and
2.	confidentiality protocols.

(limit 2,500 characters)

When an individual initially accesses the coordinated entry system, an intake worker will walk them through the process of completing a standardized intake form to obtain information relevant to assessing for crisis needs. The assessment process is a series of interactions gathering as much information about a client’s situation as possible. Upon contact with the agency, a comprehensive intake is completed utilizing a standardized tool to assess for crisis & needs. The intake is used as a tool to start the conversation with a client, obtain necessary information for evaluating how best to assist, & providing a crisis response for the safety of the individual. Ongoing interactions with the client then provide for additional opportunity to continue to assess the needs of the household for housing stabilization. The different assessments build on each other to provide a more complete snapshot of the household’s needs. Effort is taken to thoroughly document throughout the process so that clients are not faced with having to repeat their trauma history. Clients may be reassessed if they remain homeless for an extended amount of time or if their situation were to change.

If a family/individual survivor of DV presents to a homeless assistance provider & is identified as experiencing an imminent threat or safety risk, CoC protocol dictates that the provider refers directly to local victim service providers (VSPs): SAFE in Hunterdon County, DASI in Sussex County, or DASACC in Warren via phone to prioritize safety and ensure that confidential data is not collected in HMIS.

Staff at the 3 VSPs are trained in trauma-informed care and in providing victim-centered services that promote client choice. Whether the client chooses to receive services from a VSP, Divisions of Social Services, or another CoC provider, providers can complete an assessment with the client to be confidentially included in the CoC’s Coordinated Assessment process so they are prioritized & referred outside of HMIS so they can choose from the full range of housing assistance/services available. When a survivor household is prioritized for placement, the provider is able to contact the referring agency so a client can consider the option & complete intake to ensure confidentiality throughout the placement process.

1C-5d.	Used De-identified Aggregate Data to Address the Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
NOFO Section V.B.1.e.		
Describe in the field below:		
1.	the de-identified aggregate data source(s) your CoC used for data on survivors of domestic violence, dating violence, sexual assault, and stalking; and	
2.	how your CoC uses the de-identified aggregate data described in element 1 of this question to evaluate how to best meet the specialized needs related to domestic violence and homelessness.	

(limit 2,500 characters)

1.The CoC uses several sources of information to evaluate needs related to domestic violence, dating violence, sexual assault, and stalking. The three local victim services providers (VSPs): SAFE in Hunterdon County, DASI in Sussex County, or DASACC in Warren County, are all active members of the bi-monthly CoC meetings and monthly coordinated assessment case conferencing committee meetings. These agencies provide de-identified aggregate data from their comparable databases to alert the CoC to trends and issues in serving victims of domestic violence.

2.The VSPs provide ongoing data to the CoC via referrals and prioritization scoring tools completed for the Coordinated Assessment process. In this way, the CoC can know in real-time what the needs are for permanent housing assistance for survivor households. Also, the VSPs participate in monthly Case Conferencing meetings around the Housing Prioritization List and provide updates on referrals and household needs.

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1C-5e.	Implemented Emergency Transfer Plan Policies and Procedures for Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section V.B.1.e.	

Describe in the field below how your CoC communicates to all individuals and families seeking or receiving CoC Program assistance:

1.	whether your CoC has policies and procedures that include an emergency transfer plan;
2.	the process for individuals and families to request an emergency transfer; and
3.	the process your CoC uses to respond to individuals' and families' emergency transfer requests.

(limit 2,500 characters)

1.The CoC has policies and procedures that include an Emergency Transfer plan.

2.To request an emergency transfer, the tenant shall notify the CoC-funded agency’s management office and submit a written request for a transfer to another location. The agency will provide reasonable accommodations to this policy for individuals with disabilities. The tenant’s written request for an emergency transfer should include either: (a) A statement expressing that the tenant reasonably believes that there is a threat of imminent harm from further violence if the tenant were to remain in the same dwelling unit assisted under the agency’s program; OR (b) A statement that the tenant was a sexual assault victim and that the sexual assault occurred on the premises during the 90-calendar-day period preceding the tenant’s request for an emergency transfer.

2. The emergency transfer plan ensures that if a household or household members require emergency transfer that the provider will “act as quickly as possible to move a tenant who is a victim of domestic violence...to another unit, subject to availability and safety of a unit.” Or, the agency may need to identify other housing options to ensure safety or based on availability. The policy also states that “if a program participant qualifies for an emergency transfer, but a safe unit is not immediately available for an internal emergency transfer, that program participant shall have priority over all other applicants for tenant-based rental assistance, utility assistance, & units for which project-based rental assistance is provided.” In addition, the Tri-County CoC funded agency will keep confidential any information that the tenant submits in requesting an emergency transfer, and information about the emergency transfer, unless the tenant gives the agency written permission to release the information on a time limited basis, or disclosure of the information is required by law or required for use in an eviction proceeding or hearing regarding termination of assistance from the covered program

1C-5f.	Access to Housing for Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.	
	NOFO Section V.B.1.e.	

Describe in the field below how your CoC:

1.	ensures that survivors of domestic violence, dating violence, sexual assault, or stalking have safe access to all of the housing and services available within the CoC’s geographic area; and
2.	proactively identifies systemic barriers within your homeless response system that create barriers to safely house and provide services to survivors of domestic violence, dating violence, sexual assault, or stalking.

(limit 2,500 characters)

1. Staff for the DV-CE project receive DV & Sexual Assault certification training to better meet the needs of this population. The goal of the program is to facilitate a plan for aligning services into a streamlined process whereby access, assessment, prioritization, & referrals are standardized in a way that is both HUD compliant & community based. The program ensures DV victims have equal access to all crisis response resources, ensuring no one falls through the cracks & that all callers have access to safe shelter at the time of access. The project uses the following strategies:

- Maintain quality & efficiency of data collection for the full CoC region
- Build relationships with landlords, explain benefits of working with housing assistance programs, & increase access to housing opportunities for clients
- Maintain a a real-time database Housing Hub where clients & staff can research available housing opportunities. The Housing Hub provides a supportive environment where clients who are housing insecure, at-risk, or unsheltered can go for resources & guidance on finding appropriate housing to meet their individual household needs. The Housing Hub is maintained by the Housing Navigator.
- Make available education & resources related to landlord and tenants' rights & responsibilities.
- Employ marketing resources to increase visibility of the CE program and access points

2. The CoC reviews de-identified aggregate data from the DV service agencies & PIT data to gain insight into trends & barriers faced by survivors of DV in the region. This review allows the CoC to better understand and account for the specialized needs of this population. In addition, the CoC is participating in a Community-Led Planning and Development project which is intended to establish a partnership between CoC leadership and persons with lived expertise (PWLE) in which PWLE have an active stake in providing feedback on the homeless response system and helping to inform CoC leadership on system barriers and strategies for improvement. The CoC is in the initial phase of this project and has initiated focus group conversations with people with lived experience to better understand their experience navigating the homeless response system and the barriers they have faced. One of the goals of this ongoing conversation is to open the door for PWLE to share and identify the unique experiences and barriers faced by survivors in obtaining services and safe housing.

1C-5g.	Ensuring Survivors With a Range of Lived Expertise Participate in Developing CoC-Wide Policy and Programs.	
	NOFO Section V.B.1.e.	

Describe in the field below how your CoC:	
1.	ensured survivors with a range of lived expertise are involved in the development of your CoC-wide policy and programs; and
2.	accounted for the unique and complex needs of survivors.

(limit 2,500 characters)

(1& 2) The CoC is participating in a Community-Led Planning and Development project which is intended to establish a partnership between CoC leadership and persons with lived experience (PWLE) in which PWLE have an active stake in providing feedback on the homeless response system and helping to inform CoC leadership on system barriers and strategies for improvement. The CoC is in the initial phase of this project and has initiated focus group conversations with people with lived experience to better understand their experience navigating the homeless response system and the barriers they have faced. One of the goals of this ongoing conversation is to open the door for PWLE to identify the unique experiences and barriers faced by survivors with lived expertise, and to gain their input on reviewing and updating CoC-wide and policy and programs.

1C-6.	Addressing the Needs of Lesbian, Gay, Bisexual, Transgender and Queer+--Anti-Discrimination Policy and Training.	
NOFO Section V.B.1.f.		

	1. Did your CoC implement a written CoC-wide anti-discrimination policy ensuring that LGBTQ+ individuals and families receive supportive services, shelter, and housing free from discrimination?	Yes
	2. Did your CoC conduct annual CoC-wide training with providers on how to effectively implement the Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity (Equal Access Final Rule)?	Yes
	3. Did your CoC conduct annual CoC-wide training with providers on how to effectively implement Equal Access in Accordance With an Individual's Gender Identity in Community Planning and Development Programs (Gender Identity Final Rule)?	Yes

1C-6a.	Anti-Discrimination Policy--Updating Policies--Assisting Providers--Evaluating Compliance--Addressing Noncompliance.	
NOFO Section V.B.1.f.		

Describe in the field below:	
1.	how your CoC regularly collaborates with LGBTQ+ and other organizations to update its CoC-wide anti-discrimination policy, as necessary to ensure all housing and services provided in the CoC are trauma-informed and able to meet the needs of LGBTQ+ individuals and families;
2.	how your CoC assisted housing and services providers in developing project-level anti-discrimination policies that are consistent with the CoC-wide anti-discrimination policy;
3.	your CoC's process for evaluating compliance with your CoC's anti-discrimination policies; and
4.	your CoC's process for addressing noncompliance with your CoC's anti-discrimination policies.

(limit 2,500 characters)

1. Each CoC meeting includes an opportunity for public comment, during which all CoC members may propose new CoC policies or propose updates to existing CoC policies, including the non-discrimination and equal opportunities policy. If feedback was made by the stakeholders, the CoC Governance Board meets and votes on updating the policies as necessary.
2. The CoC has an annual training scheduled for an upcoming CoC-wide meeting, which will cover the non-discrimination policy and will also address the topic of how to develop project-level policies that are consistent with the CoC-wide anti-discrimination policy.
3. The CoC conducts an annual monitoring of CoC-funded providers, which includes a monitoring of providers' policies and oversight over any compliance issues with the CoC's anti-discrimination policies.
4. If the monitoring process results in findings regarding noncompliance with the anti-CoC discrimination policy, the CoC will write a letter to the agency notifying them of the exact findings that were identified and will request that the agency submit a response within 60 days of receipt of the letter, acknowledging the findings and reporting back on their remediation plan for addressing any noncompliance. If noncompliance is identified in subsequent monitoring cycles, the agency will be notified that this could result in loss of funding if their noncompliance persists.

1C-7.	Public Housing Agencies within Your CoC's Geographic Area—New Admissions—General/Limited Preference—Moving On Strategy.	
	NOFO Section V.B.1.g.	

You must upload the PHA Homeless Preference\PHA Moving On Preference attachment(s) to the 4B. Attachments Screen.

Enter information in the chart below for the two largest PHAs highlighted in gray on the current CoC-PHA Crosswalk Report or the two PHAs your CoC has a working relationship with—if there is only one PHA in your CoC's geographic area, provide information on the one:

Public Housing Agency Name	Enter the Percent of New Admissions into Public Housing and Housing Choice Voucher Program During FY 2022 who were experiencing homelessness at entry	Does the PHA have a General or Limited Homeless Preference?	Does the PHA have a Preference for current PSH program participants no longer needing intensive supportive services, e.g., Moving On?
New Jersey Department of Community Affairs	9%	Yes-HCV	No
Hunterdon Housing Authority	17%	Yes-HCV	No

1C-7a.	Written Policies on Homeless Admission Preferences with PHAs.	
	NOFO Section V.B.1.g.	

Describe in the field below:

1. steps your CoC has taken, with the two largest PHAs within your CoC's geographic area or the two PHAs your CoC has working relationships with, to adopt a homeless admission preference—if your CoC only has one PHA within its geographic area, you may respond for the one; or

2.	state that your CoC has not worked with the PHAs in its geographic area to adopt a homeless admission preference.
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(limit 2,500 characters)

Due to the advocacy of CoC partners Hunterdon County, Hunterdon Helpline & Family Promise of Hunterdon County as part of their effort to create a 10 Year plan to End Homelessness, the CoC was able to provide USICH PHA Guidebook on Ending Homelessness to Hunterdon County Division of Housing & HUD Notice PIH 2013-15 regarding creating a homeless preference. In response, Hunterdon Division of Housing requested public comment regarding adding a homeless preference to its Admin Plan and implemented a homeless preference in 2018. The CoC encouraged community partners to provide comment to request implementation of the preference.

The CoC has also engaged NJ DCA regarding how to establish more robust homeless preference in its Admin Plan as well as increasing its use of the Moving On program it established.

1C-7b.	Moving On Strategy with Affordable Housing Providers.	
	Not Scored–For Information Only	

Select yes or no in the chart below to indicate affordable housing providers in your CoC's jurisdiction that your recipients use to move program participants to other subsidized housing:

1.	Multifamily assisted housing owners	Yes
2.	PHA	Yes
3.	Low Income Housing Tax Credit (LIHTC) developments	Yes
4.	Local low-income housing programs	Yes
	Other (limit 150 characters)	
5.		

1C-7c.	Include Units from PHA Administered Programs in Your CoC's Coordinated Entry.	
	NOFO Section V.B.1.g.	

In the chart below, indicate if your CoC includes units from the following PHA programs in your CoC's coordinated entry process:

1.	Emergency Housing Vouchers (EHV)	Yes
2.	Family Unification Program (FUP)	No
3.	Housing Choice Voucher (HCV)	No
4.	HUD-Veterans Affairs Supportive Housing (HUD-VASH)	Yes
5.	Mainstream Vouchers	No
6.	Non-Elderly Disabled (NED) Vouchers	No
7.	Public Housing	No

8.	Other Units from PHAs:	

1C-7d.	Submitting CoC and PHA Joint Applications for Funding for People Experiencing Homelessness. NOFO Section V.B.1.g.	
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1.	Did your CoC coordinate with a PHA(s) to submit a competitive joint application(s) for funding or jointly implement a competitive project serving individuals or families experiencing homelessness (e.g., applications for mainstream vouchers, Family Unification Program (FUP), other programs)?	No
		Program Funding Source
2.	Enter the type of competitive project your CoC coordinated with a PHA(s) to submit a joint application for or jointly implement.	

1C-7e.	Coordinating with PHA(s) to Apply for or Implement HCV Dedicated to Homelessness Including Emergency Housing Voucher (EHV). NOFO Section V.B.1.g.	
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	Did your CoC coordinate with any PHA to apply for or implement funding provided for Housing Choice Vouchers dedicated to homelessness, including vouchers provided through the American Rescue Plan?	No
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1C-7e.1.	List of PHAs with Active MOUs to Administer the Emergency Housing Voucher (EHV) Program. Not Scored—For Information Only	
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	Does your CoC have an active Memorandum of Understanding (MOU) with any PHA to administer the EHV Program?	Yes
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	If you select yes to question 1C-7e.1., you must use the list feature below to enter the name of every PHA your CoC has an active MOU with to administer the Emergency Housing Voucher Program.	
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PHA	
	New Jersey State ...

1C-7e.1. List of PHAs with MOUs

Name of PHA: New Jersey State Department of Community Affairs

1D. Coordination and Engagement Cont'd

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1D-1.	Discharge Planning Coordination.	
	NOFO Section V.B.1.h.	

Select yes or no in the chart below to indicate whether your CoC actively coordinates with the systems of care listed to ensure persons who have resided in them longer than 90 days are not discharged directly to the streets, emergency shelters, or other homeless assistance programs.

1. Foster Care	Yes
2. Health Care	Yes
3. Mental Health Care	Yes
4. Correctional Facilities	Yes

1D-2.	Housing First—Lowering Barriers to Entry.	
	NOFO Section V.B.1.i.	

1.	Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe Haven, and Transitional Housing projects your CoC is applying for in FY 2023 CoC Program Competition.	9
2.	Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe Haven, and Transitional Housing projects your CoC is applying for in FY 2023 CoC Program Competition that have adopted the Housing First approach.	9
3.	This number is a calculation of the percentage of new and renewal PSH, RRH, SSO non-Coordinated Entry, Safe Haven, and Transitional Housing projects the CoC has ranked in its CoC Priority Listing in the FY 2023 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing.	100%

1D-2a.	Project Evaluation for Housing First Compliance.	
	NOFO Section V.B.1.i.	

You must upload the Housing First Evaluation attachment to the 4B. Attachments Screen.

	Describe in the field below:
1.	how your CoC evaluates every project—where the applicant checks Housing First on their project application—to determine if they are using a Housing First approach;
2.	the list of factors and performance indicators your CoC uses during its evaluation; and
3.	how your CoC regularly evaluates projects outside of your local CoC competition to ensure the projects are using a Housing First approach.

(limit 2,500 characters)

1. New & renewal projects that check Housing First (HF) are scored during the local selection process based on their operationalization of HF, including a review of admission & termination criteria to ensure participants are not denied admission or terminated for:

- Having little or no income
- Active or history of substance abuse
- Having a criminal record with exceptions for state-mandated restrictions
- History of domestic violence
- Lack of documentation at program entry
- Failure to participate in supportive services

The local selection process also incorporates annual project monitoring results into the local selection scoring for renewal projects & monitoring covers adherence to HF. In one case where a renewal project indicated that they sometimes deny or terminate clients for active substance use, the CoC connected with the agency to understand why this was happening, & now has an active plan to work with the agency on developing HF policies & remediating this practice so that those with substance use are not terminated or denied from housing opportunities.

2. The CoC created a HF reference tool, which is an outline of various standards of Housing First principles provided to agencies during the annual monitoring process. These standards are (1) Housing First in Project access; (2) Housing First in Project Input; (3) Housing First in Project Lease Arrangements; (4) Housing First in Services; (5) Housing First in Housing Provision. These standards are further outlined in the attached evaluation tool.

3. Outside of the competition, renewal projects are monitored annually. The monitoring is either on-site or remote, with on-site monitorings taking place alternate year. The on-site monitoring process includes on-site review of client files to ensure that clients were not terminated from the project due to violations of HF. Both the on-site and remote monitoring process entails reviewing program policies & procedures to ensure program policies do not violate HF principles, that client input impacts program design, & that there are minimal barriers to entry related to documentation.

1D-3.	Street Outreach—Scope.	
	NOFO Section V.B.1.j.	

	Describe in the field below:
1.	your CoC's street outreach efforts, including the methods it uses to ensure all persons experiencing unsheltered homelessness are identified and engaged;
2.	whether your CoC's Street Outreach covers 100 percent of the CoC's geographic area;
3.	how often your CoC conducts street outreach; and

4.	how your CoC tailored its street outreach to persons experiencing homelessness who are least likely to request assistance.
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(limit 2,500 characters)

1. Bridgeway Rehabilitation Services operate the primary outreach efforts for the CoC through the PATH program. Outreach teams work to identify & serve those least likely to seek assistance. This practice of tailoring outreach to the hardest to serve has been bolstered by the availability of new PSH vouchers dedicated to the chronically homeless by the CoC and prioritizing those vouchers for those persons who have been homeless longest with the most severe service needs. Outreach staff have access to bilingual Spanish speakers & other translation services for those with limited English proficiency. They print documents in English & Spanish. Hunterdon Helpline also has outreach on Sunday mornings to known homeless encampment areas & provides a bagged breakfast/lunch. Additional outreach teams include Code Blue and Market Street Mission. The CoC also gained a mobile outreach team working in each county to identify, engage with & provide essential services necessary to outreach unsheltered and/or at-risk individuals; connect them with emergency shelter, housing, or services; and provide mobile case management.

2. These teams cover 100% of the full geographic region annually and target known locations. The teams work closely with local police, hospitals, food pantries, & Divisions of Social Services to respond to unsheltered homeless persons identified by those agencies. They also connect people to General Assistance income, TANF & SSI/D through which they may receive shelter and housing, & track outreach interactions in the HMIS.

3. Outreach is conducted weekly throughout the CoC jurisdiction.

4. Family Promise & partners also hold service fairs throughout the year to engage persons in need of housing & services who are not yet seeking them. Events are held at key times to get resources to clients as the seasons change. Also, Family Promise outreaches to engage unsheltered clients who otherwise are not engaged with services such as showers targeting their expressed needs. The mobile outreach team also now has the ability to go out to where the individuals are oftentimes in parking lots, campgrounds and parks.

1D-4.	Strategies to Prevent Criminalization of Homelessness.	
	NOFO Section V.B.1.k.	

Select yes or no in the chart below to indicate strategies your CoC implemented to ensure homelessness is not criminalized and to reverse existing criminalization policies in your CoC's geographic area:
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	Your CoC's Strategies	Ensure Homelessness is not Criminalized	Reverse Existing Criminalization Policies
1.	Engaged/educated local policymakers	No	No
2.	Engaged/educated law enforcement	No	No
3.	Engaged/educated local business leaders	No	No
4.	Implemented community wide plans	No	No

5.	Other:(limit 500 characters)		
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1D-5.	Rapid Rehousing–RRH Beds as Reported in the Housing Inventory Count (HIC) or Longitudinal Data from HMIS.	
	NOFO Section V.B.1.I.	

	HIC Longitudinal HMIS Data	2022	2023
Enter the total number of RRH beds available to serve all populations as reported in the HIC or the number of households served per longitudinal HMIS data, e.g., APR.	HIC	141	129

1D-6.	Mainstream Benefits–CoC Annual Training of Project Staff.	
	NOFO Section V.B.1.m.	

Indicate in the chart below whether your CoC trains program staff annually on the following mainstream benefits available for program participants within your CoC's geographic area:

	Mainstream Benefits	CoC Provides Annual Training?
1.	Food Stamps	Yes
2.	SSI–Supplemental Security Income	No
3.	SSDI–Social Security Disability Insurance	No
4.	TANF–Temporary Assistance for Needy Families	No
5.	Substance Use Disorder Programs	Yes
6.	Employment Assistance Programs	Yes
7.	Other (limit 150 characters)	

1D-6a.	Information and Training on Mainstream Benefits and Other Assistance.	
	NOFO Section V.B.1.m	

	Describe in the field below how your CoC:
1.	systemically provides up-to-date information on mainstream resources available for program participants (e.g., Food Stamps, SSI, SSDI, TANF, substance abuse programs) within your CoC's geographic area;
2.	works with project staff to collaborate with healthcare organizations, including substance abuse treatment and mental health treatment, to assist program participants with receiving healthcare services; and
3.	works with projects to promote SSI/SSDI Outreach, Access, and Recovery (SOAR) certification of program staff.

(limit 2,500 characters)

1. 100% of CoC-funded projects refer consumers to local County Divisions of Social Services who administer and issue SNAP benefits, TANF, General Assistance (welfare for adult individuals), and substance abuse programs. Also, the CoC in partnership with outreach staff ensure successful referral for eligible clients to Social Services offices for SSI, SSD application.

2. The CoC membership includes Zufall, a federally qualified healthcare center that has assisted the CoC in ensuring that CoC program participants can attend local health fair and clinic events to assist participants with receiving healthcare services

3. Within the Tri-County CoC, all the Family Promise and DSS agencies are able to conduct outreach to provide recovery assistance in attempting to end homelessness. In addition, DSS and Family Promise agencies are SOAR-Certified, allowing the assistance of obtaining social security benefits for community members

1D-7.	Increasing Capacity for Non-Congregate Sheltering.	
	NOFO Section V.B.1.n.	

Describe in the field below how your CoC is increasing its capacity to provide non-congregate sheltering.

(limit 2,500 characters)

The CoC does not fund any congregate or non-congregate county shelters. However, Samaritan Inn family shelter has expanded to 3 different homes and Family Promise of Sussex shelter program has 3 apartments and hotel/ motel for overfill and crisis. Funds were from Impact 100 Garden State Foundation and continue to be funded by agency sources

ID-8.	Partnerships with Public Health Agencies—Collaborating to Respond to and Prevent Spread of Infectious Diseases.	
	NOFO Section V.B.1.o.	

Describe in the field below how your CoC effectively collaborates with state and local public health agencies to:

- | | |
|----|--|
| 1. | develop CoC-wide policies and procedures to respond to infectious disease outbreaks; and |
| 2. | prevent infectious disease outbreaks among people experiencing homelessness. |

(limit 2,500 characters)

1. During the height of COVID-19, the CoC relied and expanded on its partnerships with the Counties' Departments of Health in order to rapidly and effectively respond to the pandemic. This has since resulted in on-going practices and protocols that the CoC now follows in the event a future infectious disease outbreak:

- Use of multiple communication platforms, including the County Website, email alerts, the Community Health Alert and Information Network (CHAIN), and meeting announcements to quickly disseminate public health emergency information
- Lasting partnership with and information/resource sharing among local mainstream health providers, including Atlantic Healthcare, Zufall Medical Health Center, public health nursing practitioners, and county vaccination sites
- Provision of health care in approved shelters
- Provision of testing and vaccination to at-risk populations by the Hunterdon County Health Department, Hunterdon Medical Center, and Zufall Health Center

2. CoC-wide policy follows County protocol as per their Emergency Operations Plan (EOP) in the event of a future public health emergency. The actions taken to prepare for a future emergency, as detailed in the Warren County EOPs, for instance, include coordination with the County Health Department to:

- Implement effective environmental health, nursing, and health education practices to minimize the incidence of disease
- Support in the movement of special needs and homebound population
- Conduct frequent inspections of emergency shelters to determine the need for sanitation or other protective measures.
- Moving all CoC meetings to remote settings through Zoom and Webex

ID-8a.	Collaboration With Public Health Agencies on Infectious Diseases.	
	NOFO Section V.B.1.o.	
	Describe in the field below how your CoC:	
1.	shared information related to public health measures and homelessness, and	
2.	facilitated communication between public health agencies and homeless service providers to ensure street outreach providers and shelter and housing providers are equipped to prevent or limit infectious disease outbreaks among program participants.	

(limit 2,500 characters)

1.The CoC is equipped to communicate essential information related to public health measures and homelessness through multiple communication platforms: the County Website, email alerts, the Community Health Alert and Information Network (CHAIN), and meeting announcements.

2.The Sussex County Division of Health works with Newton Memorial Hospital, Sussex County Division of Emergency Management, Sussex County Law Enforcement, and the New Jersey Department of Health to respond in the event of a public health emergency. The local Public Health Emergency Preparedness team has an established communications network among public health professionals, healthcare organizations, law enforcement agencies, clinicians, school officials, public officials, emergency responders and businesses through the development of the Community Health Alert and Information Network (CHAIN). By strengthening information access among local and community partners, the PHENS Coordinator can assure rapid notification of public health events or information that may impact the health of the community. Trained in the use of communication technology, the PHENS Coordinator can receive and transmit information the CHAIN, 24 hours per day, 7 days per week, regardless of location.

1D-9.	Centralized or Coordinated Entry System–Assessment Process.	
	NOFO Section V.B.1.p.	
	Describe in the field below how your CoC’s coordinated entry system:	
1.	covers 100 percent of your CoC’s geographic area;	
2.	uses a standardized assessment process; and	
3.	is updated regularly using feedback received from participating projects and households that participated in coordinated entry.	

(limit 2,500 characters)

1. The CoC Coordinated Entry System (CES) covers 100% of the CoC geographic area through outreach from PATH & telephone availability during & after business hours to the County Divisions of Social Services. The CoC also outreaches to the hardest to serve individuals not actively seeking services who are staying in known locations. The CoC strives to make materials & phone conversations accessible to persons with limited English proficiency through translation. The new Regional Integrated Services Subcommittee (RISS) will identify barriers within the CES and offer guidance to CoC agencies on the CES process as well.

2. Tri-County Continuum of Care has created a Housing Prioritization Tool (HPT) to prioritize households through a standardized assessment process. The HPT collects information about various health and social needs of each household to evaluate their vulnerability and level of service need. The tool considers factors such as:

- The extent of a household’s homelessness
- Health care concerns/ER visits
- Interactions with the police & law enforcement
- Mental or Physical disabilities or issues of long duration which impede independent living
- History or active substance use/abuse
- History or current experiences of DV
- Income

Intake staff receive training to ensure this process is standardized. The Housing Prioritization Tool uses the client responses to the questions related to these factors to provide a score that identifies their vulnerability. The higher the HPT score the household receives, the higher the level of intervention they will most likely need to maintain permanent housing and avoid additional episodes of homelessness. The CA process prioritizes for PSH in accordance with CPD-16-011 per CoC Policies.

3. The Coordinated Entry provider uses HMIS data and feedback from agencies to inform all processes. The RISS periodically reviews the CE Assessment and welcomes stakeholder feedback, including input from those administering the tool, participating projects. Participating projects are required to attend Case Conferencing and have the opportunity to share feedback on the tool during meetings. Moreover, the CoC plans to host a regular Consumer Focus Group, where consumers who have moved through the CES can provide qualitative data on their experience utilizing CE.

	1D-9a. Program Participant-Centered Approach to Centralized or Coordinated Entry.	
	NOFO Section V.B.1.p.	

	Describe in the field below how your CoC's coordinated entry system:
1.	reaches people who are least likely to apply for homeless assistance in the absence of special outreach;
2.	prioritizes people most in need of assistance;
3.	ensures people most in need of assistance receive permanent housing in a timely manner, consistent with their preferences; and
4.	takes steps to reduce burdens on people using coordinated entry.

(limit 2,500 characters)

1. Family Promise & partners hold service fairs throughout the year to engage persons in need of housing & services who are not yet seeking them. Events are held at key times to get resources to clients as the seasons change. Also, Family Promise outreaches to engage unsheltered clients who otherwise are not engaged with services such as showers targeting their expressed needs.
2. The higher the HPT score the household receives, the higher the level of intervention they will most likely need to maintain permanent housing and avoid additional episodes of homelessness. The CA process prioritizes for PSH in accordance with CPD-16-011 per CoC Policies.
3. The CoC can monitor bed availability in real-time for housing projects using HMIS & conducts Case Conferencing meetings at least monthly to ensure that all referrals are incorporated and referred as soon as possible to permanent housing.
4. The CE system utilizes a phases assessment process that works to not be overly invasive & retraumatizing. The process seeks to obtain only necessary information required to provide supportive stabilization services. The assessment process allows client autonomy & provides the opportunity for them to freely refuse to answer questions without retribution or limiting their access to assistance. The information gathered through the assessment process is meant to provide a clear understanding to allow for meaningful recommendations & referrals to support the needs of clients. The process aims to be culturally competent, person-centered, user friendly & sensitive to each individual's lived experience.

1D-9b.	Informing Program Participant about Rights and Remedies through Centralized or Coordinated Entry—Reporting Violations. NOFO Section V.B.1.p.	
	Describe in the field below how your CoC through its centralized or coordinated entry:	
	1. affirmatively markets housing and services provided within the CoC's geographic area and ensures it reaches all persons experiencing homelessness;	
	2. informs program participants of their rights and remedies available under federal, state, and local fair housing and civil rights laws; and	
	3. reports any conditions or actions that impede fair housing choice for current or prospective program participants to the jurisdiction(s) responsible for certifying consistency with the Consolidated Plan.	

(limit 2,500 characters)

(1&2) The CoC Lead operates the CES and is committed per the CoC Governance charter to create inclusive facilities & programming by engages in the following to affirmatively market housing and services and inform clients of their rights and remedies:

- Publicly posts information stating the agency are a HUD equal access program and information about their Fair housing and Anti-Discrimination policies. Such policies clearly state LGBTQ and gender non-conforming residents as a protected class under these policies
- Publicly post how a resident may seek redress under the Law Against Discrimination and to develop a system for reporting discrimination
- Uses appropriate transgender and LGBTQ inclusive language in communications, publications, & training. This includes, but is not limited to, addressing residents by their appropriate name and pronoun
- Establish and enforce inclusive standards for staff & residents
- Intake workers provide clients seeking services with an overview of the protection of residents based on actual or perceived orientation, gender identity, & gender expression, as well as the opportunity to disclose whether an individual requires particular accommodations due to this
- Offer clients seeking services the opportunity to voluntarily disclose his or her sexual orientation, gender identity, or gender expression only after there is a discussion about the programs policies, accommodations for LGBTQ populations, and the ability to safeguard confidential information
- The CoC determines and prioritizes needs of clients and identifying gaps with the prioritization/waiting list. Additionally, the CoC mobile outreach now has the ability to go out to where the individuals are oftentimes in parking lots, campgrounds and parks

3. If issues arise that impede the fair housing choice, for current or prospective clients, the Regional Integrated Services Subcommittee (RISS) & Executive Committee meetings provide a regular open forum where the CE provider has ample opportunity to raise concerns regarding fair housing choice and report any need for formal or additional advocacy to ensure fairness for clients. Additionally, the HMIS release is reviewed & signed off on by participants to communicate their rights with data collection. Those added to the Prioritization List are provided with a release of information form that provides them with their rights as far as being added to the Wait List & sharing of information

1D-10.	Advancing Racial Equity in Homelessness—Conducting Assessment.	
	NOFO Section V.B.1.q.	

1.	Has your CoC conducted a racial disparities assessment in the last 3 years?	Yes
2.	Enter the date your CoC conducted its latest assessment for racial disparities.	02/02/2023

1D-10a.	Process for Analyzing Racial Disparities—Identified Racial Disparities in Provision or Outcomes of Homeless Assistance.	
	NOFO Section V.B.1.q.	

	Describe in the field below:
1.	your CoC's process for analyzing whether any racial disparities are present in the provision or outcomes of homeless assistance; and
2.	what racial disparities your CoC identified in the provision or outcomes of homeless assistance.

(limit 2,500 characters)

1.The CoC operates a Regional Integrated Services Subcommittee (RISS) to troubleshoot pressing CoC-wide issues, including addressing systemic racial disparities. The subcommittee looks at the PIT, LSA, HMIS data, and Coordinated Entry data on an annual basis to assess how homeless individuals are overrepresented in the CoC population experiencing homelessness, tracking for example how households of different races are or are not moving into Permanent Housing destinations.

2.The CoC has identified that Black/African Americans and Hispanic/Latinos are severely overrepresented in the CoC's population experiencing homelessness. 2023 PIT data indicates that Black/African Americans make up 3.1 % of the CoC's overall population but make up 21.7% of the county's homeless population. Meanwhile, 2022 LSA reveals that only 4% of consumers who are served by PSH projects identify as Black or African American (B/AA) are, versus 96% of consumers who identify of White. Similarly, 20% of consumer who are served by RRH identify as B/AA, compared to 69% of RRH consumers who identify as white.

1D-10b.	Implemented Strategies that Address Racial Disparities.	
	NOFO Section V.B.1.q.	

Select yes or no in the chart below to indicate the strategies your CoC is using to address any racial disparities.

1.	The CoC's board and decisionmaking bodies are representative of the population served in the CoC.	No
2.	The CoC has identified steps it will take to help the CoC board and decisionmaking bodies better reflect the population served in the CoC.	Yes
3.	The CoC is expanding outreach in geographic areas with higher concentrations of underrepresented groups.	Yes
4.	The CoC has communication, such as flyers, websites, or other materials, inclusive of underrepresented groups.	Yes
5.	The CoC is training staff working in the homeless services sector to better understand racism and the intersection of racism and homelessness.	Yes
6.	The CoC is establishing professional development opportunities to identify and invest in emerging leaders of different races and ethnicities in the homelessness sector.	Yes
7.	The CoC has staff, committees, or other resources charged with analyzing and addressing racial disparities related to homelessness.	Yes
8.	The CoC is educating organizations, stakeholders, boards of directors for local and national nonprofit organizations working on homelessness on the topic of creating greater racial and ethnic diversity.	Yes
9.	The CoC reviewed coordinated entry processes to understand their impact on people of different races and ethnicities experiencing homelessness.	Yes
10.	The CoC is collecting data to better understand the pattern of program use for people of different races and ethnicities in its homeless services system.	Yes
11.	The CoC is conducting additional research to understand the scope and needs of different races or ethnicities experiencing homelessness.	Yes
	Other:(limit 500 characters)	
12.		

1D-10c.	Implemented Strategies that Address Known Disparities.	
	NOFO Section V.B.1.q.	

Describe in the field below the steps your CoC is taking to address the disparities identified in the provision or outcomes of homeless assistance.

(limit 2,500 characters)

The CoC has made a commitment to address racial disparities that impact people of color across the continuum of services offered by the system. The CoC annual monitoring process and local selection applications routinely asking agencies to report on the racial and ethnic demographics of their client population as compared to their direct staff, and executive-level staff; the monitoring and local selection also evaluate and score projects on their efforts to address racial disparities, including: analyzing aggregate data to better understand the pattern of program use for people of different races and ethnicities; whether populations served by the agency are reflected in decision making and planning bodies in the agency; whether the agency has a process in place to assess whether agency staff and executive boards are racially, ethnically, culturally, and experientially, reflective of population(s) served or has a recruitment and hiring plan to achieve this outcome; and if the agency reviews existing and new proposed policies to ensure they do not create or have the potential to create a disproportionate negative impact, or pose undue barriers, to any particular group. In addition, the CoC also had a team of 3 CoC members participate in two rounds of a Racial Diversity Training provided through Technical Assistance Collaboratives, Inc, in order to address equity in strategic planning and service provision in the CoC.

1D-10d.	Tracked Progress on Preventing or Eliminating Disparities.	
	NOFO Section V.B.1.q.	

Describe in the field below:

- | | |
|----|--|
| 1. | the measures your CoC has in place to track progress on preventing or eliminating disparities in the provision or outcomes of homeless assistance; and |
| 2. | the tools your CoC uses. |

(limit 2,500 characters)

1. The CoC operates a Regional Integrated Services Subcommittee (RISS) that tracks PIT, LSA, HMIS data, and Coordinated Entry data on an annual basis to system-wide issues including racial disparities and is tasked with monitoring progress and developing an action plan to identify the root cause of and prevent these disparities from growing. The Regional Integrated Services Subcommittee (RISS) also identifies racial inequities in the system by improving data quality and data analysis and encouraging agencies to solicit direct feedback from consumers from racially marginalized groups. The RISS Subcommittee has put forth a plan to create a racially diverse advisory board of individuals with lived experience and ultimately integrate these current or former consumers into the CoC planning process, so as to improve racial equity throughout the CoC.

The CoC was also recently awarded state funding to train CoC staff to develop a data-driven community and gain the capacity to regularly monitor CoC data, including progress on addressing and eliminating disparities. One of the anticipated outcomes of this project is to create data dashboards that can monitor the Coordinated Entry System and track and housing outcomes for persons of different races, including length of time homeless, movement into permanent housing destinations, returns to homelessness, and connection to employment and income.

2. The CoC currently uses HMIS as the tool for collecting data and tracking progress on preventing and eliminating disparities. Additionally, the grant awarded for the data-driven decision-making project will fund the CoC to obtain advanced data software, such as Tableau and Snowflake, to track outcomes and racial equity data.

1D-11.	Involving Individuals with Lived Experience of Homelessness in Service Delivery and Decisionmaking—CoC’s Outreach Efforts.	
	NOFO Section V.B.1.r.	

Describe in the field below your CoC’s outreach efforts (e.g., social media announcements, targeted outreach) to engage those with lived experience of homelessness in leadership roles and decision making processes.

(limit 2,500 characters)

and decision making processes. Last year the CoC sent out a Community Access Survey for agencies to distribute to its clients, to gain feedback on client experiences with services and access to services across the CoC. Based on survey results, over 50% of respondents indicated interest in further collaboration with the CoC. As a result, the Regional Integrated Services Subcommittee (RISS) took on the task of developing an action plan to engage people with lived experience and gain their sustained and authentic engagement in the CoC.

Since then, the CoC has started participating in a statewide Community-Led Planning and Development (CLPD) project will establish a partnership between the CoC and persons with lived expertise (PWLE), in which PWLE have an active stake in providing feedback on the homeless response system by developing a longstanding CoC consumer advisory committee and joining decision-making bodies. One component of this project trains PWLE on what the CoC is and how the CoC formally operates and makes decisions. This training component is meant to prepare PWLE to understand the unique language and components of the CoC, and to equip them with the knowledge to authentically engage with other decision-making parties and to instill a level of confidence to take part in leadership roles. The CoC has done sent out email blasts and targeted outreach to gain referrals for consumers who are interested in participating in this initiative, and who are encouraged to continue spreading the word to other consumers.

Additionally, the CoC annual monitoring process asks agencies how their board of directors or equivalent decision-making body includes more than one person with lived experience. The Local Selection process also asks about the percentage of direct and executive-level staff who have lived experience. The findings from the monitoring and local selection provide insight into whether further outreach is needed to engage clients in leadership roles.

1D-11a.	Active CoC Participation of Individuals with Lived Experience of Homelessness.	
	NOFO Section V.B.1.r.	

You must upload the Letter Signed by Working Group attachment to the 4B. Attachments Screen.
Enter in the chart below the number of people with lived experience who currently participate in your CoC under the four categories listed:

	Level of Active Participation	Number of People with Lived Experience Within the Last 7 Years or Current Program Participant	Number of People with Lived Experience Coming from Unsheltered Situations
1.	Included in the decisionmaking processes related to addressing homelessness.	1	0
2.	Participate on CoC committees, subcommittees, or workgroups.	3	0
3.	Included in the development or revision of your CoC's local competition rating factors.	0	0
4.	Included in the development or revision of your CoC's coordinated entry process.	0	0

1D-11b.	Professional Development and Employment Opportunities for Individuals with Lived Experience of Homelessness.	
	NOFO Section V.B.1.r.	

Describe in the field below how your CoC or CoC membership organizations provide professional development and employment opportunities to individuals with lived experience of homelessness.

(limit 2,500 characters)

The CoC routinely shares out information through the CoC email listserv, including training and professional development opportunities for agencies to share with their clients. The CoC has sent out information from Garden State Leaders, which offers advocacy training designed to build leadership skills for people with lived experience (PLE) and provides opportunities for PLE to engage with state and local leaders from government and nonprofit. The training was offered free of cost.

The CoC continues to work to strengthen and engage within the three different counties. Methods of engagement included surveys, feedbacks and development of new policies. This can be seen with the new subcommittee of DV. Additionally, the CoC is currently working on a plan to engage PLE through focus groups and/or an advisory board. Part of the engagement strategy is to ask questions and gain an understanding of the types of professional development and employment opportunities they are looking for, and how the CoC can support their long-term professional development. During the CoC annual monitoring and local selection, moreover, agencies are required to explain their efforts to hire those with lived experience and to indicate if they are establishing professional development opportunities to identify and invest in emerging leaders of different races and ethnicities in the organization.

1D-11c.	Routinely Gathering Feedback and Addressing Challenges of Individuals with Lived Experience of Homelessness.	
	NOFO Section V.B.1.r.	

Describe in the field below:

1.	how your CoC routinely gathers feedback from people experiencing homelessness;
2.	how your CoC routinely gathers feedback from people who have received assistance through the CoC or ESG Programs; and
3.	the steps your CoC has taken to address challenges raised by people with lived experience of homelessness.

(limit 2,500 characters)

1.The CoC is participating in a statewide Community-Led Planning and Development (CLPD) project that intends to establish a partnership between the CoC and persons with lived expertise (PWLE), in which PWLE have an active stake in providing feedback on the homeless response system and are stepping into decision-making roles. The CoC is in the initial phase of hosting focus group conversations to highlight some of the major system barriers. These focus groups will eventually evolve into a long-term CoC consumer advisory committee, and through this committee PWLE will be routinely providing feedback to the CoC.

2.CoC providers are monitored every year and scored on whether the agency is regularly conducting consumer feedback surveys on their experience receiving assistance. The annual monitoring also scores on whether persons with lived experience serve on the agency’s governing or policy-making board and have input on program design. The CoC does not receive ESG funding.

3.One of the goals of the CLPD project that the CoC is participating in is to gain a deeper understanding of the barriers and challenges faced by PWLE, and to work with PWLE to problem-solve these issues. The CoC has begun hosting focus group with PWLE, which will evolve into a longstanding CoC consumer advisory committee; this advisory committee will be tasked with brainstorming and proposing solutions and policies that address the challenges raised. The CoC will also invite advisory committee members to join the Governance Board and directly participate in voting and decision making.

1D-12.	Increasing Affordable Housing Supply.	
	NOFO Section V.B.1.t.	
	Describe in the field below at least 2 steps your CoC has taken in the past 12 months to engage city, county, or state governments that represent your CoC’s geographic area regarding the following:	
1.	reforming zoning and land use policies to permit more housing development; and	
2.	reducing regulatory barriers to housing development.	

(limit 2,500 characters)

The State of NJ monitors municipalities to ensure that they are providing their ‘fair share’ of the region’s need for affordable housing for moderate and low income people. The Mount Laurel Doctrine prohibits discrimination against the poor by the state and municipalities in the exercise of their land use powers. In response to the Mount Laurel Doctrine the NJ Legislature passed the Fair Housing Act which created the Council on Affordable Housing (COAH) to assess statewide needs for affordable housing and allocate that need on a municipal fair share basis. COAH evaluates each municipality and ensures that they review and approve housing plans that meet their affordable housing obligations.

1E. Project Capacity, Review, and Ranking–Local Competition

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1E-1.	Web Posting of Your CoC’s Local Competition Deadline–Advance Public Notice. NOFO Section V.B.2.a. and 2.g. You must upload the Web Posting of Local Competition Deadline attachment to the 4B. Attachments Screen.	
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1.	Enter your CoC’s local competition submission deadline date for New Project applicants to submit their project applications to your CoC—meaning the date your CoC published the deadline.	06/09/2023
2.	Enter the date your CoC published the deadline for Renewal Project applicants to submit their project applications to your CoC’s local competition—meaning the date your CoC published the deadline.	05/12/2023

1E-2.	Project Review and Ranking Process Your CoC Used in Its Local Competition. We use the response to this question and the response in Question 1E-2a along with the required attachments from both questions as a factor when determining your CoC’s eligibility for bonus funds and for other NOFO criteria below. NOFO Section V.B.2.a., 2.b., 2.c., 2.d., and 2.e. You must upload the Local Competition Scoring Tool attachment to the 4B. Attachments Screen. Select yes or no in the chart below to indicate how your CoC ranked and selected project applications during your local competition:	
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1.	Established total points available for each project application type.	Yes
2.	At least 33 percent of the total points were based on objective criteria for the project application (e.g., cost effectiveness, timely draws, utilization rate, match, leverage), performance data, type of population served (e.g., DV, youth, Veterans, chronic homelessness), or type of housing proposed (e.g., PSH, RRH).	Yes
3.	At least 20 percent of the total points were based on system performance criteria for the project application (e.g., exits to permanent housing destinations, retention of permanent housing, length of time homeless, returns to homelessness).	Yes
4.	Provided points for projects that addressed specific severe barriers to housing and services.	Yes

5.	Used data from comparable databases to score projects submitted by victim service providers.	Yes
6.	Provided points for projects based on the degree the projects identified any barriers to participation (e.g., lack of outreach) faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population, and has taken or will take steps to eliminate the identified barriers.	Yes

1E-2a.	Scored Project Forms for One Project from Your CoC's Local Competition. We use the response to this question and Question 1E-2. along with the required attachments from both questions as a factor when determining your CoC's eligibility for bonus funds and for other NOFO criteria below.	
	NOFO Section V.B.2.a., 2.b., 2.c., and 2.d.	

You must upload the Scored Forms for One Project attachment to the 4B. Attachments Screen.
 Complete the chart below to provide details of your CoC's local competition:

1.	What were the maximum number of points available for the renewal project form(s)?	19
2.	How many renewal projects did your CoC submit?	9
3.	What renewal project type did most applicants use?	PH-PSH

1E-2b.	Addressing Severe Barriers in the Local Project Review and Ranking Process.	
	NOFO Section V.B.2.d.	

Describe in the field below:

1.	how your CoC analyzed data regarding each project that has successfully housed program participants in permanent housing;
2.	how your CoC analyzed data regarding how long it takes to house people in permanent housing;
3.	how your CoC considered the specific severity of needs and vulnerabilities experienced by program participants preventing rapid placement in permanent housing or the ability to maintain permanent housing when your CoC ranked and selected projects; and
4.	considerations your CoC gave to projects that provide housing and services to the hardest to serve populations that could result in lower performance levels but are projects your CoC needs in its geographic area.

(limit 2,500 characters)

Renewal projects are monitored on performance based on HMIS &/or Annual Performance Report data. This monitoring score is factored into the renewal local selection score. Full points are received during monitoring for projects where at least 85% of households remain housed for at least 12 months, exit to other permanent housing (PH), or continue in PH; Less than 10% of those exiting PH return to homelessness; 85% of households maintain or increase income at exit or annual assessment; 20% of adults who are not on SSI/SSD are employed at exit or annual assessment; 85% of households maintain or obtain mainstream non-cash benefits at exit or annual assessment; there is over 90% occupancy; there is less than 10% data quality errors

2.The CoC’s Housing Prioritization list is analyzed daily for updates & monthly for possible removal of consumers who secured permanent housing, by staff overseeing CE. Staff also evaluates the data from Data Quality to assess the average length of time it takes for clients who are on the list to move into permanent housing.

3. The local selection included a review of applications for new and renewal projects. Projects demonstrating low barriers to entry, minimal criteria for program retention, use of the coordinated assessment process, and use of best practice service models specific to vulnerable populations are deemed appropriate for vulnerable populations and receive higher points in the local process. Renewal projects scoring criteria include housing stability rates and low rates of removing clients from the program for noncompliance. Both new and renewals demonstrating capability to serve vulnerable populations successfully receive higher scores in the local competition. This year the CoC chose to reallocate funds from the CE-DV project towards a new housing project serving victims of DV, understanding that this population may face unique barriers and the project present lower performance, but that increasing housing for DV clients is a priority in the CoC.

4. Renewal projects were evaluated on program performance with consideration for the severity of need of the populations served. For example when the CoC evaluated whether a project met the CoC Performance Standards for the percentage of clients linkage to earned income, the # of participants this measure was applied to was adjusted/reduced according to the number of participants connected to SSI/SSDI so programs serving those with severe needs were not penalized

1E-3.	Advancing Racial Equity through Participation of Over-Represented Populations in the Local Competition Review and Ranking Process.	
	NOFO Section V.B.2.e.	

Describe in the field below:	
1.	how your CoC used the input from persons of different races and ethnicities, particularly those over-represented in the local homelessness population, to determine the rating factors used to review project applications;
2.	how your CoC included persons of different races and ethnicities, particularly those over-represented in the local homelessness population in the review, selection, and ranking process; and
3.	how your CoC rated and ranked projects based on the degree to which their project has identified any barriers to participation (e.g., lack of outreach) faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population, and has taken or will take steps to eliminate the identified barriers.

(limit 2,500 characters)

- 1.The CoC lead assessed the Review Committee membership to make sure that Black/African American (B/AA) persons, who are overrepresented in the population experiencing homelessness, were represented on the Committee that determines rating factors.

- 2.The CoC lead assessed the Review Committee membership to make sure that Black/African American (B/AA) persons, who are overrepresented in the population experiencing homelessness, were represented on the Committee that conducts the local selection review, selection, and ranking of projects.

- 3.The Review Committee took into careful consideration whether projects prioritize the most vulnerable populations, including those vulnerable racial groups that are overrepresented in the CoC’s homeless population. The CoC prioritizes projects that identify barriers and creates solutions. For example, the CoC highly ranked a project operated by an agency that employs several staff and board members with culturally diverse makeup and those who are persons with lived experience.

1E-4.	Reallocation–Reviewing Performance of Existing Projects.	
	NOFO Section V.B.2.f.	

Describe in the field below:	
1.	your CoC’s reallocation process, including how your CoC determined which projects are candidates for reallocation because they are low performing or less needed;
2.	whether your CoC identified any low performing or less needed projects through the process described in element 1 of this question during your CoC’s local competition this year;
3.	whether your CoC reallocated any low performing or less needed projects during its local competition this year; and
4.	why your CoC did not reallocate low performing or less needed projects during its local competition this year, if applicable.

(limit 2,500 characters)

1.The CoC conducted a compliance monitoring of renewal projects, based on HMIS data and program data to see if funds were fully expended, utilized on eligible costs for eligible participants, & if agencies demonstrate capacity to operate the project. This process allowed project reviewers to determine whether project funds were essential to project operation, cost-effectiveness of a project, & whether any projects were low-performing or unable to complete the project in line with CoC performance objectives. Projects returning an average of 20%+ of funding over the previous 3 years & programs with significant compliance & outcome issues would be reviewed for reallocation. The committee may request additional information including current monthly expenditure rates & proposed changes to implementation before making final determinations. The committee additionally considers CoC priorities and the impact of potential reallocation on current participants & evaluates potential options to improve performance or move tenants on before approving reallocation.

2.The CoC identified one less needed project, the CE-DV project, and one lower performing project, Sussex Supportive Living, for reallocation this year. The CoC’s priority is to fund housing projects, and decided to reallocate the CE-DV project funding as there is an existing CE general project.

3.The CoC reallocated funding from two projects to a new DV housing project.

1E-4a.	Reallocation Between FY 2018 and FY 2023.	
	NOFO Section V.B.2.f.	

	Did your CoC cumulatively reallocate at least 20 percent of its ARD between FY 2018 and FY 2023?	Yes
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1E-5.	Projects Rejected/Reduced–Notification Outside of e-snaps.	
	NOFO Section V.B.2.g.	
	You must upload the Notification of Projects Rejected-Reduced attachment to the 4B. Attachments Screen.	

1.	Did your CoC reject any project application(s) submitted for funding during its local competition?	Yes
2.	Did your CoC reduce funding for any project application(s) submitted for funding during its local competition?	Yes
3.	Did your CoC inform applicants why your CoC rejected or reduced their project application(s) submitted for funding during its local competition?	Yes
4.	If you selected Yes for element 1 or element 2 of this question, enter the date your CoC notified applicants that their project applications were being rejected or reduced, in writing, outside of e-snaps. If you notified applicants on various dates, enter the latest date of any notification. For example, if you notified applicants on 06/26/2023, 06/27/2023, and 06/28/2023, then you must enter 06/28/2023.	08/15/2023

1E-5a.	Projects Accepted–Notification Outside of e-snaps.	
	NOFO Section V.B.2.g.	
	You must upload the Notification of Projects Accepted attachment to the 4B. Attachments Screen.	

	Enter the date your CoC notified project applicants that their project applications were accepted and ranked on the New and Renewal Priority Listings in writing, outside of e-snaps. If you notified applicants on various dates, enter the latest date of any notification. For example, if you notified applicants on 06/26/2023, 06/27/2023, and 06/28/2023, then you must enter 06/28/2023.	08/15/2023
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1E-5b.	Local Competition Selection Results for All Projects.	
	NOFO Section V.B.2.g.	
	You must upload the Local Competition Selection Results attachment to the 4B. Attachments Screen.	

	Does your attachment include: 1. Project Names; 2. Project Scores; 3. Project accepted or rejected status; 4. Project Rank–if accepted; 5. Requested Funding Amounts; and 6. Reallocated funds.	Yes
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1E-5c.	Web Posting of CoC-Approved Consolidated Application 2 Days Before CoC Program Competition Application Submission Deadline.	
	NOFO Section V.B.2.g. and 24 CFR 578.95.	
	You must upload the Web Posting–CoC-Approved Consolidated Application attachment to the 4B. Attachments Screen.	

	Enter the date your CoC posted the CoC-approved Consolidated Application on the CoC’s website or partner’s website–which included: 1. the CoC Application; and 2. Priority Listings for Reallocation forms and all New, Renewal, and Replacement Project Listings.	
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You must enter a date in question 1E-5c.

1E-5d.	Notification to Community Members and Key Stakeholders that the CoC-Approved Consolidated Application is Posted on Website.	
	NOFO Section V.B.2.g.	
	You must upload the Notification of CoC-Approved Consolidated Application attachment to the 4B. Attachments Screen.	

	Enter the date your CoC notified community members and key stakeholders that the CoC-approved Consolidated Application was posted on your CoC’s website or partner’s website.	
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You must enter a date in question 1E-5d.

2A. Homeless Management Information System (HMIS) Implementation

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

2A-1.	HMIS Vendor.	
	Not Scored–For Information Only	

	Enter the name of the HMIS Vendor your CoC is currently using.	Foothold Technology, Inc.
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2A-2.	HMIS Implementation Coverage Area.	
	Not Scored–For Information Only	

	Select from dropdown menu your CoC's HMIS coverage area.	Multiple CoCs
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2A-3.	HIC Data Submission in HDX.	
	NOFO Section V.B.3.a.	

	Enter the date your CoC submitted its 2023 HIC data into HDX.	04/27/2023
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2A-4.	Comparable Database for DV Providers–CoC and HMIS Lead Supporting Data Collection and Data Submission by Victim Service Providers.	
	NOFO Section V.B.3.b.	

	In the field below:	
	1. describe actions your CoC and HMIS Lead have taken to ensure DV housing and service providers in your CoC collect data in HMIS comparable databases;	
	2. state whether DV housing and service providers in your CoC are using a HUD-compliant comparable database–compliant with the FY 2022 HMIS Data Standards; and	

3. state whether your CoC's HMIS is compliant with the FY 2022 HMIS Data Standards.

(limit 2,500 characters)

comparable databases to alert the CoC to trends and issues in serving victims of domestic violence. The VSPs also provide ongoing data to the CoC via referrals and prioritization scoring tools completed for the Coordinated Assessment process. In this way, the CoC can know in real-time what the needs are for permanent housing assistance for survivor households. Also, the VSPs participate in monthly Case Conferencing meetings around the Housing Prioritization List and provide updates on referrals and household needs.
 2. The DV housing and service providers are using a HUD-compliant comparable database compliant with FY2022 HMIS Data Standards.
 3. The CoC is in compliance with the 2022 HMIS Data Standards. The CoC Regional Integrated Services Subcommittee (RISS) meets monthly and reviews topics related to HMIS Data Quality and ensure compliance.

2A-5. Bed Coverage Rate—Using HIC, HMIS Data—CoC Merger Bonus Points.
 NOFO Section V.B.3.c. and V.B.7.

Enter 2023 HIC and HMIS data in the chart below by project type:

Project Type	Total Year-Round Beds in 2023 HIC	Total Year-Round Beds in HIC Operated by Victim Service Providers	Total Year-Round Beds in HMIS	HMIS Year-Round Bed Coverage Rate
1. Emergency Shelter (ES) beds	105	47	58	100.00%
2. Safe Haven (SH) beds	0	0	0	
3. Transitional Housing (TH) beds	145	29	107	92.24%
4. Rapid Re-Housing (RRH) beds	129	0	127	98.45%
5. Permanent Supportive Housing (PSH) beds	134	64	70	100.00%
6. Other Permanent Housing (OPH) beds	8	0	0	0.00%

2A-5a. Partial Credit for Bed Coverage Rates at or Below 84.99 for Any Project Type in Question 2A-5.
 NOFO Section V.B.3.c.

For each project type with a bed coverage rate that is at or below 84.99 percent in question 2A-5, describe:

- steps your CoC will take over the next 12 months to increase the bed coverage rate to at least 85 percent for that project type; and
- how your CoC will implement the steps described to increase bed coverage to at least 85 percent.

(limit 2,500 characters)

Regarding Permanent Supportive Housing, the only 64 beds that are not covered in the CoC's HMIS are HUD-VASH beds. Apart from these HUD-VASH projects, the CoC has achieved 100% PSH HMIS bed coverage. The local VA Medical Center is a CoC member that shares data with the Veterans Committee and the master list, however, this partner is required to enter its data into a different reporting system than the CoC's HMIS. The CoC's main strategy for increasing the coverage rate for PSH is to create more PSH beds to incorporate into HMIS. So far, the New Jersey Housing and Mortgage Finance Agency, the state HMIS lead, has had initial conversations with the HUD VASH program to get these beds entered into HMIS.

Regarding OPH, the 20 beds that are not covered in the CoC's HMIS are EHV beds under the Department of Community Affairs (DCA). The CoC plans to work with DCA over the next year to ensure these beds are covered in HMIS.

2A-6.	Longitudinal System Analysis (LSA) Submission in HDX 2.0.	
	NOFO Section V.B.3.d.	
	You must upload your CoC's FY 2023 HDX Competition Report to the 4B. Attachments Screen.	

Did your CoC submit at least two usable LSA data files to HUD in HDX 2.0 by February 28, 2023, 8 p.m. EST?	Yes
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2B. Continuum of Care (CoC) Point-in-Time (PIT) Count

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

2B-1.	PIT Count Date.	
	NOFO Section V.B.4.a	

	Enter the date your CoC conducted its 2023 PIT count.	01/24/2023
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2B-2.	PIT Count Data–HDX Submission Date.	
	NOFO Section V.B.4.a	

	Enter the date your CoC submitted its 2023 PIT count data in HDX.	04/27/2023
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2B-3.	PIT Count–Effectively Counting Youth in Your CoC’s Most Recent Unsheltered PIT Count.	
	NOFO Section V.B.4.b.	

Describe in the field below how your CoC:	
1.	engaged unaccompanied youth and youth serving organizations in your CoC’s most recent PIT count planning process;
2.	worked with unaccompanied youth and youth serving organizations to select locations where homeless youth are most likely to be identified during your CoC’s most recent PIT count planning process; and
3.	included youth experiencing homelessness as counters during your CoC’s most recent unsheltered PIT count.

(limit 2,500 characters)

The CoC worked to expand the number of youth service providers involved in the PIT planning process for 2023. Special outreach was done to the local homeless liaisons in the school districts and training around the PIT process and survey was provided for those that might encounter homeless youth. This included the Homeless Youth Committee membership.

2B-4.	PIT Count–Methodology Change–CoC Merger Bonus Points.	
	NOFO Section V.B.5.a and V.B.7.c.	
	In the field below:	
1.	describe any changes your CoC made to your sheltered PIT count implementation, including methodology or data quality changes between 2022 and 2023, if applicable;	
2.	describe any changes your CoC made to your unsheltered PIT count implementation, including methodology or data quality changes between 2022 and 2023, if applicable; and	
3.	describe how the changes affected your CoC’s PIT count results; or	
4.	state “Not Applicable” if there were no changes or if you did not conduct an unsheltered PIT count in 2023.	

(limit 2,500 characters)

1. This year, the NJ Statewide Advisory Board (NJSAB) of Persons with Lived Experience of Homelessness helped co-facilitate PIT trainings and contributed to an increased awareness of the count.
2. The PIT survey was updated the NJSAB to identify barriers & needs of participants before responding to questions on homeless history, to be less tautological & more person-centered using a motivational interview approach to improve data collection on homeless history. In conjunction with survey updates, the CoC provided enhanced trainings for volunteers & agencies completing the survey to ensure full understanding of the changes to the data collection, CH definition & distinctions related to counting length of time & episodes of homelessness.

Additional changes included:

- Implementation of Project Homeless Connect events throughout the CoC geographic region
- 7-day outreach and service-based count
- Increased connection with community-based services providers such as day centers, soup kitchens and medical facilities to identify and connect with unsheltered persons

The CoC saw a 33% increase in overall homelessness between 2022 and 2023. An increase was seen in both sheltered and unsheltered persons experiencing homelessness. A significant contributing factor to the increase in numbers was NJ’s end to the eviction moratorium on January 1, 2022. The homeless service system saw a flood of persons entering homelessness that were being evicted. The CoC worked strategically with courts to ensure households knew of existing resources within the community to gain access to shelter and permanent housing resources following eviction. Hotel/motel placements were maximized but the lack of rooms and affordable housing in the community still posed an enormous challenge for the CoC. In addition, the CoC saw a dramatic increase in our DV homeless population that has not been seen before.

2C. System Performance

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

2C-1.	Reduction in the Number of First Time Homeless–Risk Factors Your CoC Uses.	
	NOFO Section V.B.5.b.	
	In the field below:	
	1. describe how your CoC determined the risk factors to identify persons experiencing homelessness for the first time;	
	2. describe your CoC’s strategies to address individuals and families at risk of becoming homeless; and	
	3. provide the name of the organization or position title that is responsible for overseeing your CoC’s strategy to reduce the number of individuals and families experiencing homelessness for the first time	

(limit 2,500 characters)

1. The CoC uses HMIS data to analyze the correlation between vulnerabilities/risk factors that contribute to becoming FTH. This data allows us to target funds for prevention efforts that best prevent at-risk persons becoming FTH. Based on data and provider feedback, the CoC has specifically identified the following risk factors used to identify those most at-risk: lack of ability to increase income; unsustainable rent; mental illness or substance abuse disorder; history of domestic violence; level of education
2. CoC CE points, including County Divisions of Social Services (DSS), always assess for & attempt diversion measures first. If unsuccessful, DSSs administer multiple prevention streams including SNAP, TANF/General Assistance & State-funded Support Services for the Homeless that can pay for temporary rental assistance, utilities, moving expenses, or transportation for housing search. DSSs also refer to CoC providers with State Housing Prevention Program funds, ESG Prevention/RRH, or to NORWESCAP for utility assistance.

Each county has Comprehensive Eviction Defense & Diversion and Homelessness Prevention and Homelessness Diversion programs that works within the court system to prevent evictions. There are also COVID-Homelessness Prevention and COVID Rehousing programs in each county that have been working to stabilize housing.

The CoC nmobile outreach teams also work with the at risk to engage in services & community education department staff do a numerous outreach events to raise awareness of programs, resources, & engage those who in need. The LIHEAP team does community-based outreach and application sessions to help alleviate the financial burden on households and will engage clients in conversations to help them to understand other resources that are available to decrease the burden on the household.

The CoC's new data systems enhancement grant will also allow for enhanced data quality to better track risk factors. Additionally, the CoC has a plan in place to garner feedback from Persons with Lived Expertise (PWLE) to better support at-risk households.

3.The CoC Executive Committee is responsible for overseeing CoC strategy to reduce households experiencing FTH.

2C-1a.	Impact of Displaced Persons on Number of First Time Homeless.	
	NOFO Section V.B.5.b	

Was your CoC's Number of First Time Homeless [metric 5.2] affected by the number of persons seeking short-term shelter or housing assistance displaced due to:

1.	natural disasters?	No
2.	having recently arrived in your CoCs' geographic area?	No

2C-2.	Length of Time Homeless—CoC's Strategy to Reduce.	
	NOFO Section V.B.5.c.	
	In the field below:	
	1. describe your CoC's strategy to reduce the length of time individuals and persons in families remain homeless;	
	2. describe how your CoC identifies and houses individuals and persons in families with the longest lengths of time homeless; and	
	3. provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the length of time individuals and families remain homeless.	

(limit 2,500 characters)

1. In order to reduce average length of time (LOT) homelessness, the CoC prioritizes projects that serve chronically homeless persons with the longest lengths of homelessness. The CoC's goal is to ensure that those persons with the longest histories of homelessness are prioritized for permanent housing resources and services. The CoC also chose to prioritize two new housing projects for funding this year, one RRH project and one TH-RRH project, with the goal of getting clients quickly into permanent housing and reducing their LOT.

2. The CoC's strategies to identify and house households with the longest LOT homeless include:

- Our Coordinated Entry System assess, identifies, and prioritizes households with longest histories of homelessness & most severe service needs per HUD Notice CPD16-11 & CoC policy. Those with longest histories of homelessness are also prioritized for shelter placement where they are continuously engaged, & all who are homeless/at risk are offered case management to end their housing crisis rapidly.
- If households in shelter are not diverted or re-housed, a full assessment is completed immediately to assess & prioritize those with longest lengths of time homeless, most severe service needs, & most barriers to obtaining housing for CoC permanent housing interventions, including all Housing First-oriented PSH, CoC/ESG RRH, & OPH.
- The CoC also has a plan in place to garner feedback from Persons with Lived Expertise (PWLE) to better understand and strategize around reducing LOT homeless.
- Addition of mobile outreach team, bringing the necessary resources to where individuals are, building trust, engaging them to move towards housing stabilization.

3. The Case Conferencing Committee is responsible for overseeing CoC strategy to reduce the LOT households remain homeless.

2C-3.	Exits to Permanent Housing Destinations/Retention of Permanent Housing—CoC's Strategy	
	NOFO Section V.B.5.d.	
	In the field below:	
	1. describe your CoC's strategy to increase the rate that individuals and persons in families residing in emergency shelter, safe havens, transitional housing, and rapid rehousing exit to permanent housing destinations;	
	2. describe your CoC's strategy to increase the rate that individuals and persons in families residing in permanent housing projects retain their permanent housing or exit to permanent housing destinations; and	

3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to increase the rate that individuals and families exit to or retain permanent housing.
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(limit 2,500 characters)

1.The Review Committee voted to fund a new RRH project & joint THRRH project to increase the # of PH beds available & facilitate rapid exit to PH. Creating more low-barrier PH will help ES & TH projects place a higher % of clients in PH. By continuing to re-orient resources through reallocation to lower barrier TH-RRH and RRH projects, the CoC is working with providers to have the lowest possible barriers through monitoring & CE policy & ensure that PH projects have low-barrier entry & termination criteria; the CE referral process has shown which programs have said they were Housing First (HF) oriented but were not. The CoC also monitors programs annually to ensure they work to avoid terminations by operating from a HF framework. One agency was identified as violating HF through the local process and has since begun receiving assistance from the CoC on revising policies to adhere to HF principles. The CoC also funds a CE project that staffs a Housing Navigator and builds relationship with landlords to explain the benefits of working with housing assistance programs and increase access to housing opportunities for clients.

2.To increase retention in PH the CoC has been, & will continue, increasing resources available for wraparound services to assist providers in stabilizing households through new PSH project design. To this end, the CoC's new RRH and TH-RRH projects include supportive services as well to ensure that participants maintain stable housing. The new Document Assistance and Support for Housing (DASH) program will support clients with housing navigation & developing an action plan and provide tenancy support post move-in to both client and participating landlord with follow-up calls and check-ins.

The CoC has developed MOUs with Hunterdon County Housing Authority to meet the needs of youth exiting foster care of DCP&P services. The CoC also have Housing Navigators in each county to assist those who have been awarded housing vouchers with actually finding and being able to lease up & have been instrumental in successfully assisting households before the voucher expiration dates.

Lastly the Prioritization List is highly effective in identifying those who are the most in need of PSH units and connecting them with programs to meet their housing needs.

3.The CoC Executive Committee is responsible for overseeing the CoC's strategy to increase the rate that individuals and families exit to or retain PH.

2C-4.	Returns to Homelessness—CoC's Strategy to Reduce Rate.	
	NOFO Section V.B.5.e.	

In the field below:

1.	describe your CoC's strategy to identify individuals and families who return to homelessness;
2.	describe your CoC's strategy to reduce the rate of additional returns to homelessness; and
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the rate individuals and persons in families return to homelessness.

(limit 2,500 characters)

1)The CoC uses discharge data from HMIS as well as collaboration among permanent housing providers to assess common factors causing returns to homelessness (R2H). Some of the most significant factors that have been identified are mental illness, substance use disorder, and lack of engagement in available case management or treatment services. Addressing these issues is the focus of the CoC’s efforts to reduce R2H. Local Divisions of Social Services (welfare agencies) are Coordinated Assessment Entry points and also provide linkages to mainstream benefits/income for households to help create sustainable outcomes when placed in permanent housing. CoC Executive Committee member, NORWESCAP, also provides financial literacy training, home energy assistance, case management & job training to consumers with subsidies to prevent R2H.

2)ESG/CoC RRH providers follow-up with households 3 & 6 mos. after program exit to ensure PH stability, & the CoC is working to make follow-up practices uniform across all its programs. The CoC monitors & scores projects based on performance in preventing R2H using HMIS discharge destination/cause data to ensure projects do not enforce restrictions causing households to R2H. The CoC will continue to encourage and support providers to have the lowest barrier possible termination criteria and will de-fund providers if termination criteria continue to cause returns to homelessness. Some agencies have certified Financial Counselors who provide seminars in money management, financial repair, budgeting, in addition to 1-on-1 sessions to address the specific needs of individual households.

In addition, the CoC’s Comprehensive Eviction Defense & Diversion, Homelessness Prevention, & Homelessness Diversion programs are highly effective in preventing evictions & returns to homelessness. The community education & outreach efforts are also instrumental in providing information about resources before a household gets to the point of eviction and possible homelessness. Lastly, the CoC also has a plan in place to garner feedback from Persons with Lived Expertise (PWLE) and co-develop strategies for reducing R2H.

3)The CoC Executive Committee is responsible for overseeing CoC strategy to reduce R2H.

2C-5.	Increasing Employment Cash Income–CoC’s Strategy.	
	NOFO Section V.B.5.f.	

In the field below:

1.	describe your CoC’s strategy to access employment cash sources;
2.	describe how your CoC works with mainstream employment organizations to help individuals and families experiencing homelessness increase their employment cash income; and
3.	provide the organization name or position title that is responsible for overseeing your CoC’s strategy to increase income from employment.

(limit 2,500 characters)

1. Renewal projects are scored against the CoC standard of having 54% of participants maintaining/increasing income & 20% non-SSI/D adults employed. The CoC uses these criteria to emphasize and monitor progress toward increasing access to employment and other forms of income for all CoC participants. To increase access to employment, CoC project clients are referred to: NORWESCAP’s job readiness assistance programs (job fairs/training/financial literacy), Family Guidance Center (Supported Employment), Jobs4Life (8 week job training), Pathways 2 Prosperity (interview, resume, clothing, & transport), & Hunterdon Helpline’s Work Connectivity Project.

2. All CoC providers refer to County One-Stop Centers/local Workforce Investment Boards to help clients maintain eligibility for WorkFirst NJ TANF/General Assistance & to achieve employment. In addition to mainstream programs, CoC and ESG recipients are laser-focused on increasing income for participants through increased work hours, taking on additional part-time work, accessing child support, accessing partner or ex-partner benefits, and any other measures possible to increase income to promote sustainability. Several agencies provide resources to assist with employment and education endeavors. Family Promise of Sussex County added a computer lab, where clients can access computers with their case managers to do in addition to housing searches, can research employment, education opportunities, as well as applying for non-cash benefits. Project Self-Sufficiency also provides many referrals to providers and has a career center, access to business clothing, daycare facility, and food pantry. They are a one location stop to support those who need childcare while they are taking classes to increase their employability. Nick’s Hope on the other hand has a mobile thrift shop that provides pop-up events offering free clothing items. Individuals can obtain business clothing from these events. Lastly the local library has an employment readiness programs through their Career Connection program, a DOL funded program. The program offers Job Club workshops on resume building, job searching, LinkedIn, interviewing, and networking in addition to computer courses and one-on-one job search assistance.

3. The CoC Executive Committee is responsible for overseeing CoC strategy for job/income growth.

2C-5a.	Increasing Non-employment Cash Income–CoC’s Strategy	
	NOFO Section V.B.5.f.	
	In the field below:	
	1. describe your CoC’s strategy to access non-employment cash income; and	
	2. provide the organization name or position title that is responsible for overseeing your CoC’s strategy to increase non-employment cash income.	

(limit 2,500 characters)

1. Renewal projects are scored against the CoC standard of having 54% of participants maintaining/increasing income & 20% non-SSI/D adults employed. The CoC uses these criteria to emphasize and monitor progress toward increasing access to forms of non-employment income for all CoC participants. The CoC has also provided Social Security (SS) Training on SSI/D benefits with Metro Region SS office to help provider staff better help consumers increase mainstream benefit income. The County welfare agencies, Divisions of Social Services (DSSs), are all members of the CoC's Executive Committee and Case conferencing Committee to ensure that all non-employment income sources are being maximized in the CoC's referral process and policies. The CoC has several SOAR Certified staff who are certified to assist in applying for benefits through SSI/SSDI and can advocate on behalf of the client for benefits. Outreach events are also held throughout all three counties to increase awareness of the resource. Information is provided to the County offices for referral purposes. The resources are provided within the counties to support many of these system measures. Over the past year the state has been working to partner with the CoC in building a collaborative homeless response system. While the CoC will continue formalizing these efforts, the resources and the framework are available to build upon.

2. The CoC Executive Committee is responsible for overseeing CoC strategy for increasing non-employment cash income.

3A. Coordination with Housing and Healthcare

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

3A-1.	New PH-PSH/PH-RRH Project–Leveraging Housing Resources.	
	NOFO Section V.B.6.a.	
	You must upload the Housing Leveraging Commitment attachment to the 4B. Attachments Screen.	

	Is your CoC applying for a new PH-PSH or PH-RRH project that uses housing subsidies or subsidized housing units which are not funded through the CoC or ESG Programs to help individuals and families experiencing homelessness?	Yes
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3A-2.	New PH-PSH/PH-RRH Project–Leveraging Healthcare Resources.	
	NOFO Section V.B.6.b.	
	You must upload the Healthcare Formal Agreements attachment to the 4B. Attachments Screen.	

	Is your CoC applying for a new PH-PSH or PH-RRH project that uses healthcare resources to help individuals and families experiencing homelessness?	Yes
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3A-3.	Leveraging Housing/Healthcare Resources–List of Projects.	
	NOFO Sections V.B.6.a. and V.B.6.b.	
	If you selected yes to questions 3A-1. or 3A-2., use the list feature icon to enter information about each project application you intend for HUD to evaluate to determine if they meet the criteria.	

Project Name	Project Type	Rank Number	Leverage Type
This list contains no items			

3B. New Projects With Rehabilitation/New Construction Costs

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

3B-1.	Rehabilitation/New Construction Costs–New Projects.	
	NOFO Section V.B.1.s.	

Is your CoC requesting funding for any new project application requesting \$200,000 or more in funding for housing rehabilitation or new construction?	No
--	----

3B-2.	Rehabilitation/New Construction Costs–New Projects.	
	NOFO Section V.B.1.s.	

If you answered yes to question 3B-1, describe in the field below actions CoC Program-funded project applicants will take to comply with:

1.	Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u); and
2.	HUD’s implementing rules at 24 CFR part 75 to provide employment and training opportunities for low- and very-low-income persons, as well as contracting and other economic opportunities for businesses that provide economic opportunities to low- and very-low-income persons.

(limit 2,500 characters)

3C. Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

3C-1.	Designating SSO/TH/Joint TH and PH-RRH Component Projects to Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes.	
	NOFO Section V.F.	

	Is your CoC requesting to designate one or more of its SSO, TH, or Joint TH and PH-RRH component projects to serve families with children or youth experiencing homelessness as defined by other Federal statutes?	No
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3C-2.	Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes.	
	NOFO Section V.F.	

You must upload the Project List for Other Federal Statutes attachment to the 4B. Attachments Screen.

If you answered yes to question 3C-1, describe in the field below:

1.	how serving this population is of equal or greater priority, which means that it is equally or more cost effective in meeting the overall goals and objectives of the plan submitted under Section 427(b)(1)(B) of the Act, especially with respect to children and unaccompanied youth than serving the homeless as defined in paragraphs (1), (2), and (4) of the definition of homeless in 24 CFR 578.3; and
2.	how your CoC will meet requirements described in Section 427(b)(1)(F) of the Act.

(limit 2,500 characters)

4A. DV Bonus Project Applicants for New DV Bonus Funding

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

4A-1.	New DV Bonus Project Applications.	
	NOFO Section I.B.3.I.	

Did your CoC submit one or more new project applications for DV Bonus Funding?	Yes
--	-----

4A-1a.	DV Bonus Project Types.	
	NOFO Section I.B.3.I.	

Select yes or no in the chart below to indicate the type(s) of new DV Bonus project(s) your CoC included in its FY 2023 Priority Listing.

	Project Type	
1.	SSO Coordinated Entry	No
2.	PH-RRH or Joint TH and PH-RRH Component	Yes

You must click "Save" after selecting Yes for element 1 SSO Coordinated Entry to view questions 4A-2, 4A-2a. and 4A-2b.

4A-3.	Assessing Need for New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects in Your CoC's Geographic Area.	
	NOFO Section I.B.3.I.(1)(c)	

1.	Enter the number of survivors that need housing or services:	125
2.	Enter the number of survivors your CoC is currently serving:	25
3.	Unmet Need:	100

4A-3a.	How Your CoC Calculated Local Need for New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
NOFO Section I.B.3.I.(1)(c)		
Describe in the field below:		
1.	how your CoC calculated the number of DV survivors needing housing or services in question 4A-3 element 1 and element 2; and	
2.	the data source (e.g., comparable databases, other administrative data, external data source, HMIS for non-DV projects); or	
3.	if your CoC is unable to meet the needs of all survivors please explain in your response all barriers to meeting those needs.	

(limit 2,500 characters)

- 1.) We utilize our call logs and case notes to determine that we have, at minimum, 125 domestic and/or sexual assault survivors seeking shelter and housing services. We also can use internal data obtained during exit surveys of clients who are leaving our residential safehouse facility and hotels sponsored by SAFE. Our crisis hotline operates on a 24/7 basis and is also able to record the types of requests made by staff, and “seeking shelter/housing” is a category that is utilized.
- 2.) Our data sources include internal call logs, case notes, management surveys, and information obtained by our newly appointed Housing Navigator.
- 3.) We have been unable to meet the needs of all survivors seeking more stable housing through our agency. We are currently licensed to house up to sixteen people in our residential facility and can also make up to four total hotel placements, which limits our capacity to help. We have not had additional funding for transitional or long-term assistance for clients and have been forced to turn clients away and refer them elsewhere when we have reached capacity.

4A-3b.	Information About Unique Project Applicants and Their Experience in Housing Placement and Housing Retention for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
NOFO Section I.B.3.I.(1)		
Use the list feature icon to enter information on each unique project applicant applying for New PH-RRH and Joint TH and PH-RRH Component DV Bonus projects—only enter project applicant information once, regardless of how many DV Bonus projects that applicant is applying for.		

Applicant Name
SAFE in Hunterdon

Project Applicants Applying for New PH-RRH and Joint TH and PH-RRH DV Bonus Projects

4A-3b.	Information About Unique Project Applicants and Their Experience in Housing Placement and Housing Retention for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section II.B.11.e.(1)(d)	

Enter information in the chart below on the project applicant applying for one or more New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects included on your CoC's FY 2023 Priority Listing for New Projects:

1.	Applicant Name	SAFE in Hunterdon
2.	Project Name	Safe in Hunterdon Housing
3.	Project Rank on the Priority Listing	11
4.	Unique Entity Identifier (UEI)	MD1MNNGEMJN7
5.	Amount Requested	\$303,325
6.	Rate of Housing Placement of DV Survivors–Percentage	25%
7.	Rate of Housing Retention of DV Survivors–Percentage	25%

4A-3b.1.	Applicant Experience in Housing Placement and Retention for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section I.B.3.I.(1)(d)	

For the rate of housing placement and rate of housing retention of DV survivors reported in question 4B-3b., describe in the field below:

1.	how the project applicant calculated both rates;
2.	whether the rates accounts for exits to safe housing destinations; and
3.	the data source (e.g., comparable databases, other administrative data, external data source, HMIS for non-DV projects).

(limit 1,500 characters)

- 1.) SAFE utilized available data obtained through case management to compare the number of clients who requested housing assistance, along with exit surveys completed by clients who are leaving the shelter facility and exiting into apartments or privately owned homes. It should be noted that it is difficult to obtain a direct number for analysis due to the nature of fear and privacy those who have experienced domestic abuse carry with them.
- 2.) The rates listed do not account for ‘safe housing destinations’ like other domestic violence shelters but do include programs offering permanency.
- 3.) SAFE utilized available data obtained through case management to compare the number of clients who requested housing assistance, along with exit surveys completed by clients who are leaving the shelter facility and exiting into apartments or privately owned homes. It should be noted that it is difficult to obtain a direct number for analysis due to the nature of fear and privacy those who have experienced domestic abuse carry with them.

4A-3c.	Applicant Experience in Providing Housing to DV Survivor for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section I.B.3.I.(1)(d)	
	Describe in the field below how the project applicant:	
	1. ensured DV survivors experiencing homelessness were quickly moved into safe affordable housing;	
	2. prioritized survivors—you must address the process the project applicant used, e.g., Coordinated Entry, prioritization list, CoC’s emergency transfer plan, etc.;	
	3. determined which supportive services survivors needed;	
	4. connected survivors to supportive services; and	
	5. moved clients from assisted housing to housing they could sustain—address housing stability after the housing subsidy ends.	

(limit 2,500 characters)

- .) In the past SAFE has had a history of successfully assisting clients in finding safe and affordable housing. Upon entry into our residential program each client is assigned a case manager who immediately begins to assist them with locating housing, job opportunities or education, childcare, and other supportive services they need for success. Our clients are given wrap-around services, including free counseling and legal services, to best set them up for future success while also working on safety planning and financial empowerment. Our new Housing Navigator is also working hard to create and build relationships with community partners so that our clients can better access available programs and housing services.
- 2.) SAFE in Hunterdon only works with survivors of domestic and/or sexual violence. There are no other categories of clients who would have access to our programs, so we do not maintain a priority list.
- 3.) Each client works with their case manager to determine which supportive services they need at intake. Clients can meet with their case managers daily and are able to utilize that time to build relationships, access internal services, and get help signing up for outside programs to best assist them.
- 4.) SAFE case managers all build and maintain relationships with outside support programs and services, allowing our survivors to access those programs both immediately and with the individualized touch of a warm hand off. The client also can sign a waiver allowing their SAFE case manager to work directly with any other social services or outside program to provide them with the best assistance possible.
- 5.) Our newly created position of Housing Navigator is tasked with assisting clients in locating and moving into housing they can sustain. She is a trained and experienced advocate, a licensed relator, and certified in financial empowerment education. Stability remains our goal and we work towards that with the client from the moment they enter the program. SAFE sets goals with the clients, including a timeline so they can continue to work towards safety and stability, allowing them to build a platform of success to maintain their status after the housing subsidy ends.

4A-3d.	Applicant Experience in Ensuring DV Survivor Safety for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section I.B.3.I.(1)(d)	

	Describe in the field below examples of how the project applicant ensured the safety and confidentiality of DV survivors experiencing homelessness by:
1.	taking steps to ensure privacy/confidentiality during the intake and interview process to minimize potential coercion of survivors;
2.	making determinations and placements into safe housing;
3.	keeping information and locations confidential;
4.	training staff on safety and confidentiality policies and practices; and
5.	taking security measures for units (congregate or scattered site), that support survivors' physical safety and location confidentiality.

(limit 2,500 characters)

1.) As the only State designated provider of domestic violence and sexual assault support services in Hunterdon County, SAFE's primary concern is always our client's safety, which includes confidentiality. From the moment they enter services we focus on making sure the intake and interview process grant them total confidentiality, which includes a private space to have the conversation and a total intake history of the relationship and trauma they have experienced. Intakes take half an hour where we openly discuss potential coercion and its effect on the client's safety.

2.) SAFE screens each client who requests to come into housing for potential issues regarding safety and placement. If they need to be moved to another location, we have a network of providers we work with to support them. We work with clients to help them develop in any areas they are lacking, including financial literacy and educational opportunities, so that they may develop their own personal platform of stability.

3.) All our advocates and associates understand that our locations must remain strictly confidential. It is the backbone of our program and is maintained with no exceptions.

4.) Each staff member, both direct client-facing and administrative, receives eighty hours of training on domestic and sexual violence. That training stresses the need for policies and practices ensuring safety and confidentiality. Violations of any confidentiality policy would be grounds for immediate termination. We engage in ongoing training and discussion with staff.

5.) Our residential locations are kept secret and not close to each other. We would continue to place clients throughout communities in ways that would not disclose their locations and any case management visits to their residences are made in an unmarked and unrecognizable vehicle. We take our client's physical safety very seriously and support them as they safety plan and move forward.

4A-3d.1.	Applicant Experience in Evaluating Their Ability to Ensure DV Survivor Safety for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section I.B.3.I.(1)(d)	

Describe in the field below how the project has evaluated its ability to ensure the safety of DV survivors the project served in the project, including any areas identified for improvement during the course of the proposed project.

(limit 2,500 characters)

SAFE has been providing confidential and safe services since 1978. Our programs are trauma-informed, based in an analysis of personal and physical safety, and designed solely to meet the needs survivors of domestic violence and sexual assault. Our agency provides a complete menu of services for clients in need which include, but are not limited to, a crisis houeline, safe housing, legal advocacy, counseling, crisis response teams, prevention programs, a housing navigation program and financial empowerment education. We work closely with outside agencies, community partners, and law enforcement when necessary. We have experience working directly with the Courts and other administrative agencies to best help our clients, and link with several social service-based organizations, both public and private, to best meet the needs of our clients. We engage in outside safety audits and have had both our physical locations and programs evaluated by safety, security, and trauma experts to make sure we are supporting clients in the strongest and safest path to stability.

4A-3e.	Applicant Experience in Trauma-Informed, Victim-Centered Approaches for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section I.B.3.I.(1)(d)	

Describe in the field below examples of the project applicant’s experience using trauma-informed, victim-centered approaches to meet needs of DV survivors by:

1.	prioritizing placement and stabilization in permanent housing consistent with the program participants’ wishes and stated needs;
2.	establishing and maintaining an environment of agency and mutual respect, e.g., the project does not use punitive interventions, ensures program participant staff interactions are based on equality and minimize power differentials;
3.	providing program participants access to information on trauma, e.g., training staff on providing program participants with information on the effects of trauma;
4.	emphasizing program participants’ strengths, e.g., strength-based coaching, questionnaires and assessment tools include strength-based measures, case plans worked towards survivor-defined goals and aspirations;
5.	centering on cultural responsiveness and inclusivity, e.g., training on equal access, cultural competence, nondiscrimination, language access, improving services to be culturally responsive, accessible, and trauma-informed;
6.	providing a variety of opportunities for connection for program participants, e.g., groups, mentorships, peer-to-peer, spiritual needs; and
7.	offering support for survivor parenting, e.g., trauma-informed parenting classes, childcare, connections to legal services.

(limit 5,000 characters)

- 1.) SAFE has extensive experience assisting clients obtain housing in a trauma-informed and victim-centered way. Best practices are utilized as we survey clients to see where they may wish to reside and then case managers assist them with locating, funding, and safety planning for their housing goals. The services are all client-led, and we do not require clients to participate in additional services like counseling or legal if all they want to utilize is safe housing.
- 2.) SAFE operates strictly in a mission focused on establishing and maintaining an environment of agency and mutual respect. We do not engage in punitive interventions and strive to minimize power differentials to move towards equality within the program. Staff are trained yearly in equality and power dynamics and how a survivor of domestic and/or sexual violence can be negatively and uniquely impacted by that scenario.
- 3.) All our staff, including our administrative staff, are extensively trained in trauma. In addition to educating our clients on trauma effects, we offer free and confidential counseling in individual and group sessions should they participate.
- 4.) To help clients feel empowered, our programs focus on their strengths. We engage in strength-based coaching, provide access to assessment tools, and each case manager works with their clients towards achieving their survivor-defined goals.
- 5.) Every member of our staff, both paid and volunteer, goes through training in cultural responsiveness, competency, and inclusivity. We also operate within a strong anti-discrimination policy and provide language access in several ways including making hiring decisions based on providing language accessibility to clients. Our programs are designed to be accessible, responsive, and trauma-informed at all levels.
- 6.) SAFE’s case managers work to nurture and develop relationships with outside agencies for the benefit of our clients. We encourage them to work in connection through various social service programs, mentorships, and spiritual services when valued and requested by the client.
- 7.) SAFE has a full-time legal advocate who can help connect parents to legal services, and we send an advocate to Court with clients. We also attend DCP&P meetings with them when requested, with their consent, so that we can have open conversations about parenting a child who has been exposed to trauma. SAFE also provides free and confidential counseling services for children and adolescents and works closely with their parents on developing the skills necessary to improve their skills and relationships.

4A-3f.	Applicant Experience in Meeting Service Needs of DV Survivors for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section I.B.3.I.(1)(d)	

Describe in the field below examples of supportive services the project provided to domestic violence survivors while quickly moving them into permanent housing and addressing their safety needs.

(limit 5,000 characters)

Child Custody – SAFE in Hunterdon employs a full-time legal advocate who will meet clients at the police department or courthouse as they report, testify, and document issues related to their children. We also connect clients with our partner at Legal Aid. SAFE ensures that the survivor’s safety needs are continually addressed utilizing harm reduction and confidentiality.

Bad Credit History – Safe has several staff members trained in financial empowerment classes who help clients learn financial literacy and ways to overcome poor credit history. With a client’s consent SAFE can also issue a letter documenting the client’s history in receiving services so that potential landlords are able to understand the link between the abuse the client went through and their credit history.

Housing Search and Counseling – SAFE has a full-time housing navigator who works with clients to locate and apply for housing. Her role also enables her to develop and improve relationships with relators and housing complexes so that she can be contacted when they have openings.

Crisis DV (Domestic Violence) Services – SAFE operates a 24/7 crisis hotline and a team of crisis response advocates who will go meet with a client at a police department, the hospital, or the courthouse as they navigate towards safety. SAFE operates the crisis team entirely in-person. SAFE’s crisis team can offer immediate emergency shelter and assistance, along with emotional support, while a client navigates unfamiliar systems. Our strong history of providing this service helps clients to see the potential for growth and stability, making the possibility of healing seem real.

Long Term Housing Stability & Safety Planning – SAFE works with clients to find a platform of stability when it comes to housing. Case managers treat safety planning like the living document it is, and assist them in being fluid with their plans as they work with our Housing Navigator to choose a place they feel comfortable in while working with social services, employment, and educational facilities to develop a platform of sustainability and safety.

Educational Services – SAFE provides prevention and outreach programs to the community and to clients directly, allowing clients to learn to develop healthy relationships, boundaries, and grow as individuals and families.

Counseling Services – SAFE has free and confidential individual and group counseling for children, adolescents, and adults who have survived domestic and/or sexual violence.

Residential Crisis Services – SAFE operates a safe residential facility that can securely house a client and their children at a moment’s notice, no matter the time of day or night. This helps clients to feel a sense of security as they find a safe place to heal from trauma and start their steps moving forward.

4A-3g.	Plan for Trauma-Informed, Victim-Centered Practices for New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section I.B.3.I.(1)(e)	

Describe in the field below examples of how the new project(s) will:	
1.	prioritize placement and stabilization in permanent housing consistent with the program participants’ wishes and stated needs;
2.	establish and maintaining an environment of agency and mutual respect, e.g., the project does not use punitive interventions, ensures program participant staff interactions are based on equality and minimize power differentials;
3.	provide program participants access to information on trauma, e.g., training staff on providing program participants with information on the effects of trauma;

4.	emphasize program participants’ strengths—for example, strength-based coaching, questionnaires and assessment tools include strength-based measures, case plans work towards survivor-defined goals and aspirations;
5.	center on cultural responsiveness and inclusivity, e.g., training on equal access, cultural competence, nondiscrimination, language access, improving services to be culturally responsive, accessible, and trauma-informed;
6.	provide a variety of opportunities for connection for program participants, e.g., groups, mentorships, peer-to-peer, spiritual needs; and
7.	offer support for survivor parenting, e.g., trauma-informed parenting classes, childcare, connections to legal services.

(limit 5,000 characters)

.) SAFE will work to prioritize placement and stabilization in permanent housing by working directly with clients, from the intake through the exit process, to make sure that all clients are having their wishes, stated needs, and objectives in healthy growth addressed. SAFE will accomplish this by having each case manager work directly with our housing navigator following the intake process, allowing them to develop a plan that is client-led and a timeline that allows the client to have agency over their own trajectory.

2.) All SAFE staff are trained and expected to establish and maintain an environment of agency and mutual respect. At no time will this agency utilize punitive interventions, and we strive to make sure that all interactions are based on equality while we attempt to minimize power differentials. Staff will continue to undergo training that stresses best practices and focuses on how harmful power differentials can be to survivors of domestic and sexual violence while emphasizing how necessary agency and individual choices are for growth.

3.) SAFE gives all clients access to information on trauma and operates a 24/7 hotline for referrals and help. Clients may also choose to utilize our counseling program for individual and/or group therapy for themselves and their children. Education focuses on the effects of trauma while supporting the client.

4.) SAFE will continue to focus on ensuring clients can focus on their strengths as they heal. SAFE will make assessment tools available to clients so that they can make decisions on their case plans, define their goals, and choose their path based on their strengths for their greatest chance of success.

5.) SAFE remains committed to focusing on cultural responsiveness and inclusivity. Each staff member, including the administrative team, must take yearly training in cultural responsiveness and inclusivity. We focus on our mission of equal access, providing services that are rooted in cultural competency, non-discrimination, and access to services no matter what language the client speaks. We will continue to monitor our programs and make every effort to continue providing services in best practices of being culturally responsive, accessible, and trauma informed.

6.) SAFE will provide a variety of opportunities for clients to connect. We will increase our agency sponsored activities, and continue to connect with outside agencies for mentorships, peer-to-peer supports, and increasing access to spiritual based programs for clients that desire them.

7.) SAFE will continue to offer support for survivors who parent through counseling and their case managers. SAFE will utilize our resources to help clients and their children heal, connect to legal services, and attend parenting classes if they choose to do so.

4A-3h.	Involving Survivors in Policy and Program Development, Operations, and Evaluation of New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section I.B.3.I.(1)(f)	
	Describe in the field below how the new project will involve survivors:	
1.	with a range of lived expertise; and	
2.	in policy and program development throughout the project's operation.	

(limit 2,500 characters)

- 1.) SAFE employs several survivors of domestic and/or sexual violence. Although best practices limit disclosure that is made to clients, staff knows, at a very personal level, how domestic violence, dating violence, sexual assault, and stalking can impact the lives of a client and their children. Our staff has a broad range of experience-based knowledge and skills that have been developed over time as dynamics of power and control have been addressed in our personal lives.
- 2.) SAFE staff who have lived through the experience of domestic and/or sexual violence have been able to, and will continue to be able to, contribute to policy and program development as we navigate through this program's operation. The lived experience allows staff to have input on programs that focus on agency, allowing clients to build on their platforms of safety. Clients enter all our programs, including new access to housing provided by this grant, after those programs have been developed and worked on by staff who operate in best practices with a personal understanding of the critical need for the programs.

4B. Attachments Screen For All Application Questions

We have provided the following guidance to help you successfully upload attachments and get maximum points:

1. You must include a Document Description for each attachment you upload; if you do not, the Submission Summary screen will display a red X indicating the submission is incomplete.
2. You must upload an attachment for each document listed where 'Required?' is 'Yes'.
3. We prefer that you use PDF files, though other file types are supported—please only use zip files if necessary. Converting electronic files to PDF, rather than printing documents and scanning them, often produces higher quality images. Many systems allow you to create PDF files as a Print option. If you are unfamiliar with this process, you should consult your IT Support or search for information on Google or YouTube.
4. Attachments must match the questions they are associated with.
5. Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process.
6. If you cannot read the attachment, it is likely we cannot read it either.
 - . We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).
 - . We must be able to read everything you want us to consider in any attachment.
7. After you upload each attachment, use the Download feature to access and check the attachment to ensure it matches the required Document Type and to ensure it contains all pages you intend to include.
8. Only use the "Other" attachment option to meet an attachment requirement that is not otherwise listed in these detailed instructions.

Document Type	Required?	Document Description	Date Attached
1C-7. PHA Homeless Preference	No	1C-7. PHA Homeles...	09/14/2023
1C-7. PHA Moving On Preference	No	1C-7. PHA Moving ...	09/14/2023
1D-11a. Letter Signed by Working Group	Yes		
1D-2a. Housing First Evaluation	Yes	1D-2a. Housing Fi...	09/14/2023
1E-1. Web Posting of Local Competition Deadline	Yes	1E-1. Web Posting...	09/14/2023
1E-2. Local Competition Scoring Tool	Yes	1E-2. Local Compe...	09/14/2023
1E-2a. Scored Forms for One Project	Yes	1E-2a. Scored For...	09/14/2023
1E-5. Notification of Projects Rejected-Reduced	Yes	1E-5. Notificatio...	09/14/2023
1E-5a. Notification of Projects Accepted	Yes	1E-5a. Notificati...	09/14/2023
1E-5b. Local Competition Selection Results	Yes	1E-5b. Local Comp...	09/14/2023
1E-5c. Web Posting—CoC-Approved Consolidated Application	Yes		

1E-5d. Notification of CoC-Approved Consolidated Application	Yes		
2A-6. HUD's Homeless Data Exchange (HDX) Competition Report	Yes	2A-6. HUD's Homel...	09/14/2023
3A-1a. Housing Leveraging Commitments	No		
3A-2a. Healthcare Formal Agreements	No	3A-2a. Healthcare...	09/14/2023
3C-2. Project List for Other Federal Statutes	No		
Other	No		

Attachment Details

Document Description: 1C-7. PHA Homeless Preference

Attachment Details

Document Description: 1C-7. PHA Moving On Preference

Attachment Details

Document Description:

Attachment Details

Document Description: 1D-2a. Housing First Evaluation

Attachment Details

Document Description: 1E-1. Web Posting of Local Competition
Deadline

Attachment Details

Document Description: 1E-2. Local Competition Scoring Tool

Attachment Details

Document Description: 1E-2a. Scored Forms for One Project

Attachment Details

Document Description: 1E-5. Notification of Projects Rejected-Reduced

Attachment Details

Document Description: 1E-5a. Notification of Projects Accepted

Attachment Details

Document Description: 1E-5b. Local Competition Selection Results

Attachment Details

Document Description:

Attachment Details

Document Description:

Attachment Details

Document Description: 2A-6. HUD's Homeless Data Exchange (HDX)
Competition Report

Attachment Details

Document Description:

Attachment Details

Document Description: 3A-2a. Healthcare Formal Agreements

Attachment Details

Document Description:

Attachment Details

Document Description:

Submission Summary

Ensure that the Project Priority List is complete prior to submitting.

Page	Last Updated
1A. CoC Identification	09/14/2023
1B. Inclusive Structure	09/14/2023
1C. Coordination and Engagement	Please Complete
1D. Coordination and Engagement Cont'd	09/14/2023
1E. Project Review/Ranking	Please Complete
2A. HMIS Implementation	09/14/2023
2B. Point-in-Time (PIT) Count	09/14/2023
2C. System Performance	09/14/2023
3A. Coordination with Housing and Healthcare	09/14/2023
3B. Rehabilitation/New Construction Costs	09/14/2023
3C. Serving Homeless Under Other Federal Statutes	09/14/2023

4A. DV Bonus Project Applicants	09/14/2023
4B. Attachments Screen	Please Complete
Submission Summary	No Input Required

1C-7. PHA Homeless Preference

- a. Warren County Housing Authority Section 8 Admin Plan homeless preference
- b. Hunterdon County Housing Authority Section 8 Admin Plan homeless preference
- c. New Jersey Department of Community Affairs Section 8 Admin Plan

Warren County Housing Program
337 Water Street
Belvidere, NJ 07823
(908) 475-3989 Fax (908) 475-8637

Dear Applicant,

As per your request, enclosed is an application for Section 8 Housing Assistance Payments Program. All completed applications must be **MAILED** to our office at the above address.

The program is available to assist in paying part of the rent for tenants who have annual incomes that do not exceed the below maximum income guidelines for their family size:

<u>Family Size</u>	<u>Maximum Income</u>
1	\$34,450
2	\$39,350
3	\$44,250
4	\$49,150
5	\$53,100
6	\$57,050

When we receive your completed application it will be placed on the programs waiting list if we make a preliminary determination that you are eligible for assistance based on the information you submit. You will be notified by letter of our determination of your eligibility. If it is determined that you are not eligible for the program you will be informed of the reason.

When an opening for assistance becomes available under the program we are required to select eligible applicants from the programs waiting list in accordance with the rules and regulations of the program. Generally this means that applicants are selected based on the date that their applications are received, after the consideration of any preferences which the applicant is eligible to receive. This means that in some cases certain applicants may be selected for assistance before other applicants who applied for the program at an earlier date.

Currently the program places an application on the waiting list based on the following preferences:

<u>Number</u>	<u>Preference</u>
1	Elderly/Disabled
2	Resident
3	Working
4	Domestic Violence/Homeless
5	Income Target

The definitions that apply to these preferences are as follows:

1. **Elderly/Disabled**- A family whose head or spouse or whose sole member is at least 62 years of age. A family where the head or spouse meets any of the criteria for a disabled person. (A person who has a disability as defined in section 223 of Social Security Act. (42U.S.C.423). The law defines “disability” as the inability to engage in any substantial gainful activity by reason of any medically determined physical or mental impairment(s) which can be expected to result in death or which has lasted or can be expected to last for a continuous period of not less than 12 months.
2. **Resident**- A person or family whose residence or job location prior to program placement and after program placement is within Warren County. The legal residence of the household is determined in accordance with state and local law. (Other than the Town of Phillipsburg which has its own Public Housing Agency and Authority.)
3. **Working**- Families who are graduates or active participants in educational and training programs designed to prepare persons for the job market. Families with at least one adult who is employed. This preference is extended equally to elderly families’ whose head or spouse is receiving income based on their inability to work.

4. **Domestic Violence Victim/Homeless**- The household has documented actual or threatened physical violence directed against the applicant or the applicant's family by a spouse or other household member who lives in the unit with the family. To qualify for this preference, the abuser must still reside in the unit of which the victim was displaced. The applicant must certify that the abuser will not reside with the applicant unless the housing agency gives prior written approval. A homeless family is one lacking a fixed, regular, and adequate nighttime residence and having a primary nighttime residence that is a supervised public or private shelter providing temporary accommodations or an institution providing temporary residence for individuals intended to be institutionalized or a public or private place not ordinarily used as sleeping accommodations for human beings.

5. **Income Target**- Applicant meets very low-income eligibility requirements as established by HUD. Income schedules are revised annually by HUD and are as follows:

<u>Family Size</u>	<u>Target Income</u>
1	\$20,650
2	\$23,600
3	\$26,550
4	\$29,500
5	\$31,900
6	\$35,160

Due to the above selection requirements, it is not possible for our office to estimate the amount of time that it will take for the program to assist you. In addition, applicants are only selected from the programs waiting list when an opening occurs in our current funding as a result of someone leaving the program or when new funding is received to assist additional tenants. For these reasons we cannot give you a time estimate or guarantee that your position on the waiting list will not change as a result of additional applications being received with more preferences. You will be notified by mail when we are able to assist you. We regret that we are unable to be more specific in regards to the above time frame.

If you have any questions, please feel free to contact our office.

Sincerely,

Warren County Housing Program

b. Hunterdon County Housing Authority Section 8 Admin Plan homeless preference

**PHA Certifications of Compliance with the PHA Plans and Related Regulations:
Board Resolution to Accompany the PHA 5-Year and Annual PHA Plan**

Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official if there is no Board of Commissioners, I approve the submission of the ___ 5-Year and/or Annual PHA Plan for the PHA fiscal year beginning 2017, hereinafter referred to as "the Plan", of which this document is a part and make the following certifications and agreements with the Department of Housing and Urban Development (HUD) in connection with the submission of the Plan and implementation thereof:

1. The Plan is consistent with the applicable comprehensive housing affordability strategy (or any plan incorporating such strategy) for the jurisdiction in which the PHA is located.
2. The Plan contains a certification by the appropriate State or local officials that the Plan is consistent with the applicable Consolidated Plan, which includes a certification that requires the preparation of an Analysis of Impediments to Fair Housing Choice, for the PHA's jurisdiction and a description of the manner in which the PHA Plan is consistent with the applicable Consolidated Plan.
3. The PHA certifies that there has been no change, significant or otherwise, to the Capital Fund Program (and Capital Fund Program/Replacement Housing Factor) Annual Statement(s), since submission of its last approved Annual Plan. The Capital Fund Program Annual Statement/Annual Statement/Performance and Evaluation Report must be submitted annually even if there is no change.
4. The PHA has established a Resident Advisory Board or Boards, the membership of which represents the residents assisted by the PHA, consulted with this Board or Boards in developing the Plan, and considered the recommendations of the Board or Boards (24 CFR 903.13). The PHA has included in the Plan submission a copy of the recommendations made by the Resident Advisory Board or Boards and a description of the manner in which the Plan addresses these recommendations.
5. The PHA made the proposed Plan and all information relevant to the public hearing available for public inspection at least 45 days before the hearing, published a notice that a hearing would be held and conducted a hearing to discuss the Plan and invited public comment.
6. The PHA certifies that it will carry out the Plan in conformity with Title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990.
7. The PHA will affirmatively further fair housing by examining their programs or proposed programs, identify any impediments to fair housing choice within those programs, address those impediments in a reasonable fashion in view of the resources available and work with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement and maintain records reflecting these analyses and actions.
8. For PHA Plan that includes a policy for site based waiting lists:
 - The PHA regularly submits required data to HUD's 50058 PIC/IMS Module in an accurate, complete and timely manner (as specified in PIH Notice 2006-24);
 - The system of site-based waiting lists provides for full disclosure to each applicant in the selection of the development in which to reside, including basic information about available sites; and an estimate of the period of time the applicant would likely have to wait to be admitted to units of different sizes and types at each site;
 - Adoption of site-based waiting list would not violate any court order or settlement agreement or be inconsistent with a pending complaint brought by HUD;
 - The PHA shall take reasonable measures to assure that such waiting list is consistent with affirmatively furthering fair housing;
 - The PHA provides for review of its site-based waiting list policy to determine if it is consistent with civil rights laws and certifications, as specified in 24 CFR part 903.7(c)(1).
9. The PHA will comply with the prohibitions against discrimination on the basis of age pursuant to the Age Discrimination Act of 1975.
10. The PHA will comply with the Architectural Barriers Act of 1968 and 24 CFR Part 41, Policies and Procedures for the Enforcement of Standards and Requirements for Accessibility by the Physically Handicapped.
11. The PHA will comply with the requirements of section 3 of the Housing and Urban Development Act of 1968, Employment Opportunities for Low-or Very-Low Income Persons, and with its implementing regulation at 24 CFR Part 135.
12. The PHA will comply with acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and implementing regulations at 49 CFR Part 24 as applicable.

13. The PHA will take appropriate affirmative action to award contracts to minority and women's business enterprises under 24 CFR 5.105(a).
14. The PHA will provide the responsible entity or HUD any documentation that the responsible entity or HUD needs to carry out its review under the National Environmental Policy Act and other related authorities in accordance with 24 CFR Part 58 or Part 50, respectively.
15. With respect to public housing the PHA will comply with Davis-Bacon or HUD determined wage rate requirements under Section 12 of the United States Housing Act of 1937 and the Contract Work Hours and Safety Standards Act.
16. The PHA will keep records in accordance with 24 CFR 85.20 and facilitate an effective audit to determine compliance with program requirements.
17. The PHA will comply with the Lead-Based Paint Poisoning Prevention Act, the Residential Lead-Based Paint Hazard Reduction Act of 1992, and 24 CFR Part 35.
18. The PHA will comply with the policies, guidelines, and requirements of OMB Circular No. A-87 (Cost Principles for State, Local and Indian Tribal Governments), 2 CFR Part 225, and 24 CFR Part 85 (Administrative Requirements for Grants and Cooperative Agreements to State, Local and Federally Recognized Indian Tribal Governments).
19. The PHA will undertake only activities and programs covered by the Plan in a manner consistent with its Plan and will utilize covered grant funds only for activities that are approvable under the regulations and included in its Plan.
20. All attachments to the Plan have been and will continue to be available at all times and all locations that the PHA Plan is available for public inspection. All required supporting documents have been made available for public inspection along with the Plan and additional requirements at the primary business office of the PHA and at all other times and locations identified by the PHA in its PHA Plan and will continue to be made available at least at the primary business office of the PHA.
21. The PHA provides assurance as part of this certification that:
 - (i) The Resident Advisory Board had an opportunity to review and comment on the changes to the policies and programs before implementation by the PHA;
 - (ii) The changes were duly approved by the PHA Board of Directors (or similar governing body); and
 - (iii) The revised policies and programs are available for review and inspection, at the principal office of the PHA during normal business hours.
22. The PHA certifies that it is in compliance with all applicable Federal statutory and regulatory requirements.

Hunterdon County Division of Housing

NJ084

PHA Name

PHA Number/HA Code

_____ 5-Year PHA Plan for Fiscal Years 20____ - 20____

X _____ Annual PHA Plan for Fiscal Years 20¹⁷ - 20____

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. **Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

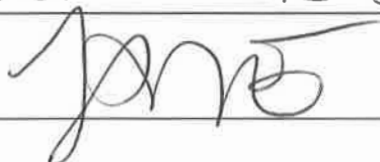
Name of Authorized Official

JENNIFER STORRE

Title

Director

Signature



Date

10/20/2016

J. VERIFICATION OF WAITING LIST PREFERENCES [24 CFR 982.207]

The Hunterdon County Division of Housing uses local preference and will use homelessness preference for their future waiting list lottery drawings. The Hunterdon County Division of Housing will ask for verification of Hunterdon County residency and/or proof of employment during the time of the lottery and verify the employment is still in Hunterdon for eligibility.

While the HUD regulations maintain four categories for defining people who are homeless, the PIH definition for IMS-PIC reporting (Form 50058) is narrowed to the following two categories:

Category 1: An individual or family who lacks a fixed, regular, and adequate nighttime residence, meaning:

- a. An individual or family with a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings, including a car, park, abandoned building, bus or train station, airport, or camping ground; or
- b. An individual or family living in a supervised publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, state, or local government programs for low-income individuals); or
- c. An individual who is exiting an institution where he or she resided for 90 days or less and who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution;

Category 4: Any individual or family who:

- i. Is fleeing, or is attempting to flee, domestic violence, dating violence, sexual assault, stalking, or other dangerous or life-threatening conditions that relate to violence against the individual or a family member, including a child, that has either taken place within the individual's or family's primary nighttime residence or has made the individual or family afraid to return to their primary nighttime residence; and
- ii. Has no other residence; and
- iii. Lacks the resources or support networks, e.g., family, friends, and faith-based or other social networks, to obtain other permanent housing

J. VERIFICATION OF WAITING LIST PREFERENCES [24 CFR 982.207]

The Hunterdon County Division of Housing uses local preference and will use homelessness preference for their future waiting list lottery drawings. The Hunterdon County Division of Housing will ask for verification of Hunterdon County residency and/or proof of employment during the time of the lottery and verify the employment is still in Hunterdon for eligibility.



c. New Jersey Department of Community Affairs Section 8 Admin Plan

HOUSING CHOICE VOUCHER PROGRAM

Administrative Plan



State of New Jersey
Department of Community Affairs
Division of Housing and Community Resources

State Fiscal Year 2020
(July 1, 2020 – June 30, 2021)



<http://www.nj.gov/dca/divisions/dhcr/>

Chapter 5

SELECTION OF HOUSEHOLDS FOR PARTICIPATION

The selection process begins with the program's commitment to exceed the regulatory requirement that not less than 75 percent of the households admitted to the Housing Choice Voucher Program from the program's waiting list must be extremely low-income households. The DCA selection policy then employs a local preference for households that include a person with disabilities, victims of domestic violence and Veterans of the United States Armed Forces. The program has the discretion to establish local preferences that are consistent with the PHA Plan and Consolidated Plan under which the local PHA jurisdiction is covered.

Residency is a secondary preference that is used to further rank those applicants with a local preference and applicants without a preference. Applicants living in the county are offered assistance before non-residents of the county. The residency preference will not have the purpose or effect of delaying or denying admission because of the applicant's age, race, color, religion, sex, national origin, or other protected class. The standards instituted by the DCA for verification of a local preference are presented in (Appendix A: EXHIBIT 5-2). Applicants who have not claimed a preference are afforded the opportunity to claim a preference at any time while on the waiting list. However, a change from no preference to a local preference will not be implemented without supporting documentation. Applicants are notified of their right to an informal review if their claim of a local preference is denied. Date of placement on the waiting list is the final criteria used in the selection of applicants

As noted above, with the exception of HUD program regulations pertaining to special admissions and targeted funding, persons will be placed on the DCA's waiting list using a lottery system.

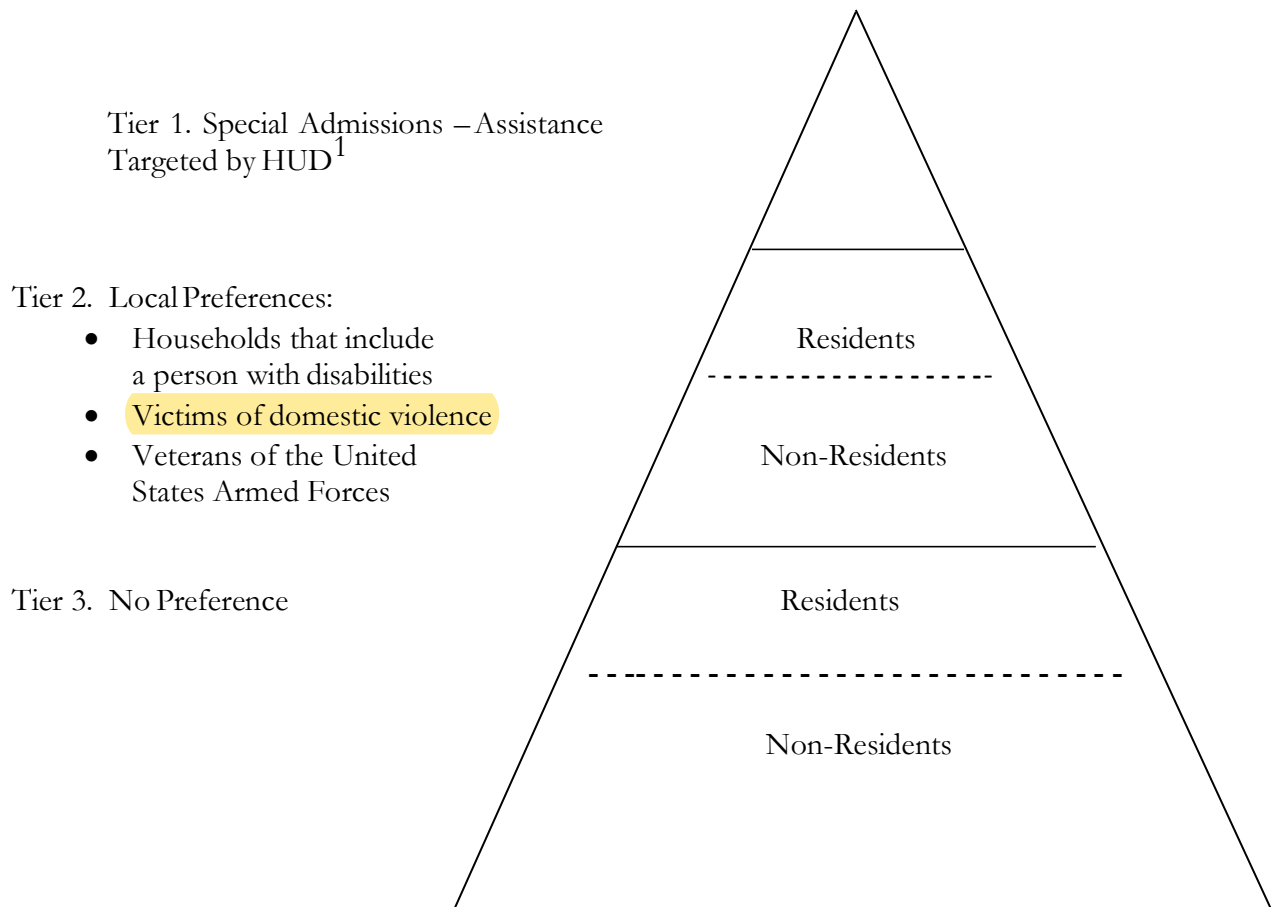
In selecting applicants for participation, the DCA will first offer assistance to Tier I applicants. If there are no Tier I applicants on the jurisdiction's waiting list, assistance is offered to Tier II applicants. If there are no Tier II applicants on the waiting list, assistance is offered to Tier III applicants. (see Appendix A: EXHIBIT 5-1).

Applicants selected from the waiting list must provide all required documentation within fifteen (15) business days of the date of the notice from the Housing Choice Voucher Program. Extenuating circumstances will be considered in order to provide a reasonable accommodation, on a case-by-case basis. Programs that require variations to the standard selection policy are identified in (Appendix A: EXHIBIT 5-4).

5.1 Single Member Households

In accordance with 24 C.F.R. §982.207, *Waiting list: Local preferences in admission to program*, the DCA provides a preference for the admission of single persons with disabilities over other single person households.

ILLUSTRATION OF THE DCA'S APPLICANT SELECTION POLICY



¹ The DCA will select a household that is not included on the waiting list, or without considering the household's waiting list position, if HUD awards the program funding that is targeted for households living in specified units.

EXHIBIT 5.2

Verification Standards for the Local Preferences

All documents received to verify a local preference must be dated and current. To be considered “current” a document must not be dated more than sixty (60) days before the issuance date of a Voucher to an applicant household. All certifications from a third party (including facsimile transmissions) must be on the agency’s letterhead, dated and signed by the appropriate representative of the agency. If verifications are more than sixty (60) days old before a Voucher is issued, new written verifications must be obtained.

Households That Include a Person with Disabilities

1. Documentation from the Social Security Administration that a member of the household is a disabled person who is receiving Social Security Disability or Supplemental Security Income benefits; or
2. Certification from a physician, on a Certification of Disability form (Appendix A: EXHIBIT 5-3), that a member of the household is a person with disabilities.

Victims of Domestic Violence

Official correspondence from a social services agency, the local police department, a court of competent jurisdiction, or a public or private facility that provides shelter or counseling to victims of domestic violence that the applicant:

1. Is currently living in a housing unit in which a member of the household engages in such violence. The actual or threatened violence must be of a continuing nature and have occurred within the past 120 days; or
2. The applicant has been displaced because of domestic violence and is not currently residing in standard, permanent replacement housing, to avoid the threat of continued abuse.

Veteran of the United States Armed Forces

Only veterans discharged or released from active duty in the armed forces under honorable

1C-7. PHA Moving On Preference

1. New Jersey DCA Moving On Plan

STATE OF NEW JERSEY 2018 Annual Action Plan



**State of New Jersey
Phil Murphy, Governor**

**Department of Community Affairs
Lt. Governor Sheila Oliver, Commissioner**

500 households who are involved with the child welfare system.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

New Jersey will continue its continuum of care approach to address and identify the needs of the homeless. This includes programs and services addressing each stage of the homeless continuum: homeless prevention, rapid re-housing, emergency shelter, temporary housing assistance and permanent supportive housing programs.

Homelessness Prevention: The State of New Jersey will continue to provide temporary financial assistance to low- and moderate-income homeless households in imminent risk of homelessness due to a rental eviction through the Homelessness Prevention Program (HPP). The HPP can provide the following types of assistance:

1. Rental Arrears – a maximum of 3 months' back rent plus any court fees, legal fees and other late fees included as rent in a written lease.
2. Relocation: security deposit of up to 1 ½ months' rent and 2 months' rent.

ESG: The State of New Jersey will continue to provide rapid re-housing assistance through the Homelessness Prevention and Rapid Re-Housing Program to homeless households at or below 30% of Area Median Income (AMI). Rapid re-housing assistance includes financial assistance, case management, housing search and placement, credit repair, money management and budgeting.

Addressing the emergency shelter and transitional housing needs of homeless persons

The State will continue to provide funds to maintain shelter facilities through the ESG Program. The program provides funding to do the following:

1. Address life and safety issues in emergency shelters and transitional housing facilities.
2. Purchase equipment and furnishings that will provide direct benefits to the shelter's residents.
3. Create new emergency shelter beds when needed.

DCA and the State Parole Board will also continue the Another Chance program. The program expands housing resources available to inmates released from prison without a stable living arrangement. The program provides temporary housing assistance (up to six months) to offenders being released from designated Department of Corrections' facilities that do not have an approved residence of record. The program is currently operating in Camden, Newark, New Brunswick and Trenton.

Helping homeless persons (especially chronically homeless individuals and families, families

with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The State will continue to apply for HUD Continuum of Care funding (CoC) provide rental assistance to homeless persons with disabilities, in collaboration with local social service providers. Funds for this program have been granted in Atlantic, Burlington, Cape May, Essex, Gloucester, Middlesex, Morris, Passaic and Warren Counties. In addition, the State through the Homelessness Prevention and Rapid Re-Housing Program will continue to provide rapid re-housing assistance to households up to 30% of Area Median Income.

The State's Housing First Initiative awarded 500 tenant-based State Rental Assistance Program (SRAP) vouchers and \$250,000 in supportive service funding to 12 agencies across the state. 425 vouchers will provide housing for chronically homeless people who are frequent users of public systems, and 75 vouchers will provide housing for homeless veterans. To date, 468 applicants were approved and 392 were leased up.

The State's Moving On Initiative provides SRAP vouchers to people in permanent housing programs who no longer need a high level of services. As people move on to the SRAP vouchers, currently homeless individuals and families will backfill the vacancies in the existing permanent supportive housing programs.

Rental assistance will continue to be provided to people who are homeless and working towards self-sufficiency through the Housing Choice Voucher, State Rental Assistance and the HOME Tenant-Based Rental Assistance programs.

DCA also administers 832 Veterans Administration Supportive Housing (VASH) vouchers and 273 project-based Housing Choice Vouchers for homeless and at-risk veterans. In addition, DCA has "graduated" 32 formerly homeless veterans from VASH to Housing Choice Vouchers.

DCA has also committed rental assistance to the Keeping Families Together Initiative with the Department of Children and Families (DCF). This program targets rental assistance and supportive services to extremely vulnerable families who are homeless or live in unstable housing, and who are involved with the child welfare system. The goal is to ensure that children are not removed from their families, or that families can reunify, with stable housing and services designed to support their tenancy. DCA committed 50 project-based Housing Choice Vouchers to this program in 2015 and 2016, and will commit an additional 100 vouchers in 2017. In addition, DCA has committed 100 vouchers for homeless and at-risk youths.

Rental assistance will continue to be provided to people who are homeless and working towards self-

sufficiency through the Housing Choice Voucher, State Rental Assistance and the HOME Tenant-Based Rental Assistance programs.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The State will continue to use a portion of its Emergency Solutions Grant funds along with State Homelessness Prevention funds to provide financial assistance and services to either prevent households from becoming homeless or rapidly re-house those who are homeless. In addition, the State will utilize Section 811 Supportive Housing for Persons with Disabilities program vouchers, recently awarded, along with State Rental Assistance Program and Division of Developmental Disabilities vouchers to provide rental assistance to low-income individuals being discharged from institutions.

Discussion

State Rental Assistance Program: Moving On Initiative

Introduction:

The NJ Department of Community Affairs (DCA) will issue up to 500 State Rental Assistance Program (SRAP) tenant-based vouchers to eligible disabled households who are currently receiving rental assistance from a HUD Continuum of Care (CofC) permanent supportive housing voucher program or are a recipient of another supportive housing voucher program and no longer require the level of supportive services associated with that program. This initiative will do the following:

1. Enable tenants who have achieved stability in supportive housing to transition to more independent living.
2. Enable the CofCs to refill their vacated vouchers with individuals or families in need of supportive housing.

SRAP Moving On:

SRAP provides an unlimited-term, tenant-based rental assistance voucher to eligible disabled households. Under the program, a disabled head of household will pay 25% of their adjusted income for their portion of the rent.

Eligibility Requirements for SRAP Tenancy:

1. Be an active participant on a HUD CofC permanent supportive housing voucher program or other supportive housing voucher program.
 - a. No longer require the level of supportive services associated with that program, as demonstrated by an assessment according to the CSH Acuity Index*; and
 - b. Be in good standing with the current program's regulations and policies.
2. Have household income at or below 30% of Area Median Income.
3. Have not been convicted of a violent criminal act in the last 5 years; please note that DCA will consider extenuating circumstances on a case by case basis.
4. Are not subject to a lifetime registration requirement under the State sex-offender registration program.

**Please utilize the attached matrix created by the Corporation for Supportive Housing to assist you in identifying potential households (please note that the matrix was based on the Connecticut Supportive Housing Assessment and Acuity Index).*

Next Steps:

Letter of Intent: DCA is requesting a Letter of Intent from interested New Jersey Continuum of Care lead representatives. The Letter of Intent which is due to DCA by January 11, 2017 must identify the following:

1. A description of the targeted population for the SRAP vouchers using HMIS and any other relevant data
2. A commitment by the CofC to backfill any voucher program slots vacated by tenants moving onto the SRAP vouchers with eligible homeless households. Please also include a brief description of the CofC's need for these slots and timeline/outreach plan for backfill.

3. The number of SRAP vouchers being requested; please note that there is no guarantee that a CofC will receive a certain number of SRAP vouchers. These vouchers will be issued on a first come/first serve basis statewide with the assumption that all SRAP participants will be leased up within a 60 day timeframe. Due to this strict timeline, leasing in place will be encouraged. Successful CofCs will have a mechanism in place to ensure that complete and accurate SRAP applications are submitted in a timely fashion. If this timeline is not met, the SRAP voucher may be withdrawn and issued to another eligible household, and the tenant will remain on the CofC permanent housing voucher.
4. A description of case management follow-up; DCA will require the CofC to ensure that the current permanent supportive housing grantee agency follow-up at least once a month during the six months of SRAP tenancy, to ensure that the program participants are transitioning appropriately.
5. Contact person's name, phone number and e-mail address.

Conference Call: DCA has scheduled a conference call for Friday, January 6, 2017 at 10 AM to answer questions on this initiative. Please e-mail Lisa Downes at lisa.downes@dca.nj.gov if you are interested in participating in the call.

Notification: DCA will notify the CoCs that have been selected to participate in this initiative by January 30, 2017. A conference call to discuss the application process will be scheduled shortly after the announcement. After notification by DCA, selected CofCs may begin submitting SRAP applications. Please note that selected CofCs are not guaranteed access to SRAP vouchers; the number of SRAP vouchers awarded to the selected CofCs will be dependent on the timeliness of the SRAP application submission and the amount of funds available.

Attachment

1D.2a. Housing First Evaluation

**Tri-County Continuum of Care
Desk Monitoring Questionnaire**

Agency Name: _____

Project Name: _____

CLIENT FEEDBACK (7 possible points)	Yes	No	N/A	Score
1. Does the agency administer a client satisfaction survey for this project?				
2. Does the agency provide clients with the rules and regulations for the project?				
3. Does the agency provide clients with a means of expressing and resolving a complaint or appeal?				
4. If client(s) were terminated from the program, were steps taken to avoid their homelessness after termination?				
5. Is there a grievance procedure for the project?				
6. Does the agency share the CoC Grievance Policy with all clients?				
7. Does the agency authentically incorporate consumer input in the planning and delivery of services?				
Notes:				

PROJECT COORDINATION (3 possible points)	Yes	No	N/A	Score
1. Does the project work with agencies throughout the CoC to fill vacancies or obtain referrals?				
2. Does the agency includes homeless or formerly homeless person(s) in its policy-making body?				
3. Does the agency have signed MOUs with any agency that is providing any service or administrative activity for the project?				
Notes:				

PROJECT ADMINISTRATION (8 points)	Yes	No	N/A	Score
1. Does the project have any outstanding audit/monitoring findings with HUD?				
2. Does the agency retain records for a minimum of five (5) years after close-out of the grant or clearance of any audit findings, and 15 years after close-out of a grant that funds acquisition, construction or rehabilitation activities?				
3. Does the agency track progress in achieving program goals?				
4. Are clients eligible based on homeless status?				
5. Are clients eligible based on disabling conditions?				
6. Does the agency have a copy of the most recently signed grant agreement with HUD for this project?				
7. Did the project submit the most recent Annual Performance Report to HUD within the 90-day window?				

8. Do the clients served in the project match the subpopulations the project has applied for?				
Notes:				

FINANCIAL REVIEW (4 possible points)	Yes	No	N/A	Score
1. Is the project sufficiently utilizing the funds awarded?				
2. Is the project drawing down funds from LOCCS on at least a quarterly basis?				
3. If project is requesting service, operating or administrative funds, does it have the appropriate back up, including time sheets, required for the drawdown?				
4. Is the adequate match being provided by the project for all funds requested?				
Notes:				

HOUSING FIRST (5 possible points)	Yes	No	N/A	Score
1. Does the project adhere to housing first in project access?				
2. Does the project adhere to housing first in project input?				
3. Does the project adhere to housing first in lease arrangements?				
4. Does the project adhere to housing first in services?				
5. Does the project adhere to housing first in housing provision?				
Notes:				

AGENCY STAFF & CULTURAL COMPETENCY (3 possible points)	Yes	No	N/A	Score
1. Does project staff have appropriate training for the level of services required of the grant?				
2. Does the diversity of your agency's staff reflect minority populations that are served by the agency?				
3. Does the program's deliver services in a manner that is culturally and linguistically competent?				
Notes:				

DIVERSITY, EQUITY, & INCLUSION (4 possible points)	Yes	No	N/A	Score
1. Does the agency follow process for analyzing whether any racial disparities are present in their provision or outcomes of homeless assistance?				
2. Does the agency take at least two (2) steps outlined in the Monitoring Addendum to improve racial equity in the provision and outcome of assistance?				
3. Has the agency taken steps to engage and/or hire those with lived				

experience of homelessness in leadership roles and decision-making processes?				
4. Are there at least three (3) people with lived experience who currently participate in the Agency under the categories listed?				
Notes:				

Monitoring Questionnaire Score: _____

HMIS Performance Score: _____

Final Monitoring Score: _____

Additional Notes/Comments:

Date Completed: _____

Completed by: _____

II. HOUSING FIRST

The following items are designed to monitor each projects’ adherence to the housing first philosophy. Projects identifying the use of a Housing First framework in their HUD CoC application shall be monitored on how the project integrates Housing First principles into project operation. All programs are strongly encouraged to review the materials referenced below to ensure a full understanding of housing first principles and to assess program standards in relation to those principles.

Additional Resources on Housing First:

- HUD Exchange – Housing First in Permanent Supportive Housing Brief
<https://www.hudexchange.info/resources/documents/Housing-First-Permanent-Supportive-Housing-Brief.pdf>
- United States Interagency Council on Homelessness – Housing First Checklist
https://www.usich.gov/resources/uploads/asset_library/Housing_First_Checklist_FINAL.pdf
- HUD Exchange – Housing First Assessment Tool
<https://www.hudexchange.info/resource/5294/housing-first-assessment-tool/>

1. Housing First in Project Access

Standard	Definition/Evidence
Projects are low barrier	Admission to projects is not contingent on pre-requisites such as abstinence of substances, minimum income requirements, health or mental health history, medication adherence, age, criminal justice history, financial history, completion of treatment, participation in services, “housing readiness”, history or occurrence of victimization, survivor of sexual assault or an affiliated person of such a survivor or other unnecessary condition unless required by law or funding source
Projects are low barrier	Admission to projects is not contingent on pre-requisites such as abstinence of substances, minimum income requirements, health or mental health history, medication adherence, age, criminal justice history, financial history, completion of treatment, participation in services, “housing readiness”, history or occurrence of victimization, survivor of sexual assault or an

Addendum to the Monitoring Tool: Definition of Key Terms

	affiliated person of such a survivor or other unnecessary condition unless required by law or funding source
Access regardless of sexual orientation, gender identity, or marital status	Equal access is provided in accordance with the 2012 and 2016 Equal Access Rules, meaning that any project funded by HUD must ensure equal access for person regardless of one's sexual orientation or marital status, and in accordance with one's gender identify. Adult only households, regardless of marital status, should have equal access to projects (if these project types are not available within a CoC, the CoC should conduct an assessment to determine if these project types are needed and work with providers to accommodate the need.)
Admission process is expedited with speed and efficiency	Projects have expedited admission process, to the greatest extent possible, including helping participants obtain documentation required by funding sources, as well as process to admit participants regardless of the status of their eligibility documentation whenever applicable

2. Housing First in Project Input

Standard	Definition/Evidence
Projects create regular, formal opportunities for participants offer input	Input is welcomed regarding the project's policies, processes, procedures, and practices. Opportunities include involvement in quality assurance and evaluation processes, a participant leadership/advisory board, processes to formally communicate with landlords, the design of and participation in surveys and focus groups, planning social gatherings, integrating peer specialists and peer-facilitated support groups to compliment professional services.

3. Housing First in Project Lease arrangements

Standard	Definition/Evidence
Leases are the same for participants as for other tenants	Leases do not have any provisions that would not be found in leases held by any other tenant in the property or building and is renewal per the participants' and owner's choice. People experiencing homelessness who receives help moving into permanent housing should have leases that confer the full rights, responsibilities, and legal protections under Federal, state, and

Addendum to the Monitoring Tool: Definition of Key Terms

	local housing laws. For transitional housing, there may be limitations on length of stay, but a lease/occupancy agreement should look like a lease that a person would have in the normal rental market.
Measures are used to prevent eviction	Property or building management, with services support, incorporates a culture of eviction avoidance, reinforced through practices and policies that prevent lease violations and evictions amount participants, and evict participants only when they are a threat to self or others. Clear eviction appeal processes and due process is provided for all participants. Lease bifurcation is allowed so that a tenant or lawful occupant who is a victim of a criminal act of physical violence committed against them by another tenant or lawful occupant is not evicted, removed, or penalized if the other is evicted.
Rent payment policies respond to tenants' needs	While tenants are accountable to the rental agreement, adjustments may be needed on a case-by-case basis. As necessary, participants are given special payment arrangements for arrears and/or assistance with financial management, including representative payee arrangements.

4. Housing First in Services

Standard	Definition/Evidence
Projects promote participants choice in services	Participants can choose from an array of services. Services offered are housing focused and include the following areas of support: employment and income, childhood and education, community connection, and stabilization to maintain housing. These should be provided by linking to community-based services.
Person-Centered Planning	Person-centered planning is a guiding principle of the service planning process.
Participant engagement is a core component of service delivery	Staff provide effective services by developing relationships with participants that provide immediate needs and safety, develop trust and common ground, making warm hand-offs to other mainstream service providers, and clearly explain staff roles. Engagement is regular, and relationships are developed over time.
Services are culturally appropriate with translation services available as	Project staff are sensitive to and support the cultural aspects of diverse households. Wherever possible, staff demographics reflect the participant population they service in order to provide appropriate, culturally specific services. Transition services are provided when needed to

Addendum to the Monitoring Tool: Definition of Key Terms

needed	ensure full comprehension of the project. Projects that serve families with children should have family-friendly rules that allow for different schedules based on work and school hours and have services that allow parents to participate in activities without having to constantly supervise their children themselves (i.e., can use the bathroom or take a shower without their children being in the bathroom with them).
Staff are training in clinical and nonclinical strategies (including harm reduction, motivational interviewing, trauma-informed approaches, strength-based)	Services support a participant’s ability to obtain and retain housing regardless of changes in behavior. Services are informed by a harm-reduction philosophy, such as recognizing that substance use, and addiction are a part of some participants’ lives. Participants are engaged in non-judgmental communication regarding their behavior and are offered education regarding how to avoid risky behaviors and engage in safer practices.

5. Housing First in Housing Provision

Standard	Definition/Evidence
Housing is not dependent on participation in services	Participation in permanent and temporary housing settings, as well as crisis settings such as emergency shelter, is not contingent on participating in supportive services or demonstration of progress made on a service pan. Services must be offered by staff, but are voluntary for participants
Substance use is not a reason for termination	Participants are only terminated from the project for violations of the lease or occupancy agreements, as applicable. Occupancy agreements or an addendum to the lease do not include conditions around substance use or participation in services. If the project is a recover housing model focused on people who are in early recover from drugs or alcohol (as outlined in HUD’s Recover housing brief), different standards related to use and subsequent offer of treatment may apply.
The rules and regulations of the project are centered on participants’ rights	Project staff have realistic expectations and policies. Rules and regulations are designed to support safe and stable communities and should never interfere with life in the community. Participants have access to the project at all hours (except for nightly in and out shelter) and accommodation is made for pets.

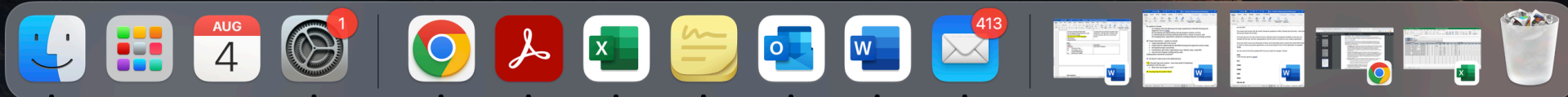
1E-1 Web Posting of Local Competition Deadline

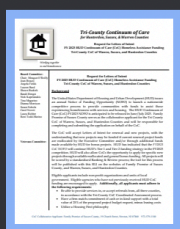
Documents and Resources

Tri County CoC Collaborative Application	FY2023 Budget Worksheet
FY 2023 Request for Letters of Intent	Application Scoring Tool
NJ 516 CoC Registration and Application FY2022	Tri-County Continuum of Care Request for Proposals
2022 Request for Letters of Intent	Tri County Continuum of Care FY 2022 RFP Application
FY 2022 Continuum of Care (CoC) Program	Tri-County CoC Desk Monitoring Questionnaire
Competition: Funding Availability	FY2022 Tri-County Priority Listing
FY 2022 Tri-County CoC Review & Ranking Process	FY2022 Tri-County CoC Collaborative Application
Tri-County Submission Screenshot	FY 2022 Tri-County CoC Budget

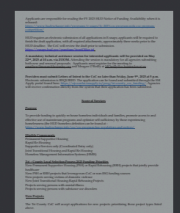
Additional Resources & Links

Trainings & Guidebooks	Prioritization Tool
PSH Applications Agency Referral Forms	Tri-County CoC Governance, Policies, Tools & Forms
2021 Point in Time Count	Web Links and Resources

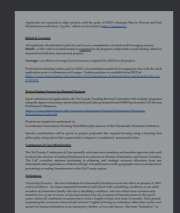




1



2



3



*Working together
to end homelessness*

Tri-County Continuum of Care for Hunterdon, Sussex, & Warren Counties

**Request for Letters of Intent
FY 2023 HUD Continuum of Care (CoC) Homeless Assistance Funding
Tri-County CoC of Warren, Sussex, and Hunterdon Counties**

Board Committee:

Chair: Meagan O'Reilly
Joan Bruseo
Angela Fields
Lauren Burd
Shawn Buskirk
Randi Hengst
Nick Kapetanakis
Tina Magarino
Dianna Morrison
Susan Nekola
Carol Novrit
Laura Richter
Roni Todd-Marino

Veterans Committee:

Request for Letters of Intent FY 2023 HUD Continuum of Care (CoC) Homeless Assistance Funding Tri-County CoC of Warren, Sussex, and Hunterdon Counties

Background

The United States Department of Housing and Urban Development (HUD) issues an annual Notice of Funding Opportunity (NOFO) to launch a nationwide competitive process to provide communities with funds to assist those experiencing homelessness with services and housing. The HUD Continuum of Care (CoC) FY2023 NOFO is anticipated to be released in June/July 2023. Family Promise of Sussex County serves as the collaborative applicant for the Tri County CoC of Warren, Sussex, and Hunterdon Counties and will be responsible for completing and submitting the application on behalf of the CoC.

The CoC will accept Letters of Intent for renewal and new projects, with the understanding that new projects may be funded if current renewal project funds are reallocated by the Executive Committee and/or through additional funds

1E-2 Local Competition Scoring Tool

A. Local Competition
Scoring Tool

B. Monitoring Tool

A. Local Competition Scoring Tool

Agency Name
 Project Name:
 Project Type:
 New or Renewal:
 DV Bonus Project?
 Reviewer Name:

Associated Application Question	Total Points Received	Total Possible Points
Agency Information. Full points will be received where:		
1 Agency maintains adequate staffing levels for services and program operation		1
2 Agency staff receive sufficient and relevant training to successfully serve their clients		1
3 Agency has a clear process for using input from persons with lived experience in service delivery and project administration		1
4 Agency is utilizing multiple strategies listed to address racial disparities		1
5 Agency staff and administration are reflective of populations served		1
Project Information. Full points will be received where:		
Applicant provides a complete and concise description that addresses the entire scope of the proposed project. This includes the target population, area of need the project is addressing and projected outcomes.		1
2 Applicant has a clear and efficient process to monitor and evaluate program performance		1
3 Applicant demonstrates the ability to serve all three counties of the CoC equally		1
4 Agency successfully leverages community partnerships to meet the needs of their clients		1
5 through 7 Applicant's level of service delivery is appropriate for the target population and services are client-focused		3
8 through 10 Applicant identifies as low barrier based on eligibility and termination criteria		2
New Projects ONLY. Full points will be received where:		
1 Agency demonstrates a successful history of providing housing and services to target population		1
2 Agency demonstrates a successful history of working with HUD or other federal funding sources		1
3 Agency board includes persons with lived experience of homelessness		1
4 Applicant demonstrates that the project is filling an unmet need in the CoC, and references a reputable source of information.		1
5 Applicant will deliver services in a manner that is culturally and linguistically competent and reflects the needs of the minority populations it serves.		1
6 Applicant can accommodate accessibility needs for persons with disabilities.		1
7 Agency agrees to become an active member of the CoC		1
8 Agency agrees to participate in the CoC's established Coordinated Entry System		1
9 Agency agrees to participate in HMIS or a comparable database for Domestic Violence programs		1
DV Bonus Projects ONLY. Full points will be received where:		
1 Applicant demonstrates the ability to utilize trauma-informed, victim-centered approaches to ensure housing, resources and safety needs of clients are met.		1
2 Applicant demonstrates a process for addressing client's safety needs including maximizing client choice for housing and services and ensuring confidentiality.		1
Fiscal. Full points will be received where:		
Budget Worksheet Budget includes a 25% match		1
Renewal Projects ONLY. Full points will be received where:		
1 Applicant demonstrates long-term fiscal capacity to maintain the project		1
4 & 5 Applicant has 25% or less unspent funds over the past 3 years or if applicable, has plans to modify the project to minimize unspent funds		1
Funding Priorities		
New PH project that coordinates with healthcare resources		1
New PH project leverages non-CoC or non-ESG housing resources		1
New PH projects serving victims of domestic violence		1
New TH-RRH projects		1
Projects serving persons with mental illness and/or persons with substance use disorders		1

	Points Received	Maximum Points
2023 Monitoring		
RLI Score	0	33
FINAL APPLICATION SCORE		

B. Monitoring Tool

**Tri-County Continuum of Care
Desk Monitoring Questionnaire**

Agency Name: _____

Project Name: _____

CLIENT FEEDBACK (7 possible points)	Yes	No	N/A	Score
1. Does the agency administer a client satisfaction survey for this project?				
2. Does the agency provide clients with the rules and regulations for the project?				
3. Does the agency provide clients with a means of expressing and resolving a complaint or appeal?				
4. If client(s) were terminated from the program, were steps taken to avoid their homelessness after termination?				
5. Is there a grievance procedure for the project?				
6. Does the agency share the CoC Grievance Policy with all clients?				
7. Does the agency authentically incorporate consumer input in the planning and delivery of services?				
Notes:				

PROJECT COORDINATION (3 possible points)	Yes	No	N/A	Score
1. Does the project work with agencies throughout the CoC to fill vacancies or obtain referrals?				
2. Does the agency includes homeless or formerly homeless person(s) in its policy-making body?				
3. Does the agency have signed MOUs with any agency that is providing any service or administrative activity for the project?				
Notes:				

PROJECT ADMINISTRATION (8 points)	Yes	No	N/A	Score
1. Does the project have any outstanding audit/monitoring findings with HUD?				
2. Does the agency retain records for a minimum of five (5) years after close-out of the grant or clearance of any audit findings, and 15 years after close-out of a grant that funds acquisition, construction or rehabilitation activities?				
3. Does the agency track progress in achieving program goals?				
4. Are clients eligible based on homeless status?				
5. Are clients eligible based on disabling conditions?				
6. Does the agency have a copy of the most recently signed grant agreement with HUD for this project?				
7. Did the project submit the most recent Annual Performance Report to HUD within the 90-day window?				

8. Do the clients served in the project match the subpopulations the project has applied for?				
Notes:				

FINANCIAL REVIEW (4 possible points)	Yes	No	N/A	Score
1. Is the project sufficiently utilizing the funds awarded?				
2. Is the project drawing down funds from LOCCS on at least a quarterly basis?				
3. If project is requesting service, operating or administrative funds, does it have the appropriate back up, including time sheets, required for the drawdown?				
4. Is the adequate match being provided by the project for all funds requested?				
Notes:				

HOUSING FIRST (5 possible points)	Yes	No	N/A	Score
1. Does the project adhere to housing first in project access?				
2. Does the project adhere to housing first in project input?				
3. Does the project adhere to housing first in lease arrangements?				
4. Does the project adhere to housing first in services?				
5. Does the project adhere to housing first in housing provision?				
Notes:				

AGENCY STAFF & CULTURAL COMPETENCY (3 possible points)	Yes	No	N/A	Score
1. Does project staff have appropriate training for the level of services required of the grant?				
2. Does the diversity of your agency's staff reflect minority populations that are served by the agency?				
3. Does the program's deliver services in a manner that is culturally and linguistically competent?				
Notes:				

DIVERSITY, EQUITY, & INCLUSION (4 possible points)	Yes	No	N/A	Score
1. Does the agency follow process for analyzing whether any racial disparities are present in their provision or outcomes of homeless assistance?				
2. Does the agency take at least two (2) steps outlined in the Monitoring Addendum to improve racial equity in the provision and outcome of assistance?				
3. Has the agency taken steps to engage and/or hire those with lived				

experience of homelessness in leadership roles and decision-making processes?				
4. Are there at least three (3) people with lived experience who currently participate in the Agency under the categories listed?				
Notes:				

Monitoring Questionnaire Score: _____

HMIS Performance Score: _____

Final Monitoring Score: _____

Additional Notes/Comments:

Date Completed: _____

Completed by: _____

Permanent Supportive Housing Program: _____

Goals	Required Performance Standard		%	Points Awarded
1. Households residing in permanent housing will remain in this housing for a minimum of 1 year or exit to other permanent housing.	85% will remain housed for a least 12 months, exit to other permanent housing, or continue in permanent housing	≥85%=10 80%-84%= 8 65%-79%= 4 55%-64%= 1 ≤55%= 0		
2. Households exiting permanent housing will not return to homelessness (Including transitional housing)	<10% of those exiting permanent housing return to homelessness	≤10%= 10 11%-20%= 4 21%-30%= 3 31-45%= 1 ≥31%= 0		
3. Households will maintain or increase earned and unearned income (Includes wages and mainstream resources)	85% will maintain or increase income at exit or annually	≥85%= 10 75%-84%= 7 65%-74%= 5 50%-64%= 3 ≤49%= 0		
4. Adults will obtain or maintain employment while in the program and will exit the program employed.*	20% of adults who are not on SSI/D will be employed at program exit or annually	≥20%= 10 10%-19%= 6 5%-9%= 3 ≤5%= 0		
5. Households will maintain or obtain mainstream non-cash benefits	85% will maintain or obtain mainstream non-cash benefits at exit or annually	≥85%= 10 75%-84%= 7 65%-74%= 5 50%-64%= 3 ≤49%= 0		
6. Program operates at full capacity, with low vacancy rate, and quickly fills vacancies	>90% occupancy during reporting period	≥90%= 10 70%-89%= 7 51%-69%= 4 ≤50%= 0		
7. Program maintains adequate data quality in HMIS	See Data Quality Report	A - to A =10 B to B+ = 5 < B- = 0	N/A	
Total:				

Of 70

*Projects serving 100% chronically homeless or SSI/SSD clients exempt from this measure

All data is taken directly from HMIS using the following dates:

The following HMIS reports are used:

1. The CoC Annual Performance Report run through HMIS

Transitional Housing Program: _____

Goals	Required Performance Standard		%	Points Awarded
1. Households residing in transitional housing will have low average lengths of stay among households	% of households whose length of stay in transitional housing does not exceed 18 months	≥45%= 10 31-45%= 7 21%-30%= 5 11%-20%= 3 ≤10%= 0		
2. Households exiting transitional housing programs will move directly to permanent housing.	75% will obtain permanent housing	≥75%= 10 60%-74% = 7 40%- 59%= 5 25%-39%= 3 ≤24%= 0		
3. Households will maintain or increase earned and unearned income. (Includes wages or mainstream resources)	54% will maintain or increase income	≥54%= 10 45%-53%= 7 35%-44%= 5 25%-34%= 3 ≤25%= 0		
4. Adults will obtain or maintain employment while in the program and will exit the program employed.*	20% of adults who are not on SSI/D will be employed at program exit or annually	≥20%= 10 10%-19%= 6 5%-9%= 3 ≤5%= 0		
5. Households will maintain or obtain mainstream non-cash benefits between entry and exit.	25% will maintain or obtain mainstream non-cash benefits	≥25%= 10 21%-24%= 7 11%-20%= 3 ≤10%= 0		
6. Program operates at full capacity	>90% occupancy	≥90%= 10 70%-89%= 8 51%-69%= 5 ≤50%= 0		
7. Program maintains adequate data quality in HMIS	See Data Quality Report	A - to A =10 B to B+ = 5 < B- = 0	N/A	
			Total:	

Of 70

*Projects serving 100% chronically homeless or SSI/SSD clients exempt from this measure

All data is taken directly from HMIS using the following dates:

The following HMIS reports are used:

1. The CoC Annual Performance Report run through HMIS

Emergency Shelter Program: _____

Goals	Required Performance Standard		%	Points Awarded
1. Households exiting emergency shelter move directly to permanent housing	>30% move to permanent housing	≥30%= 15 25%-29%= 12 20-24%= 9 15%-19% = 6 10-14% =3 ≤9%= 0		
2. Very few households exiting emergency shelters remain homeless.	<20% remain homeless or exit to "unknown" location	≤20%= 5 21%-30%= 4 31%-40%= 3 41-51%= 1 ≥51%= 0		
3. Households residing in emergency shelter will have low average lengths of stay	Average length of stay is <60 days	<60 = 10 60-75 = 7 75-90 = 3 >90 = 0		
4. Households will maintain or increase earned and unearned income between entry and exit. (Includes wages or mainstream resources)	54% will maintain or increase income by program exit	≥20%= 10 15%-19%= 7 9%-14%= 3 ≤9%= 0		
5. Adults will obtain or maintain employment while in the program and will exit the program employed	18% of adults staying over 30 days will have employment income at program exit	≥20%= 10 10%-19%= 6 5%-9%= 3 ≤5%= 0		
6. Households will maintain or obtain mainstream non-cash benefits between entry and exit	56% will maintain or obtain mainstream non-cash benefits by program exit	≥20%= 10 15%-19%= 7 9%-14%= 3 ≤9%= 0		
7. Program maintains adequate data quality in HMIS	See Data Quality Report	A - to A =10 B to B+ = 5 < B- = 0	N/A	
Total:				

Of 70

All data is taken directly from HMIS using the following dates:

The following HMIS reports are used:

1. The CoC Annual Performance Report run through HMIS

Supportive Services Only Program: _____

Goals	Required Performance Standard	Points	%	Points Awarded
1. Households exiting the program will move directly to permanent housing	>50% move to permanent housing	≥50%= 15 35%-49%= 12 25-34%= 9 15%-24% = 6 10-14% =3 ≤9%= 0		
2. Very few households exiting the program remain homeless.	<20% remain homeless or exit to “unknown” location	≤20%= 5 21%-30%= 4 31%-40%= 2 41-51%= 1 ≥51%= 0		
3. Households will maintain or increase earned and unearned income between entry and exit. (Includes wages or mainstream resources)	30% will increase or maintain income	≥30%= 10 21%-29%= 7 11%-20%= 3 ≤10%= 0		
4. Adults will obtain or maintain employment while in the program and will exit the program employed.	20% will have employment income at program exit or annually	≥20%= 10 10%-19%= 6 5%-9%= 3 ≤5%= 0		
5. Households will maintain or obtain mainstream non-cash benefits between entry and exit	30% will maintain or obtain mainstream non-cash benefits	≥30%= 10 21%-29%= 7 11%-20%= 3 ≤10%= 0		
6. Program operates at full capacity	>90% occupancy	≥90%= 10 70%-89%= 7 51%-69%= 4 ≤50%= 0		
7. Program maintains adequate data quality in HMIS	See Data Quality Report	A - to A =10 B to B+ = 5 < B- = 0	N/A	
Total:				

Of 70

All data is taken directly from HMIS using the following dates:

The following HMIS reports are used:

1. The CoC Annual Performance Report run through HMIS

Rapid Rehousing Program: _____

Goals	Performance Standard	Points	%	Points Awarded
1. Households exiting Rapid Rehousing will remain in permanent housed for a minimum of 6 months or will exit to other permanent housing	85% will remain housed for a least 6 months or will exit to other permanent housing	≥85%=10 70%-84%= 8 50%-69%= 4 31%-49%= 1 ≤30%= 0		
2. Households exiting Rapid Rehousing housing will not return to homelessness (Including transitional housing)	<10% of those exiting rapid rehousing housing return to homelessness	≤10%= 10 11%-20%= 4 21%-30%= 3 31-45%= 1 ≥45%= 0		
3. Households will maintain or increase earned and unearned income (Includes wages and mainstream resources)	85% will maintain or increase income at exit or annually	≥85%= 10 75%-84%= 7 65%-74%= 5 50%-64%= 3 ≤49%= 0		
4. Adults who are not enrolled in SSI/D will obtain or maintain employment while in the program and will exit the program employed.	40% of adults who are not on SSI/D will be employed at program exit or annually	≥40%= 10 30%-39%= 6 20%-29%= 3 ≤20%= 0		
5. Program maintains adequate data quality in HMIS	See Data Quality Report	A - to A =10 B to B+ = 5 < B- = 0	N/A	
Total:				

Of 50

All data is taken directly from HMIS using the following dates:

The following HMIS reports are used:

1. The CoC Annual Performance Report run through HMIS

1E-2a Scored Forms for One Project

- A. Local Competition Scoring Tool
- B. Monitoring Results

A. Local Competition Scoring Tool

Agency Name: Advanced Housing
Project Name: Demarest Farms
Project Type: PSH
New or Renewal: Renewal
DV Bonus Project? No
Reviewer Name: FINAL

Associated Application Question

	Total Points Received	Total Possible Points	NOTES
Agency Information. Full points will be received where:			
1 Agency maintains adequate staffing levels for services and program operation	1	1	
2 Agency staff receive sufficient and relevant training to successfully serve their clients	1	1	
3 Agency has a clear process for using input from persons with lived experience in service delivery and project administration	1	1	
4 Agency is utilizing multiple strategies listed to address racial disparities	1	1	
5 Agency staff and administration are reflective of populations served	1	1	
Project Information. Full points will be received where:			
Applicant provides a complete and concise description that addresses the entire scope of the proposed project. This includes the target population, area of need the project is addressing and projected outcomes.	1	1	
2 Applicant has a clear and efficient process to monitor and evaluate program performance	1	1	
3 Applicant demonstrates the ability to serve all three counties of the CoC equally	1	1	
4 Agency successfully leverages community partnerships to meet the needs of their clients	1	1	
5 through 7 Applicant's level of service delivery is appropriate for the target population and services are client-focused	3	3	
8 through 10 Applicant identifies as low barrier based on eligibility and termination criteria	2	2	
New Projects ONLY. Full points will be received where:			
1 Agency demonstrates a successful history of providing housing and services to target population	N/A	N/A	
2 Agency demonstrates a successful history of working with HUD or other federal funding sources	N/A	N/A	
3 Agency board includes persons with lived experience of homelessness	N/A	N/A	
4 Applicant demonstrates that the project is filling an unmet need in the CoC, and references a reputable source of information.	N/A	N/A	
5 Applicant will deliver services in a manner that is culturally and linguistically competent and reflects the needs of the minority populations it serves.	N/A	N/A	
6 Applicant can accommodate accessibility needs for persons with disabilities.	N/A	N/A	
7 Agency agrees to become an active member of the CoC	N/A	N/A	
8 Agency agrees to participate in the CoC's established Coordinated Entry System	N/A	N/A	
9 Agency agrees to participate in HMIS or a comparable database for Domestic Violence programs	N/A	N/A	
DV Bonus Projects ONLY. Full points will be received where:			
1 Applicant demonstrates the ability to utilize trauma-informed, victim-centered approaches to ensure housing, resources and safety needs of clients are met.	N/A	N/A	
2 Applicant demonstrates a process for addressing client's safety needs including maximizing client choice for housing and services and ensuring confidentiality.	N/A	N/A	
Fiscal. Full points will be received where:			
Budget Worksheet Budget includes a 25% match	1	1	
Renewal Projects ONLY. Full points will be received where:			
1 Applicant demonstrates long-term fiscal capacity to maintain the project	1	1	
4 & 5 Applicant has 25% or less unspent funds over the past 3 years or if applicable, has plans to modify the project to minimize unspent funds	1	1	
Funding Priorities			
New PH project that coordinates with healthcare resources	0	0	
New PH project leverages non-CoC or non-ESG housing resources	0	0	
New PH projects serving victims of domestic violence	0	0	
New TH-RRH projects	0	0	
Projects serving persons with mental illness and/or persons with substance use disorders	1	0	

	Points Received	Maximum Points	Total Score %
2023 Monitoring	94	100	94%
RLI Score	18	17	106%
FINAL APPLICATION SCORE			100%

B. Monitoring Results

2023 Monitoring Cover Page

Agency Name	Advanced Housing		
Project Name	Demarest Farms		
	Total Points Received	Total Possible Points	Percentage
Compliance Score	32	32	100%
HMIS Performance Score	53	60	88%
Final Monitoring Score	94%		

**Morris County Continuum of Care
Desk Monitoring Questionnaire**

Agency Name: Advanced Housing

Project Name: Demarest Farms

CLIENT FEEDBACK (7/7 possible points)	Yes	No	N/A	Score
1. Does the agency administer a client satisfaction survey for this project?	X			1
2. Does the agency provide clients with the rules and regulations for the project?	X			1
3. Does the agency provide clients with a means of expressing and resolving a complaint or appeal?	X			1
4. If client(s) were terminated from the program, were steps taken to avoid their homelessness after termination?	X			1
5. Is there a grievance procedure for the project?	X			1
6. Does the agency share the CoC Grievance Policy with all clients?	X			1
7. Does the agency authentically incorporate consumer input in the planning and delivery of services?	X			1
Notes:				

PROJECT COORDINATION (3/3 possible points)	Yes	No	N/A	Score
1. Does the project work with agencies throughout the CoC to fill vacancies or obtain referrals?	X			1
2. Does the agency includes homeless or formerly homeless person(s) in its policy-making body?	X			1
3. Does the agency have signed MOUs with any agency that is providing any service or administrative activity for the project?	X			1
Notes:				

PROJECT ADMINISTRATION (6/6 points)	Yes	No	N/A	Score
1. Does the project have any outstanding audit/monitoring findings with HUD?			X	N/A
2. Does the agency retain records for a minimum of five (5) years after close-out of the grant or clearance of any audit findings, and 15 years after close-out of a grant that funds acquisition, construction or rehabilitation activities?	X			1
3. Does the agency track progress in achieving program goals?	X			1
4. Are clients eligible based on homeless status?	X			1
5. Are clients eligible based on disabling conditions?	X			1
6. Does the agency have a copy of the most recently signed grant agreement with HUD for this project?	X			1
7. Did the project submit the most recent Annual Performance Report to HUD within the 90-day window?			X	N/A

8. Do the clients served in the project match the subpopulations the project has applied for?	X			1
Notes:				

FINANCIAL REVIEW (4/4 possible points)	Yes	No	N/A	Score
1. Is the project sufficiently utilizing the funds awarded?	X			1
2. Is the project drawing down funds from LOCCS on at least a quarterly basis?	X			1
3. If project is requesting service, operating or administrative funds, does it have the appropriate back up, including time sheets, required for the drawdown?	X			1
4. Is the adequate match being provided by the project for all funds requested?	X			1
Notes:				

HOUSING FIRST (5/5 possible points)	Yes	No	N/A	Score
1. Does the project adhere to housing first in project access?	X			1
2. Does the project adhere to housing first in project input?	X			1
3. Does the project adhere to housing first in lease arrangements?	X			1
4. Does the project adhere to housing first in services?	X			1
5. Does the project adhere to housing first in housing provision?	X			1
Notes:				

AGENCY STAFF & CULTURAL COMPETENCY (3/3 possible points)	Yes	No	N/A	Score
1. Does project staff have appropriate training for the level of services required of the grant?	X			1
2. Does the diversity of your agency's staff reflect minority populations that are served by the agency?	X			1
3. Does the program's deliver services in a manner that is culturally and linguistically competent?	X			1
Notes:				

DIVERSITY, EQUITY, & INCLUSION (4/4 possible points)	Yes	No	N/A	Score
1. Does the agency follow process for analyzing whether any racial disparities are present in their provision or outcomes of homeless assistance?	X			1
2. Does the agency take at least two (2) steps outlined in the Monitoring Addendum to improve racial equity in the provision and outcome of assistance?	X			1
3. Has the agency taken steps to engage and/or hire those with lived experience of homelessness in leadership roles and decision-making processes?	X			1

4. Are there at least three (3) people with lived experience who currently participate in the Agency under the categories listed?	X			1
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Notes:

**Total Score: 32/32
(100%)**

Additional Notes/Comments:

Date Completed: 5/31/23

Completed by: Ashni Mathew

Permanent Supportive Housing Program: Advanced Housing Demarest Farms

Goals	Required Performance Standard		%	Points Awarded
1. Households residing in permanent housing will remain in this housing for a minimum of 1 year or exit to other permanent housing.	85% will remain housed for a least 12 months, exit to other permanent housing, or continue in permanent housing	$\geq 85\% = 10$ $80\% - 84\% = 8$ $65\% - 79\% = 4$ $55\% - 64\% = 1$ $\leq 55\% = 0$	100%	10
2. Households exiting permanent housing will not return to homelessness (Including transitional housing)	<10% of those exiting permanent housing return to homelessness	$\leq 10\% = 10$ $11\% - 20\% = 4$ $21\% - 30\% = 3$ $31\% - 45\% = 1$ $\geq 31\% = 0$	NA	NA
3. Households will maintain or increase earned and unearned income (Includes wages and mainstream resources)	85% will maintain or increase income at exit or annually	$\geq 85\% = 10$ $75\% - 84\% = 7$ $65\% - 74\% = 5$ $50\% - 64\% = 3$ $\leq 49\% = 0$	100%	10
4. Adults will obtain or maintain employment while in the program and will exit the program employed.*	20% of adults who are not on SSI/D will be employed at program exit or annually	$\geq 20\% = 10$ $10\% - 19\% = 6$ $5\% - 9\% = 3$ $\leq 5\% = 0$	100%	10
5. Households will maintain or obtain mainstream non-cash benefits	85% will maintain or obtain mainstream non-cash benefits at exit or annually	$\geq 85\% = 10$ $75\% - 84\% = 7$ $65\% - 74\% = 5$ $50\% - 64\% = 3$ $\leq 49\% = 0$	50%	3
6. Program operates at full capacity, with low vacancy rate, and quickly fills vacancies	>90% occupancy during reporting period	$\geq 90\% = 10$ $70\% - 89\% = 7$ $51\% - 69\% = 4$ $\leq 50\% = 0$	100%	10
7. Program maintains adequate data quality in HMIS	<10% data quality errors	$<10\% = 10$ $11\% - 20\% = 7$ $21\% - 30\% = 4$ $31\% - 45\% = 1$ $\geq 31\% = 0$	0%	10
Total:				53

Of 60


*Projects serving 100% chronically homeless or SSI/SSD clients exempt from this measure

All data is taken directly from HMIS using the following dates: 12/01/2021-11/30/2022

The following HMIS reports are used:

1. The CoC Annual Performance Report run through HMIS

1E-5 Notifications of Projects Rejected-Reduced

From: Meagan Q. O'Reilly moreilly@co.hunterdon.nj.us 
Subject: RE: Tri-County CoC Review and Ranking Process 2023
Date: August 15, 2023 at 9:52 AM
To: Darlene Hallock dhallock@advancehousing.org, Grazyna Gawryluk ggawryluk@advancehousing.org
Cc: Mathew, Ashni amathew@monarchhousing.org

MO

Good morning,

Please see attached appeals policy. Apologies for not including this in the prior email.
Thank you!

Meagan Q. O'Reilly
Human Services Administrator
Hunterdon County Department of Human Services
Phone: (908) 788-1253
Email: moreilly@co.hunterdon.nj.us

From: Meagan Q. O'Reilly
Sent: Tuesday, August 15, 2023 9:49 AM
To: Darlene Hallock <dhallock@advancehousing.org>; Grazyna Gawryluk <ggawryluk@advancehousing.org>
Cc: Mathew, Ashni <amathew@monarchhousing.org>
Subject: Tri-County CoC Review and Ranking Process 2023
Importance: High

Good morning,

Attached you will find the results of the Tri-County CoC Review and Ranking process.

I have included the website links mentioned in the letter below for your convenience.

You may access the E-snaps website at the following location:
<https://esnaps.hud.gov/grantium/frontOffice.jsf>

Applicants are strongly encouraged to access the resources below in completing their application:

HUD FY2023 CoC Competition page:
<https://www.hudexchange.info/programs/e-snaps/fy-2023-coc-program-nofa-coc-program-competition/>

E-snaps project applicant instructions:

Renewals:

<https://www.hudexchange.info/resource/2910/coc-project-application-instructions-for-renewal-projects/>

New Projects:

<https://www.hudexchange.info/resource/2909/coc-project-application-instructions->

<https://www.hudexchange.info/resource/2707/coc-project-application-instructions-for-new-projects/>

Expansion Projects:

<https://www.hudexchange.info/resource/5853/applying-for-expansion-projects-during-the-coc-program-competition/>

Please let us know if you have any questions. Thank you!

Meagan Q. O'Reilly

Human Services Administrator

Hunterdon County Department of Human Services

Phone: (908) 788-1253

Email: moreilly@co.hunterdon.nj.us

Tri-County CoC Appeals Process

If an applicant organization feels it was denied the right to reasonably participate in the local application process or has been unfairly eliminated from either the local or the federal competition, that a decision made by the CoC Selection Committee regarding the ranking, rejection, or funding of their project was prejudicial, unsubstantiated by project performance, or in violation of the Continuum of Care Guidelines, the applying agency and sponsor, if any, may file an appeal to be re-considered for inclusion in either the local competition or federal competition.

A written appeal request must be submitted to the CoC within 7-10 business days of the notice of the decision by email to Chair, Meagan O'Reilly (moreilly@co.hunterdon.nj.us). The Tri-County Selection Committee will hear and respond to all appeals with 7-10 business days. It is the responsibility of the Applicant to address each area(s) identified as a factor(s) of the funding decision in a manner that could result in a more favorable decision.

Decisions of the Selection Committee will be presented to the Tri County CoC for public comment.

Tri-County CoC Appeals Process

If an applicant organization feels it was denied the right to reasonably participate in the local application process or has been unfairly eliminated from either the local or the federal competition, that a decision made by the CoC Selection Committee regarding the ranking, rejection, or funding of their project was prejudicial, unsubstantiated by project performance, or in violation of the Continuum of Care Guidelines, the applying agency and sponsor, if any, may file an appeal to be re-considered for inclusion in either the local competition or federal competition.

A written appeal request must be submitted to the CoC within 7-10 business days of the notice of the decision by email to Chair, Meagan O'Reilly (moreilly@co.hunterdon.nj.us). The Tri-County Selection Committee will hear and respond to all appeals with 7-10 business days. It is the responsibility of the Applicant to address each area(s) identified as a factor(s) of the funding decision in a manner that could result in a more favorable decision.

Decisions of the Selection Committee will be presented to the Tri County CoC for public comment.



Tri-County Continuum of Care for Hunterdon, Sussex, & Warren Counties

Board Committee:

Chair: Meagan O'Reilly
Joan Bruseo
Lauren Burd
Shawn Buskirk
Angela Fields
Christine Florio
Randi Hengst
Nick Kapetanakis
Tina Magarino
Dianna Morrison
Susan Nekola
Laura Richter

August 15, 2023

Darlene Hallock
100 Hollister Road
Teterboro, NJ 07608

Re: 2023 Tri-County Continuum of Care (CoC) Review and Ranking Process

Dear Ms. Hallock:

Thank you for submitting an application to the Tri-County Continuum of Care Review Committee for FY2023 Continuum of Care Funding. The review committee has evaluated your proposal and is pleased to inform you that your renewal projects have been supported for funding through the FY2023 application cycle. You may begin the process of completing your application through the on-line e-snaps system. Please see below for the funding levels for your approved project.

Tier	Rank	Project	Total Request	Total Award	Score %	Notes
I	9	Sussex Supportive Living Program	\$94,849	\$65,000	75%	Award reduced due to pattern of unspent funds and low performance
I	6	Demarest Farms Service and Operating Program	\$43,705	\$43,705	100%	N/A

Should you wish to appeal this decision, please submit a written request for appealing this decision and the grounds for appeal within 10 days of receiving this letter to Meagan O'Reilly at: moreilly@co.hunterdon.nj.us.

Please be aware that the following requirements and deadlines will be in effect for the FY2023 application cycle:

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Thank you for your continued efforts to end homelessness in the Tri-County Continuum of Care.

Sincerely,



Meagan O'Reilly
Chair, Tri-County Continuum of Care

Tri-County CoC Appeals Process

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 Angela Fields
 Christine Florio
 Randi Hengst
 Nick Kapetanakis
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 Dianna Morrison
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 Laura Richter

Chris Butto
 Executive Director, Family Promise of Sussex County
 19 Church Street
 Newton NJ 07860

August 15, 2023

Re: 2023 Tri-County Continuum of Care (CoC) Review and Ranking Process

Dear Ms. Butto:

Thank you for submitting an application to the Tri-County Continuum of Care Review Committee for FY2023 Continuum of Care Funding. The review committee has evaluated your proposal and is pleased to inform you that your new and renewal project applications have been supported for funding through the FY2023 application cycle. You may begin the process of completing your application through the on-line e-snaps system. Please see below for the funding levels for your approved project.

Tier	Rank	Project	Total Request	Total Award	Score %	Notes
1	3	Roadway to Home Coordinated Entry General Program	\$106,224	\$106,224	103%	N/A
1	4	Permanent Supportive Housing for the Chronically Homeless	\$385,612	\$385,612	102%	N/A
1	5	2012 HUD Continuum of Care Program RRH	\$350,480	\$350,480	102%	N/A
1	6	Joint TH-RRH	\$220,429	\$93,426	100%	N/A
NA	NA	New Roadway to Home Coordinated Entry Program DV	\$157,776	\$0	100%	Project was defunded in order to prioritize funding for housing projects

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From: Meagan Q. O'Reilly moreilly@co.hunterdon.nj.us 
Subject: Tri-County CoC Review and Ranking Process 2023
Date: August 15, 2023 at 9:54 AM
To: Chris Butto cbutto@familypromisesussex.org
Cc: Ashni Mathew amathew@monarchhousing.org

MO

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Please let us know if you have any questions. Thank you!

Meagan Q. O'Reilly
Human Services Administrator
Hunterdon County Department of Human Services
Phone: (908) 788-1253
Email: moreilly@co.hunterdon.nj.us

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FPSC Letter
2023.PDF



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August 15, 2023

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1E-5a Notifications of Projects Accepted

From: Meagan Q. O'Reilly moreilly@co.hunterdon.nj.us 
Subject: RE: Tri-County CoC Review and Ranking Process 2023
Date: August 15, 2023 at 9:52 AM
To: Darlene Hallock dhallock@advancehousing.org, Grazyna Gawryluk ggawryluk@advancehousing.org
Cc: Mathew, Ashni amathew@monarchhousing.org

MO

Good morning,

Please see attached appeals policy. Apologies for not including this in the prior email.
Thank you!

Meagan Q. O'Reilly
Human Services Administrator
Hunterdon County Department of Human Services
Phone: (908) 788-1253
Email: moreilly@co.hunterdon.nj.us

From: Meagan Q. O'Reilly
Sent: Tuesday, August 15, 2023 9:49 AM
To: Darlene Hallock <dhallock@advancehousing.org>; Grazyna Gawryluk <ggawryluk@advancehousing.org>
Cc: Mathew, Ashni <amathew@monarchhousing.org>
Subject: Tri-County CoC Review and Ranking Process 2023
Importance: High

Good morning,

Attached you will find the results of the Tri-County CoC Review and Ranking process.

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August 15, 2023

Darlene Hallock
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From: Meagan Q. O'Reilly moreilly@co.hunterdon.nj.us 
Subject: RE: Tri-County CoC Review and Ranking Process 2023

Date: August 15, 2023 at 9:52 AM

To: kkirlew@nj.easterseals.com, Daniel Hohman dhohman@nj.easterseals.com, cemerson@nj.easterseals.com, Angelica Sanchez asanchez@nj.easterseals.com

Cc: Ashni Mathew amathew@monarchhousing.org

MO

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Meagan Q. O'Reilly
Human Services Administrator
Hunterdon County Department of Human Services
Phone: (908) 788-1253
Email: moreilly@co.hunterdon.nj.us

From: Meagan Q. O'Reilly
Sent: Tuesday, August 15, 2023 9:51 AM
To: kkirlew@nj.easterseals.com; Daniel Hohman <dhohman@nj.easterseals.com>; cemerson@nj.easterseals.com; Angelica Sanchez <asanchez@nj.easterseals.com>
Cc: Mathew, Ashni <amathew@monarchhousing.org>
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*Working together
to end homelessness*

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Nick Kapetanakis
Tina Magarino
Dianna Morrison
Susan Nekola
Laura Richter

Krysta Kirlew
Clinical Director of Community Living Services
25 Kennedy Boulevard, Suite 600
East Brunswick, NJ 08816

August 15, 2023

Re: 2023 Tri-County Continuum of Care (CoC) Review and Ranking Process

Dear Ms. Kirlew:

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A written appeal request must be submitted to the CoC within 7-10 business days of the notice of the decision by email to Chair, Meagan O'Reilly (moreilly@co.hunterdon.nj.us). The Tri-County Selection Committee will hear and respond to all appeals with 7-10 business days. It is the responsibility of the Applicant to address each area(s) identified as a factor(s) of the funding decision in a manner that could result in a more favorable decision.

Decisions of the Selection Committee will be presented to the Tri County CoC for public comment.



FPSC Letter
2023.PDF



Tri-County Continuum of Care for Hunterdon, Sussex, & Warren Counties

Board Committee:

Chair: Meagan O'Reilly
 Joan Bruseo
 Lauren Burd
 Shawn Buskirk
 Angela Fields
 Christine Florio
 Randi Hengst
 Nick Kapetanakis
 Tina Magarino
 Dianna Morrison
 Susan Nekola
 Laura Richter

Chris Butto
 Executive Director, Family Promise of Sussex County
 19 Church Street
 Newton NJ 07860

August 15, 2023

Re: 2023 Tri-County Continuum of Care (CoC) Review and Ranking Process

Dear Ms. Butto:

Thank you for submitting an application to the Tri-County Continuum of Care Review Committee for FY2023 Continuum of Care Funding. The review committee has evaluated your proposal and is pleased to inform you that your new and renewal project applications have been supported for funding through the FY2023 application cycle. You may begin the process of completing your application through the on-line e-snaps system. Please see below for the funding levels for your approved project.

Tier	Rank	Project	Total Request	Total Award	Score %	Notes
1	3	Roadway to Home Coordinated Entry General Program	\$106,224	\$106,224	103%	N/A
1	4	Permanent Supportive Housing for the Chronically Homeless	\$385,612	\$385,612	102%	N/A
1	5	2012 HUD Continuum of Care Program RRH	\$350,480	\$350,480	102%	N/A
1	6	Joint TH-RRH	\$220,429	\$93,426	100%	N/A
NA	NA	New Roadway to Home Coordinated Entry Program DV	\$157,776	\$0	100%	Project was defunded in order to prioritize funding for housing projects

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Please be aware that the following requirements and deadlines will be in effect for the FY2023 application cycle:

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Thank you for your continued efforts to end homelessness in the Tri-County Continuum of Care.

Sincerely,



Meagan O'Reilly


Chair, Tri-County Continuum of Care

Tri-County CoC Appeals Process

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Decisions of the Selection Committee will be presented to the Tri County CoC for public comment.

From: Meagan Q. O'Reilly moreilly@co.hunterdon.nj.us 
Subject: Tri-County CoC Review and Ranking Process 2023
Date: August 15, 2023 at 9:55 AM
To: bob.frankenfield@fpowc.org, Rachel Opdyke rachel@wcihn.org
Cc: Ashni Mathew amathew@monarchhousing.org

MO

Good morning,

Attached you will find the results of the Tri-County CoC Review and Ranking process and the 2023 Appeals Policy.

I have included the website links mentioned in the letter below for your convenience.

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Please let us know if you have any questions. Thank you!

Meagan Q. O'Reilly
Human Services Administrator
Hunterdon County Department of Human Services
Phone: (908) 788-1253
Email: moreilly@co.hunterdon.nj.us



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Tri-County Continuum of Care for Hunterdon, Sussex, & Warren Counties

Working together
to end homelessness

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Randi Hengst

Nick Kapetanakis

Tina Magarino

Dianna Morrison

Susan Nekola

Laura Richter

Bob Frankenfield
Family Promise of Warren
65A Washington Ave
Oxford, NJ 07863

August 15, 2023

Re: 2023 Tri-County Continuum of Care (CoC) Review and Ranking Process

Dear Mr. Frankenfield:

Thank you for submitting an application to the Tri-County Continuum of Care Review Committee for FY2023 Continuum of Care Funding. The review committee has evaluated your proposal and is pleased to inform you that your new project application has been supported for funding through the FY2023 application cycle. You may begin the process of completing your application through the on-line e-snaps system. Please see below for the funding levels for your approved project.

Tier	Rank	Project	Total Request	Total Award	Score %	Notes
1	2	New Tri-County Rapid Rehousing Program	\$135,265	\$92,001	106%	Project was awarded available CoC PH Bonus funding.

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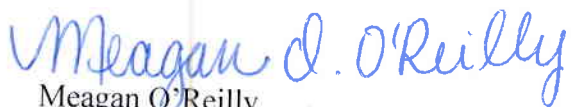
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Sincerely,



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Chair, Tri-County Continuum of Care

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Tina Magarino
Dianna Morrison
Susan Nekola
Laura Richter

Catherine Brewster
Director of HMIS, NJHMFA
637 South Clinton Ave., PO Box 18550
Trenton, NJ 08650

August 15, 2023

Re: 2023 Tri-County Continuum of Care (CoC) Review and Ranking Process

Dear Ms. Brewster:

Thank you for submitting an application to the Tri-County Continuum of Care Review Committee for FY2023 Continuum of Care Funding. The review committee has evaluated your proposal and is pleased to inform you that your renewal project application has been supported for funding through the FY2023 application cycle. You may begin the process of completing your application through the on-line e-snaps system. Please see below for the funding levels for your approved project.

Tier	Rank	Project	Total Request	Total Award	Score %	Notes
1	1	Tri County HMIS	\$7,457	\$7,457	97%	N/A

Should you wish to appeal this decision, please submit a written request for appealing this decision and the grounds for appeal within 10 days of receiving this letter to Meagan O'Reilly at: moreilly@co.hunterdon.nj.us.

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Sincerely,



Megan Q. O'Reilly

Chair, Tri-County Continuum of Care

From: Meagan Q. O'Reilly moreilly@co.hunterdon.nj.us 
Subject: Tri-County CoC Review and Ranking Process 2023
Date: August 15, 2023 at 9:56 AM
To: Catherine Brewster CBrewster@njhmfa.gov
Cc: Ashni Mathew amathew@monarchhousing.org

MO

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Human Services Administrator
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Catherine Brewster
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August 15, 2023

Re: 2023 Tri-County Continuum of Care (CoC) Review and Ranking Process

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From: Meagan Q. O'Reilly moreilly@co.hunterdon.nj.us 

Subject: Tri-County CoC Review and Ranking Process 2023

Date: August 15, 2023 at 9:57 AM

To: Vallim vallim@norwescap.org, Jennifer Butzgy butzgyj@norwescap.org, Janet Boetticher boetticherj@norwescap.org

Cc: Ashni Mathew amathew@monarchhousing.org

MO

Good morning,

Attached you will find the results of the Tri-County CoC Review and Ranking process and the 2023 Appeals Policy.

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Please let us know if you have any questions. Thank you!

Meagan Q. O'Reilly

Human Services Administrator

Hunterdon County Department of Human Services

Phone: (908) 788-1253

Email: moreilly@co.hunterdon.nj.us

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NORWESCAP
Letter 2023.PDF



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Tina Magarino
Dianna Morrison
Susan Nekola
Laura Richter

August 15, 2023

Mr. Mark Valli
Chief Program Officer, NORWESCAP
350 Marshall Street
Phillipsburg, NJ 08865

Re: 2023 Tri-County Continuum of Care (CoC) Review and Ranking Process

Dear Mr. Valli,

Thank you for submitting an application to the Tri-County Continuum of Care Review Committee for FY2023 Continuum of Care Funding. The review committee has evaluated your proposal and is pleased to inform you that your renewal project has been supported for funding through the FY2023 application cycle. You may begin the process of completing your application through the on-line e-snaps system. Please see below for the funding levels for your approved project.

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1	8	Renewal Grant Consolidation Application	\$64,728	\$64,728	93%	N/A

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From: Meagan Q. O'Reilly moreilly@co.hunterdon.nj.us 
Subject: Tri-County CoC Rank and Review Process 2023
Date: August 15, 2023 at 9:59 AM
To: Lauren Bivona lbivona@safeinhunterdon.org
Cc: Ashni Mathew amathew@monarchhousing.org

MO

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Phone: (908) 788-1253
Email: moreilly@co.hunterdon.nj.us

If an applicant organization feels it was denied the right to reasonably participate in the local application process or has been unfairly eliminated from either the local or the federal competition, that a decision made by the CoC Selection Committee regarding the ranking, rejection, or funding of their project was prejudicial, unsubstantiated by project performance, or in violation of the Continuum of Care Guidelines, the applying agency and sponsor, if any, may file an appeal to be re-considered for inclusion in either the local competition or federal competition.

A written appeal request must be submitted to the CoC within 7-10 business days of the notice of the decision by email to Chair, Meagan O'Reilly (moreilly@co.hunterdon.nj.us). The Tri-County Selection Committee will hear and respond to all appeals with 7-10 business days. It is the responsibility of the Applicant to address each area(s) identified as a factor(s) of the funding decision in a manner that could result in a more favorable decision.

Decisions of the Selection Committee will be presented to the Tri County CoC for public comment.



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Tri-County Continuum of Care for Hunterdon, Sussex, & Warren Counties

Board Committee:

Chair: Meagan O'Reilly

Joan Bruseo
Lauren Burd
Shawn Buskirk
Angela Fields
Christine Florio
Randi Hengst
Nick Kapetanakis
Tina Magarino
Dianna Morrison
Susan Nekola
Laura Richter

Lauren Bivona
SAFE in Hunterdon
PO Box 63
Flemington, NJ 08822

August 15, 2023

Re: 2023 Tri-County Continuum of Care (CoC) Review and Ranking Process

Dear Ms. Bivona:

Thank you for submitting an application to the Tri-County Continuum of Care Review Committee for FY2023 Continuum of Care Funding. The review committee has evaluated your proposal and is pleased to inform you that your new project application has been supported for funding through the FY2023 application cycle. You may begin the process of completing your application through the on-line e-snaps system. Please see below for the funding levels for your approved project.

Tier	Rank	Project	Total Request	Total Award	Score %	Notes
1&2	11	Safe in Hunterdon Housing	\$260,000	\$187,625	106%	Project was awarded available reallocated funding.

Should you wish to appeal this decision, please submit a written request appealing this decision and the grounds for appeal within 10 days of receiving this letter to Meagan O'Reilly at: moreilly@co.hunterdon.nj.us.

Please be aware that the following requirements and deadlines will be in effect for the FY2023 application cycle:

- Projects may NOT request more funding than is approved and shown in the above identified budget
- Applications must be completed in their entirety in the e-snaps system
- Once applications have been completed, DO NOT hit the submit button in the system
- Applicants must email a PDF copy of the completed application to Ashni Mathew at amathew@monarchhousing.org for review
- Applicants may only hit the submit button once the application has been reviewed and approved by Monarch

You may access the E-snaps website at the following location:
<https://esnaps.hud.gov/grantium/frontOffice.jsf>

All applicants must submit PDF copies of their application to Ashni Mathew by **Friday, September 8th**.

Applicants are strongly encouraged to access the resources below in completing their application:

HUD FY2023 CoC Competition page:

<https://www.hudexchange.info/programs/e-snaps/fy-2023-coc-program-nofa-coc-program-competition/>

E-snaps project applicant instructions:

Renewals:

<https://www.hudexchange.info/resource/2910/coc-project-application-instructions-for-renewal-projects/>

New Projects:

<https://www.hudexchange.info/resource/2909/coc-project-application-instructions-for-new-projects/>

Expansion Projects:

<https://www.hudexchange.info/resource/5853/applying-for-expansion-projects-during-the-coc-program-competition/>


Thank you for your continued efforts to end homelessness in the Tri-County Continuum of Care.

Sincerely,



Meagan Q. O'Reilly

Chair, Tri-County Continuum of Care

From: Meagan Q. O'Reilly moreilly@co.hunterdon.nj.us 
Subject: Updated Award Letter Tri County CoC
Date: August 24, 2023 at 8:56 AM
To: Lauren Bivona lbivona@safeinhunterdon.org
Cc: Ashni Mathew amathew@monarchhousing.org

MO

Good morning,

Please see updated award letter for your Tri County CoC application, the increase includes potential DV bonus funding through HUD. Please confirm receipt of this updated letter and let us know if you have any questions. Thank you!

Meagan Q. O'Reilly
Human Services Administrator
Hunterdon County Department of Human Services
Phone: (908) 788-1253
Email: moreilly@co.hunterdon.nj.us



Safe in
Hunter...23.PDF



Tri-County Continuum of Care ***for Hunterdon, Sussex, & Warren Counties***

Board Committee:

Chair: Meagan O'Reilly
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 Nick Kapetanakis
 Tina Magarino
 Dianna Morrison
 Susan Nekola
 Laura Richter

Lauren Bivona
 SAFE in Hunterdon
 PO Box 63
 Flemington, NJ 08822

August 24, 2023

Re: 2023 Tri-County Continuum of Care (CoC) Review and Ranking Process

Dear Ms. Bivona:

Thank you for submitting an application to the Tri-County Continuum of Care Review Committee for FY2023 Continuum of Care Funding. The review committee has evaluated your proposal and is pleased to inform you that your new project application has been supported for funding through the FY2023 application cycle. You may begin the process of completing your application through the on-line e-snaps system. Please see below for the funding levels for your approved project.

Tier	Rank	Project	Total Request	Total Award	Score %	Notes
1&2	11	Safe in Hunterdon Housing	\$260,000	\$303,325	106%	Project was awarded available reallocated funding and DV Bonus funding

Should you wish to appeal this decision, please submit a written request appealing this decision and the grounds for appeal within 10 days of receiving this letter to Meagan O'Reilly at: moreilly@co.hunterdon.nj.us.

Please be aware that the following requirements and deadlines will be in effect for the FY2023 application cycle:

- Projects may NOT request more funding than is approved and shown in the above identified budget
- Applications must be completed in their entirety in the e-snaps system
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- Applicants must email a PDF copy of the completed application to Ashni Mathew at amathew@monarchhousing.org for review
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<https://www.hudexchange.info/programs/e-snaps/fy-2023-coc-program-nofa-coc-program-competition/>

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Renewals:

<https://www.hudexchange.info/resource/2910/coc-project-application-instructions-for-renewal-projects/>

New Projects:

<https://www.hudexchange.info/resource/2909/coc-project-application-instructions-for-new-projects/>

Expansion Projects:

<https://www.hudexchange.info/resource/5853/applying-for-expansion-projects-during-the-coc-program-competition/>

Thank you for your continued efforts to end homelessness in the Tri-County Continuum of Care.

Sincerely,



Meagan Q. O'Reilly

Chair, Tri-County Continuum of Care

1E-5b Local Competition Results

FY 2023 Tri County CoC Budget															
Tier	Rank	Score	Agency	Project	Grant Number	Housing Type	Rehab/Acqui. Construction	Leasing	Rental Assistance	Supportive Services	Operating Costs	HMIS	Admin	Total Request	Total Award
1	1	97%	New Jersey Housing and Mortgage Finance	Tri County HMIS FY2019	NJ0180L2F162012	HMIS	\$0	\$0	\$0	\$0	\$0	\$7,457	\$0	\$7,457	\$7,457
1	2	106.00%	Family Promise of Warren County	Tri County Rapid Rehousing Program	NEW	PH	\$0	\$0	\$89,916	\$36,500	\$0	\$0	\$8,849	\$135,265	\$92,001
1	3	103.00%	Family Promise of Sussex County	Roadway to Home Coordinated Entry General Program	NJ0670L2F162100	SSO	\$0	\$0	\$0	\$96,624	\$0	\$0	\$9,600	\$106,224	\$106,224
1	4	102.00%	Family Promise of Sussex County	Permanent Supportive Housing for the Chronically Homeless	NJ0564L2F162003	PH	\$0	\$0	\$293,616	\$64,038	\$0	\$0	\$27,958	\$385,612	\$385,612
1	5	102.00%	Family Promise of Sussex County	2012 HUD Continuum of Care Program RRH	NJ0402L2F162007	PH	\$0	\$0	\$267,624	\$62,976	\$0	\$0	\$19,880	\$350,480	\$350,480
1	6	100.00%	Advance Housing, Inc.	Demarest Farms Service and Operating Program	NJ0317L2F162008	PH	\$0	\$0	\$0	\$10,980	\$30,368	\$0	\$2,357	\$43,705	\$43,705
1	7	100.00%	Family Promise of Sussex County	Tri-County Transitional Housing / Rapid Rehousing Program	NJ0696D2F162200	PH	\$0	\$34,920	\$17,460	\$35,000	\$0	\$0	\$6,046	\$93,426	\$93,426
1	8	93.00%	Northwest NJ Community Action Partners	Renewal Grant Consolidation Application	NJ0313L2F162008	PH	\$0	\$60,197	\$0	\$0	\$0	\$0	\$4,531	\$64,728	\$64,728
1	9	75.00%	Advance Housing, Inc.	Sussex Supportive Living	NJ0188L2F162013	PH	\$0	\$58,696	\$0	\$30,997	\$0	\$0	\$5,156	\$94,849	\$65,000
1	10	73.00%	EASTER SEALS NEW JERSEY	ESNJ Warren HUD 2019	NJ0179L2F162013	PH	\$0	\$0	\$0	\$0	\$9,420	\$0	\$619	\$10,039	\$10,039
1&2	11	106.00%	SAFE in Hunterdon	SAFE in Hunterdon Housing	NEW	PH	\$0	\$230,040	\$0	\$14,889	\$0	\$0	\$15,071	\$260,000	\$303,325
N/A			Family Promise of Sussex County	FY2022 Planning Grant										\$ 65,715	\$ 65,715
													Total	\$982,942	\$1,587,712

Reallocated Projects															
Tier	Rank	Score	Agency	Project	Grant Number	Housing Type	Rehab/Acqui. Construction	Leasing	Rental Assistance	Supportive Services	Operating Costs	HMIS	Admin	Total Request	Total Award
1	11	75.00%	Advance Housing, Inc.	Sussex Supportive Living	NJ0188L2F162013	PH	\$0	\$58,696	\$0	\$30,997	\$0	\$0	\$5,156	\$94,849	\$29,849
Rejected N/A		99.00%	Family Promise of Sussex County	Roadway to Home Coordinated Entry Program DV	NJ0671L2F162100	SSO	\$0	\$0	\$0	\$143,576	\$0	\$0	\$14,200	\$157,776	\$157,776

DV Bonus Projects															
1&2	11	106.00%	SAFE in Hunterdon	SAFE in Hunterdon Housing	NEW	PH	\$0	\$230,040	\$0	\$14,889	\$0	\$0	\$15,071	\$260,000	\$303,325
													Available DV Bonus	\$115,700	

CoC Bonus Projects															
1	2	106.00%	Family Promise of Warren County	Tri County Rapid Rehousing Program	NEW	PH	\$0	\$0	\$89,916	\$36,500	\$0	\$0	\$8,849	\$135,265	\$92,001
													Available CoC Bonus	\$92,001	

New Projects Funded through Reallocation															
1&2-DV Bonus	11	106.00%	SAFE in Hunterdon	SAFE in Hunterdon Housing	NEW	PH	\$0	\$230,040	\$0	\$14,889	\$0	\$0	\$15,071	\$260,000	\$303,325
													Available Reallocation	\$187,625	

Annual Renewal Demand (ARD)	\$ 1,314,296.00
Tri County CoC PPRN	\$ 1,157,000.00
Anticipated Tier 1	\$ 1,222,295
Total CoC Bonus	\$92,001
Total DV Bonus	\$ 115,700
Anticipated Tier 2	\$ 273,416
Allowable Planning Grant	\$ 65,715
Total Amount of Funding Requested	\$0
Total Amount of Funding Available	\$ 1,587,712
Reallocation	\$187,625
New Project Funding	\$395,326

2A-6. HDX Competition Report

2023 HDX Competition Report
PIT Count Data for NJ-516 - Warren, Sussex, Hunterdon Counties CoC

Total Population PIT Count Data

	2020 PIT	2021 PIT *	2022 PIT	2023 PIT
Total Sheltered and Unsheltered Count	349	229	314	419
Emergency Shelter Total	200	128	226	310
Safe Haven Total	0	0	0	0
Transitional Housing Total	108	79	77	85
Total Sheltered Count	308	207	303	395
Total Unsheltered Count	41	22	11	24

Chronically Homeless PIT Counts

	2020 PIT	2021 PIT *	2022 PIT	2023 PIT
Total Sheltered and Unsheltered Count of Chronically Homeless Persons	64	35	49	52
Sheltered Count of Chronically Homeless Persons	48	31	45	49
Unsheltered Count of Chronically Homeless Persons	16	4	4	3

2023 HDX Competition Report

PIT Count Data for NJ-516 - Warren, Sussex, Hunterdon Counties CoC

Homeless Households with Children PIT Counts

	2020 PIT	2021 PIT *	2022 PIT	2023 PIT
Total Sheltered and Unsheltered Count of the Number of Homeless Households with Children	34	17	30	63
Sheltered Count of Homeless Households with Children	30	16	30	63
Unsheltered Count of Homeless Households with Children	4	1	0	0

Homeless Veteran PIT Counts

	2011 PIT	2020 PIT	2021 PIT *	2022 PIT	2023 PIT
Total Sheltered and Unsheltered Count of the Number of Homeless Veterans	13	67	48	45	49
Sheltered Count of Homeless Veterans	12	65	46	44	48
Unsheltered Count of Homeless Veterans	1	2	2	1	1

*For CoCs that did not conduct an unsheltered count in 2021, 2020 data were used.

2023 HDX Competition Report

HIC Data for NJ-516 - Warren, Sussex, Hunterdon Counties CoC

HMIS Bed Coverage Rates

Project Type	Total Year-Round, Current Beds	Total Current, Year-Round, HMIS Beds	Total Year-Round, Current, Non-VSP Beds*	HMIS Bed Coverage Rate for Year-Round Beds	Total Year-Round, Current VSP Beds in an HMIS Comparable Database	Total Year-Round, Current, VSP Beds**	HMIS Comparable Bed Coverage Rate for VSP Beds	Total Current, Year-Round, HMIS Beds and VSP Beds in an HMIS Comparable Database	HMIS and Comparable Database Coverage Rate
ES Beds	105	58	58	100.00%	47	47	100.00%	105	100.00%
SH Beds	0	0	0	NA	0	0	NA	0	NA
TH Beds	145	107	116	92.24%	29	29	100.00%	136	93.79%
RRH Beds	129	127	129	98.45%	0	0	NA	127	98.45%
PSH Beds	134	70	134	52.24%	0	0	NA	70	52.24%
OPH Beds	9	0	0	NA	0	0	NA	0	0.00%
Total Beds	522	362	437	82.84%	76	76	100.00%	438	83.91%

2023 HDX Competition Report

HIC Data for NJ-516 - Warren, Sussex, Hunterdon Counties CoC

2023 HDX Competition Report

HIC Data for NJ-516 - Warren, Sussex, Hunterdon Counties CoC

Notes

*For OPH Beds, this does NOT include any beds that are Current, Non-VSP, Non-HMIS, and EHV-funded.

**For OPH Beds, this does NOT include any beds that are Current, VSP, Non-HMIS, and EHV-funded.

In the HIC, "Year-Round Beds" is the sum of "Beds HH w/o Children", "Beds HH w/ Children", and "Beds HH w/ only Children". This does not include Overflow ("O/V Beds") or Seasonal Beds ("Total Seasonal Beds").

In the HIC, Current beds are beds with an "Inventory Type" of "C" and not beds that are Under Development ("Inventory Type" of "U").

PSH Beds Dedicated to Persons Experiencing Chronic Homelessness

Chronically Homeless Bed Counts	2020 HIC	2021 HIC	2022 HIC	2023 HIC
Number of CoC Program and non-CoC Program funded PSH beds dedicated for use by chronically homeless persons identified on the HIC	80	78	100	101

Rapid Rehousing (RRH) Units Dedicated to Persons in Household with Children

Households with Children	2020 HIC	2021 HIC	2022 HIC	2023 HIC
RRH units available to serve families on the HIC	60	32	32	32

Rapid Rehousing Beds Dedicated to All Persons

All Household Types	2020 HIC	2021 HIC	2022 HIC	2023 HIC
RRH beds available to serve all populations on the HIC	225	145	141	129

2023 HDX Competition Report

HIC Data for NJ-516 - Warren, Sussex, Hunterdon Counties CoC

2023 HDX Competition Report

FY2022 - Performance Measurement Module (Sys PM)

Summary Report for NJ-516 - Warren, Sussex, Hunterdon Counties CoC

Measure 1: Length of Time Persons Remain Homeless

This measures the number of clients active in the report date range across ES, SH (Metric 1.1) and then ES, SH and TH (Metric 1.2) along with their average and median length of time homeless. This includes time homeless during the report date range as well as prior to the report start date, going back no further than October, 1, 2012.

Metric 1.1: Change in the average and median length of time persons are homeless in ES and SH projects.
Metric 1.2: Change in the average and median length of time persons are homeless in ES, SH, and TH projects.

a. This measure is of the client's entry, exit, and bed night dates strictly as entered in the HMIS system.

	Universe (Persons)		Average LOT Homeless (bed nights)			Median LOT Homeless (bed nights)		
	Submitted FY 2021	FY 2022	Submitted FY 2021	FY 2022	Difference	Submitted FY 2021	FY 2022	Difference
1.1 Persons in ES and SH	233	362	92	83	-9	42	52	10
1.2 Persons in ES, SH, and TH	406	577	145	118	-27	72	67	-5

b. Due to changes in DS Element 3.17, metrics for measure (b) will not be reported in 2016.

This measure includes data from each client's "Length of Time on Street, in an Emergency Shelter, or Safe Haven" (Data Standards element 3.17) response and prepends this answer to the client's entry date effectively extending the client's entry date backward in time. This "adjusted entry date" is then used in the calculations just as if it were the client's actual entry date.

NOTE: Due to the data collection period for this year's submission, the calculations for this metric are based on the data element 3.17 that was active in HMIS from 10/1/2015 to 9/30/2016. This measure and the calculation in the SPM specifications will be updated to reflect data element 3.917 in time for next year's submission.

2023 HDX Competition Report
FY2022 - Performance Measurement Module (Sys PM)

	Universe (Persons)		Average LOT Homeless (bed nights)			Median LOT Homeless (bed nights)		
	Submitted FY 2021	FY 2022	Submitted FY 2021	FY 2022	Difference	Submitted FY 2021	FY 2022	Difference
1.1 Persons in ES, SH, and PH (prior to "housing move in")	299	410	158	201	43	62	93	31
1.2 Persons in ES, SH, TH, and PH (prior to "housing move in")	472	625	203	221	18	102	103	1

2023 HDX Competition Report

FY2022 - Performance Measurement Module (Sys PM)

Measure 2: The Extent to which Persons who Exit Homelessness to Permanent Housing Destinations Return to Homelessness

This measures clients who exited SO, ES, TH, SH or PH to a permanent housing destination in the date range two years prior to the report date range. Of those clients, the measure reports on how many of them returned to homelessness as indicated in the HMIS for up to two years after their initial exit.

	Total # of Persons who Exited to a Permanent Housing Destination (2 Years Prior)	Returns to Homelessness in Less than 6 Months		Returns to Homelessness from 6 to 12 Months		Returns to Homelessness from 13 to 24 Months		Number of Returns in 2 Years	
		FY 2022	% of Returns	FY 2022	% of Returns	FY 2022	% of Returns	FY 2022	% of Returns
Exit was from SO	8	0	0%	0	0%	0	0%	0	0%
Exit was from ES	252	7	3%	4	2%	11	4%	22	9%
Exit was from TH	50	0	0%	0	0%	1	2%	1	2%
Exit was from SH	0	0		0		0		0	
Exit was from PH	162	4	2%	0	0%	5	3%	9	6%
TOTAL Returns to Homelessness	472	11	2%	4	1%	17	4%	32	7%

Measure 3: Number of Homeless Persons

Metric 3.1 – Change in PIT Counts

2023 HDX Competition Report

FY2022 - Performance Measurement Module (Sys PM)

This measures the change in PIT counts of sheltered and unsheltered homeless person as reported on the PIT (not from HMIS).

	January 2021 PIT Count	January 2022 PIT Count	Difference
Universe: Total PIT Count of sheltered and unsheltered persons	229	314	85
Emergency Shelter Total	128	226	98
Safe Haven Total	0	0	0
Transitional Housing Total	79	77	-2
Total Sheltered Count	207	303	96
Unsheltered Count	22	11	-11

Metric 3.2 – Change in Annual Counts

This measures the change in annual counts of sheltered homeless persons in HMIS.

	Submitted FY 2021	FY 2022	Difference
Universe: Unduplicated Total sheltered homeless persons	432	583	151
Emergency Shelter Total	244	366	122
Safe Haven Total	0	0	0
Transitional Housing Total	191	220	29

2023 HDX Competition Report

FY2022 - Performance Measurement Module (Sys PM)

Measure 4: Employment and Income Growth for Homeless Persons in CoC Program-funded Projects

Metric 4.1 – Change in earned income for adult system stayers during the reporting period

	Submitted FY 2021	FY 2022	Difference
Universe: Number of adults (system stayers)	45	43	-2
Number of adults with increased earned income	7	4	-3
Percentage of adults who increased earned income	16%	9%	-7%

Metric 4.2 – Change in non-employment cash income for adult system stayers during the reporting period

	Submitted FY 2021	FY 2022	Difference
Universe: Number of adults (system stayers)	45	43	-2
Number of adults with increased non-employment cash income	14	17	3
Percentage of adults who increased non-employment cash income	31%	40%	9%

Metric 4.3 – Change in total income for adult system stayers during the reporting period

	Submitted FY 2021	FY 2022	Difference
Universe: Number of adults (system stayers)	45	43	-2
Number of adults with increased total income	21	19	-2
Percentage of adults who increased total income	47%	44%	-3%

2023 HDX Competition Report

FY2022 - Performance Measurement Module (Sys PM)

Metric 4.4 – Change in earned income for adult system leavers

	Submitted FY 2021	FY 2022	Difference
Universe: Number of adults who exited (system leavers)	39	42	3
Number of adults who exited with increased earned income	5	7	2
Percentage of adults who increased earned income	13%	17%	4%

Metric 4.5 – Change in non-employment cash income for adult system leavers

	Submitted FY 2021	FY 2022	Difference
Universe: Number of adults who exited (system leavers)	39	42	3
Number of adults who exited with increased non-employment cash income	13	12	-1
Percentage of adults who increased non-employment cash income	33%	29%	-4%

Metric 4.6 – Change in total income for adult system leavers

	Submitted FY 2021	FY 2022	Difference
Universe: Number of adults who exited (system leavers)	39	42	3
Number of adults who exited with increased total income	14	17	3
Percentage of adults who increased total income	36%	40%	4%

2023 HDX Competition Report

FY2022 - Performance Measurement Module (Sys PM)

Measure 5: Number of persons who become homeless for the 1st time

Metric 5.1 – Change in the number of persons entering ES, SH, and TH projects with no prior enrollments in HMIS

	Submitted FY 2021	FY 2022	Difference
Universe: Person with entries into ES, SH or TH during the reporting period.	328	474	146
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.	55	50	-5
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time)	273	424	151

Metric 5.2 – Change in the number of persons entering ES, SH, TH, and PH projects with no prior enrollments in HMIS

	Submitted FY 2021	FY 2022	Difference
Universe: Person with entries into ES, SH, TH or PH during the reporting period.	497	584	87
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.	82	66	-16
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time.)	415	518	103

2023 HDX Competition Report

FY2022 - Performance Measurement Module (Sys PM)

Measure 6: Homeless Prevention and Housing Placement of Persons defined by category 3 of HUD's Homeless Definition in CoC Program-funded Projects

This Measure is not applicable to CoCs in FY2022 (Oct 1, 2021 - Sept 30, 2022) reporting period.

Measure 7: Successful Placement from Street Outreach and Successful Placement in or Retention of Permanent Housing

Metric 7a.1 – Change in exits to permanent housing destinations

	Submitted FY 2021	FY 2022	Difference
Universe: Persons who exit Street Outreach	6	19	13
Of persons above, those who exited to temporary & some institutional destinations	3	4	1
Of the persons above, those who exited to permanent housing destinations	2	4	2
% Successful exits	83%	42%	-41%

Metric 7b.1 – Change in exits to permanent housing destinations

2023 HDX Competition Report

FY2022 - Performance Measurement Module (Sys PM)

	Submitted FY 2021	FY 2022	Difference
Universe: Persons in ES, SH, TH and PH-RRH who exited, plus persons in other PH projects who exited without moving into housing	389	499	110
Of the persons above, those who exited to permanent housing destinations	209	337	128
% Successful exits	54%	68%	14%

Metric 7b.2 – Change in exit to or retention of permanent housing

	Submitted FY 2021	FY 2022	Difference
Universe: Persons in all PH projects except PH-RRH	80	60	-20
Of persons above, those who remained in applicable PH projects and those who exited to permanent housing destinations	79	59	-20
% Successful exits/retention	99%	98%	-1%

2023 HDX Competition Report

FY2022 - SysPM Data Quality

NJ-516 - Warren, Sussex, Hunterdon Counties CoC

	All ES, SH			All TH			All PSH, OPH			All RRH			All Street Outreach		
	Submitted FY2020	Submitted FY2021	FY2022	Submitted FY2020	Submitted FY2021	FY2022	Submitted FY2020	Submitted FY2021	FY2022	Submitted FY2020	Submitted FY2021	FY2022	Submitted FY2020	Submitted FY2021	FY2022
1. Number of non-DV Beds on HIC	78	50	79	122	123	123	123	122	161	225	145	141			
2. Number of HMIS Beds	78	50	79	113	114	114	74	80	77	208	123	141			
3. HMIS Participation Rate from HIC (%)	100.00	100.00	100.00	92.62	92.68	92.68	60.16	65.57	47.83	92.44	84.83	100.00			
4. Unduplicated Persons Served (HMIS)	268	151	203	199	191	220	88	81	66	307	298	293	27	22	24
5. Total Leavers (HMIS)	243	125	161	116	121	130	15	7	11	199	137	150	15	6	16
6. Destination of Don't Know, Refused, or Missing (HMIS)	0	1	14	13	8	18	0	0	0	0	1	1	3	0	4
7. Destination Error Rate (%)	0.00	0.80	8.70	11.21	6.61	13.85	0.00	0.00	0.00	0.00	0.73	0.67	20.00	0.00	25.00

2023 HDX Competition Report
FY2022 - SysPM Data Quality

2023 HDX Competition Report

Submission and Count Dates for NJ-516 - Warren, Sussex, Hunterdon Counties CoC

Date of PIT Count

	Date	Received HUD Waiver
Date CoC Conducted 2023 PIT Count	1/24/2023	

Report Submission Date in HDX

	Submitted On	Met Deadline
2023 PIT Count Submittal Date	4/27/2023	Yes
2023 HIC Count Submittal Date	4/27/2023	Yes
2022 System PM Submittal Date	2/21/2023	Yes

3A-2a Healthcare Formal Agreement



September 7, 2023

Bob Frankenfield
Executive Director
Family Promise of Warren County
65A Washington Ave.
Oxford, NJ 07863

RE: Commitment of Support for 'Tri-County Rapid Rehousing Program'

Mr. Frankenfield:

On behalf of Center for Family Services, I am confirming our commitment to provide mental health and substance use disorder treatment services for up to 15 clients within 5 households, participating in the Tri-County Rapid Rehousing Program, by billing NJ Medicaid; leveraging healthcare resources to help household that are experiencing homelessness. The healthcare resources will be provided continuously throughout the term of the Continuum of Care grant, July 1, 2024 through June 30, 2025, as eligible clients are identified.

In compliance with the Continuum of Care program regulations regarding required supportive services, Match Sources and Uses, the Center for Family Services unconditionally commits to providing behavioral health therapy and psychiatric services. Further, these services will be provided by professionally trained staff, including LSW, LCSW, LAC, LPC, APRN and MD/DO licensed staff. We estimate that the value of these services will amount to at least \$ 25,000.

We look forward to continuing to work with Family Promise of Warren County to provide behavioral healthcare services to households experiencing homelessness.

Sincerely,

A handwritten signature in black ink, appearing to read "D. Deacon", written over a horizontal line.

Dana Deacon
Director of Administrative Services
Center for Family Services